**COMMERCIAL COURT JUDICIAL ASSISTANT**

**PILOT SCHEME APPLICATION FORM**

**(NB: Please submit this application in Word format)**

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| **A: PERSONAL DETAILS** | |
| Surname: | Forenames: |
| Chambers’ name and address: | Title (Mr/Mrs/Ms/Miss/other) |
| Telephone numbers:  Home:  Work:  Mobile: |
| Date on which completed pupillage: | Please confirm the telephone number you could prefer to be contacted on: |
| Home address: |
| E-Mail: |
| **Please confirm whether you wish to be considered for both phases of the 2018-19 Pilot Scheme or whether you only wish to be considered for the first or second phase.** | **[Both, 1st, 2nd]** |

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| **B: CURRENT SITUATION** | | | |
| Please describe your current situation and circumstances (for example, in first/second year of practice following pupillage) | | | |
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| **C: INTELLECTUAL ABILITY** | | | |
| The role of Judicial Assistant will involve discussions with Commercial Court judges of difficult points of law and procedure, for which outstanding intellectual ability will be necessary. | | | |
| *BPTC/GDL* | | | |
| **Dates** | **Establishment** | **Results** | |
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| *University* | | | |
| **Dates** | **Establishment** | **Subject** | **Examination results (including subject and grade breakdown)** |
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| *Please give other relevant examples demonstrating outstanding intellectual ability.* | | | |
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| **D. RELEVANT EMPLOYMENT/CAREER HISTORY OR EXPERIENCE** | | |
| **Dates** | **Employer** | **Summary of role and responsibilities** |
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| **E: ORGANISATIONAL SKILLS/TIME MANAGEMENT** |
| The role of judicial assistant will require candidates to manage involvement in multiple cases, some of them very large and involving extensive evidence. The Judicial Assistants will also be expected to provide assistance to their assigned judge to tight deadlines. Please provide evidence based examples of your ability to fulfil this criterion. |
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| **F. INTEGRITY** |
| The role of judicial assistant will involve maintaining the strictest confidence in the cases which are observed and the discussions with the assigned judge. Please provide evidence based examples of your ability to fulfil this criterion. |
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| **G. REFERENCE** |
| Please provide below details of one referee. He or she must be a member of your current Chambers (e.g. a former pupil supervisor).  **Please ask your referee to send their reference to …. by 13 July 2018, or submit a copy of the reference yourself along with your completed application form.** |
| Name: |
| Address: |
| Postcode: |
| Email: |
| Telephone number: |
| How long and in what capacity have you known this person: |