



**Summary of key changes to the text of the Plea and Trial Preparatory Hearing form (PTPH2 - Paper version) to be used from 22<sup>nd</sup> July 2019 onwards for PTPH hearings from 29<sup>th</sup> July 2019**

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**1. Single 'Prosecution Witnesses Required to Attend' table**

- There is now a single 'Prosecution Witnesses Required to Attend' table which is positioned early in the judicial orders area, but to which all parties should contribute.

**2. Changes to information provided by the prosecution**

- A Date of Sending field has been added to the defendant details table to be completed by the Crown Prosecution Service.
- An additional question has been added to the Prosecution Information for PTPH: 'Has a Disclosure Management Document been provided?'
- The 'Prosecution Witnesses Required to Attend' table has been relocated to the judicial area of the form; the prosecution is required to complete its parts of the table.

**3. Changes to information provided by the defence**

- The two questions relating to cross-disclosure are now omitted given that multi-handler is fully embedded.
- Questions for the defence have increased and been remodelled. Additional questions relate mainly to disclosure matters and the identification of defendants who are young, vulnerable or a victim of modern slavery so that appropriate orders or investigations can be made at PTPH.
- The "Prosecution Witnesses Required to Attend" table has been relocated to the judicial area of the form. The defence are still required to complete their parts of this table. There is additionally an "Intermediary Known at PTPH" table immediately below it, which must be completed where it is known at PTPH that a witness or defendant will have an intermediary so that the intermediary's availability can be considered when setting a trial date.
- the form makes provision for the prosecution to indicate whether a Disclosure Management Document (DMD) has been served and, if so, for the defence to indicate whether a served DMD is adequate and if not why not. There is also provision for the defence to identify reasonable lines of enquiry and to identify what they say is the appropriate "level of extraction" from mobile devices and computers.

**4. Updated content**

- Some judicial directions are expressed differently to address changes in law or practice made since the original PTPH Form was introduced.
- Section 28 has been categorised, with different directions for vulnerable witnesses and intimidated witnesses. There is also a significant new section for vulnerable defendants.

**5. Re-ordering of sections for easier navigation**

- Sections are more logically sequenced, for example the trial date is now fixed before any intermediate hearings leading up to it.

**6. Further information**

- Users should refer to the Criminal Practice Direction and the Better Case Management Handbook 2018 for more information on the use of the PTPH form.

10<sup>th</sup> July 2019