



TRIBUTUNALS
JUDICIARY

PRACTICE STATEMENT

**DELEGATION OF FUNCTIONS TO TRIBUNAL CASEWORKERS
FIRST-TIER TRIBUNAL (SOCIAL ENTITLEMENT CHAMBER)**

1. The Senior President of Tribunals hereby approves that an appropriately trained member of staff appointed under section 40(1) of the Tribunals, Courts and Enforcement Act 2007 and designated as a 'Tribunal Caseworker' by the Chamber President, may carry out the functions of the Tribunal Procedure (First-tier Tribunal) (Social Entitlement Chamber) Rules 2008 set out in paragraph 3 below.
2. A Tribunal Caseworker must have been authorised by the Chamber President to exercise those functions. All functions must be exercised under the supervision of a judge and in accordance with guidance issued by the Chamber President.
3. A Tribunal Caseworker may make all decisions that a judge assigned to the Social Security and Child Support /Criminal Injuries Compensation jurisdiction may make under the Tribunal Procedure (First Tier Tribunal) (Social Entitlement Chamber) Rules 2008 save those which are substantive final decisions.
4. In accordance with rule 4(3) of the Tribunal Procedure (First Tier Tribunal) (Social Entitlement Chamber) Rules 2008, within 14 days after the date that the Tribunal sends notice of a decision made by a Tribunal Caseworker pursuant to an approval under paragraph 1 above that party may apply in writing to the Tribunal for the decision to be considered afresh by a judge.
5. This practice statement is issued for a further period of six months and a review will take place at the end of the twelve month period.

**The Rt. Hon. Sir Ernest Ryder
Senior President of Tribunals
19 October 2016**