**Assessment form for candidates for advisory committee membership**

**Lord Chancellor’s Directions, Appendix 1E**



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Advisory committee

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Name of candidate

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|   |

Date of interview

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| --- |
|   |

Interview panel chairman

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|   |

Other interview panel members

# Assessment of the qualities sought in members

An assessment should be made of each quality with supporting evidence and the appropriate box ticked. The assessment should be agreed by panel members and signed by the chairman of the panel. **Please use continuation sheets wherever needed to capture full assessments**.

# Good interpersonal skills

|  |
| --- |
|   |

 [ ]  Demonstrated

 [ ]  Not demonstrated

# Ability to participate in interviewing candidates for the magistracy (for recruitment advisory membership only)

|  |
| --- |
|   |

 [ ]  Demonstrated

 [ ]  Not demonstrated

# Good judgement of character and ability; objectivity ;

|  |
| --- |
|   |

 [ ]  Demonstrated

 [ ]  Not demonstrated

# Ability to communicate effectively

|  |
| --- |
|   |

 [ ]  Demonstrated

 [ ]  Not demonstrated

# Awareness of own prejudices and ability to set them aside

|  |
| --- |
|   |

 [ ]  Demonstrated

 [ ]  Not demonstrated

# Discretion in handling confidential information

|  |
| --- |
|   |

 [ ]  Demonstrated

 [ ]  Not demonstrated

# Understanding of, or willingness to acquire understanding of, the needs of the bench(es)

|  |
| --- |
|   |

 [ ]  Demonstrated

 [ ]  Not demonstrated

# Willingness and ability to talk about the magistracy and to participate in recruitment events (for recruitment advisory committee membership only)

|  |
| --- |
|   |

 [ ]  Demonstrated

 [ ]  Not demonstrated

# Ability to work as a team member

|  |
| --- |
|   |

 [ ]  Demonstrated

 [ ]  Not demonstrated

# Commitment and enthusiasm

|  |
| --- |
|   |

 [ ]  Demonstrated

 [ ]  Not demonstrated

# Willingness to undergo training as prescribed by the Lord Chancellor

|  |
| --- |
|   |

 [ ]  Demonstrated

 [ ]  Not demonstrated

# Overall assessment of suitability

|  |
| --- |
|   |

 [ ]  Demonstrated

 [ ]  Not demonstrated

**Signature of chairman of interviewing panel**

Signature

Date

 

**Is the candidate recommended for appointment?**

[ ]  Yes

 [ ]  No (If ‘No’ and candidate was found suitable, reasons must be set out below.)

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| --- |
|   |

# Signature of chairman of advisory committee

To confirm that he/she is satisfied that sufficient evidence has been provided in support of the decisions made.

Signature

Date