



Advisory committee/
sub-committee

Name of candidate

Date of interview

Interview panel chairman

Other interview panel
members

Assessment of six key qualities

An assessment should be made of each key quality with supporting evidence and the appropriate box ticked. The assessment should be agreed by panel members and signed by the chairman of the panel.

Please use continuation sheets wherever needed to capture full assessments.

1. Good character

Demonstrated

Undecided

Not demonstrated

2. Understanding and communication

Demonstrated

Undecided

Not demonstrated

3. Social awareness

Demonstrated

Undecided

Not demonstrated

4. Maturity and sound temperament

Demonstrated

Undecided

Not demonstrated

5. Sound judgement

Demonstrated

Undecided

Not demonstrated

6. Commitment and reliability

Demonstrated

Undecided

Not demonstrated

Overall assessment of suitability

Demonstrated

Undecided

Not demonstrated

Is the candidate recommended for second interview?

Yes

No (If 'No' summarise reasons supporting decision)

Points, if any, to be explored at a second interview/matters about which the second interview panel should be informed.

Points must be expressed clearly and succinctly. Please use continuation sheet(s) wherever needed.

Signature of chairman of interviewing panel

Signature

Date

Signature of chairman of advisory committee

To confirm that he/she is satisfied that sufficient evidence has been provided in support of the decisions made.

Signature

Date