

**STATEMENT FROM THE PRESIDENT OF THE UPPER TRIBUNAL
ADMINISTRATIVE APPEALS CHAMBER**

CONTINGENCY ARRANGEMENTS

1. This Statement has immediate effect.
2. All judges and members of the Administrative Appeals Chamber will follow the *Pilot Practice Direction: Contingency Arrangements In The First-Tier Tribunal And The Upper Tribunal* and the *Pilot Practice Direction: Panel Composition In The First-Tier Tribunal and The Upper Tribunal* issued by the Senior President of Tribunals on 19 March 2020.
3. Those Practice Directions will be applied in cases where a party is represented and in cases where a party is a litigant in person.
4. In so far as practicable, a judge will take into consideration any reasonable representations made in reasonable time before a hearing by those who may not be able to use a particular form of technology for the purposes of a remote hearing.
5. A judge's decision as to what is and what is not a reasonable request for (i) a face to face hearing; or (ii) a particular form of remote hearing is a case management decision for the judge.
6. It is inevitable that undertaking remote hearings instead of face to face hearings will cause teething problems. All parties are urged to be sympathetic to the technological and other difficulties experienced by others. All parties, and everyone using the Chamber's administrative services, will need to show flexibility.
7. Parties are reminded of their duty to help the Upper Tribunal to deal with cases fairly and justly and to co-operate with the Upper Tribunal generally: rule 2(4), Tribunal Procedure (Upper Tribunal) Rules 2008. This duty applies to all parties and to all representatives. The Chamber will expect it to be observed.
8. Case management directions made by judges in individual cases will continue to stipulate fixed time limits for steps in an appeal to take place. Any requests for extensions of time based on the effect of the current pandemic will be considered sympathetically.
9. This Statement may be subject to change when necessary.

Note: The Senior President's Pilot Practice Directions may be found here:

<https://www.judiciary.uk/publications/pilot-practice-direction-contingency-arrangements-in-the-first-tier-tribunal-and-the-upper-tribunal/>

<https://www.judiciary.uk/publications/pilot-practice-direction-panel-composition-in-the-first-tier-tribunal-and-the-upper-tribunal/>

Dame Judith Farbey

President, Upper Tribunal (Administrative Appeals Chamber)

20 March 2020