

Children's Services

PO Box 837

Leeds

LS1 9PZ

Her Majesty's Coroner
For the County of West Yorkshire
(Eastern District)
Coroner's Office
71 Northgate
Wakefield WF1 3BS

Your Ref: RED/1140/11

31 March 2014

Inquest Touching the death of Ryan Patrick John CLARK (deceased)

Response to Regulation 28 report to prevent future deaths

Coroner's concerns:

That all relevant information, concerns and issues about a young person who goes into custody are imparted to, and discussed with Young Offender Institution staff by the said young person's Social Worker and Young Offending Team Case Manager as soon as the young person arrives in custody and within 24 hours thereof.

Response to concerns:

The following procedure has been agreed between Leeds Children's Social Work Service ("CSWS") and Leeds Youth Offending Service ("YOS") in response to the above concerns set out by Miss Melanie J Williamson, Assistant Coroner, in her regulation 28 report, dated 3 February 2014:

When a child appears in court with the potential to be remanded or sentenced to custody, the YOS Court Officer will collate all relevant information, concerns, vulnerabilities and issues known about that young person from existing YOS engagement.

The YOS Court Officer will also check if the child has a social worker.

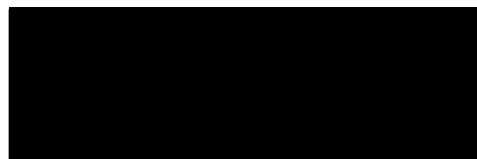
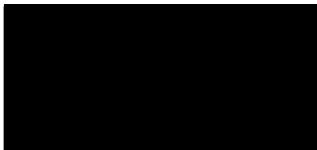
If the child does have a social worker the YOS officer will contact the social worker to request all relevant information, concerns, vulnerabilities and issues about the young

person. If the social worker is unavailable, enquiries will be escalated to the relevant team manager. If the team manager is not available, enquiries will be escalated to the relevant Service Delivery Manager.

This information will form part of a joint report to be delivered to the relevant institution within 24 hours of the young person arriving in custody. Where there is no allocated social worker, the YOS Court Officer will provide an individual report within 24 hours of the young person arriving in custody.

Where the child has a social worker but the YOS Court Officer has been unable to collate information from the social worker, the YOS Court Officer will inform the social worker at the receiving institution of this, will provide an individual report and will inform the relevant CSWS Head of Service who will expedite the sharing of any additional relevant information within 24 hours of the young person arriving in custody.

Yours faithfully



 **Chief Officer, Children's Social Work Service**
Head of Service, Targeted Services

