



Advisory committee/
sub-committee

Name of candidate

Date of interview

Interview panel chairman

Other interview panel
members

Assessment of six key qualities

An assessment should be made of each key quality with supporting evidence and the appropriate box ticked. The assessment should be agreed by panel members and signed by the chairman of the panel.

Please use continuation sheets wherever needed to capture full assessments.

1. Good character

Demonstrated

Not demonstrated

2. Understanding and communication

0. Not demonstrated: little or no positive evidence

1. Demonstrated: generally positive evidence

2. Well demonstrated: positive evidence

3. Very well demonstrated: very strong evidence

3. Social awareness

0. Not demonstrated: little or no positive evidence 1. Demonstrated: generally positive evidence
 2. Well demonstrated: positive evidence 3. Very well demonstrated: very strong evidence
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4. Maturity and sound temperament

0. Not demonstrated: little or no positive evidence 1. Demonstrated: generally positive evidence
 2. Well demonstrated: positive evidence 3. Very well demonstrated: very strong evidence
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5. Sound judgement

0. Not demonstrated: little or no positive evidence 1. Demonstrated: generally positive evidence
 2. Well demonstrated: positive evidence 3. Very well demonstrated: very strong evidence
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6. Commitment and reliability

- Demonstrated Not demonstrated
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Overall assessment of suitability

Demonstrated

Not demonstrated

Signature of chairman of interviewing panel

Signature

Date

For the use of the advisory committee

Is the candidate recommended for appointment?

Yes

No (If 'No' and candidate was found suitable, reasons must be set out below)

Signature of chairman of advisory committee

To confirm that he/she is satisfied that sufficient evidence has been provided in support of the decisions made.

Signature

Date

Evidence of candidate's identity seen by advisory committee

Candidate's full name:

Passport number: Date of birth:

Issue date:

Nationality:

Driving licence number:

Licence type: Paper Photocard

Licence valid from:

Country of issue: UK Other (please specify)

Birth certificate number:

Birth certificate issue date: Date of birth:

Country of issue: UK Other (please specify)

Marriage certificate number:

Marriage certificate issue date:

National Insurance number:

Current address details checked against documentation: Yes No

Evidence seen and checked by (name)

If any other documents which are not included in the list above have been provided and checked, please provide details of these on an additional sheet of paper headed 'Evidence of identity seen by advisory committee'.