**In the Family Court Case No: [*Case number*]**

**sitting at [*Court name*]**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Order**  **Children Act 1989**  **The Domestic Abuse Act 2021** | | |
|  |  |  |  |
|  | The full name(s) of the children | Boy or Girl | Date(s) of Birth |
|  |  |  |  |
|  | [*insert*] | [*insert*] | [*insert*] |
|  | [*insert*] | [*insert*] | [*insert*] |
|  |  |  |  |

Before [*name of judge*] in private on [*date*] at a [*type of hearing*].

**The parties:** The applicant is [*local authority*]

The 1st respondent is [*name*], the [*relationship to child*]

The 2nd respondent is [*name*], the [*relationship to child*]

The 3rd [[and] / [to][*insert* **(number so that each child is identified as a separate respondent)**] respondent[s] [is] / [are] the child[ren] (by their children’s guardian [*name*])

The intervenor is [*name*] [in person]

**Important Notices**

## Confidentiality warnings

**During the proceedings and after they have concluded no person shall publish information related to the proceedings including accounts of what has gone on in front of the judge, documents filed in the proceedings, transcripts or notes of evidence and submissions, and transcripts and notes of judgments (including extracts, quotations, or summaries of such documents). Any person who does so may be in contempt of court.**

**Until the conclusion of the proceedings no person shall publish to the public at large or any section of the public without the court’s permission any material which is intended or likely to identify the child[ren] as being involved in these proceedings or an address or school as being that of the child[ren]. Any person who does so may be guilty of an offence.**

**The exceptions to this are in Rules 12.73 or 12.75 or Practice Direction 12G of the Family Procedure Rules 2010.**

**IT IS ORDERED THAT:**

1. The court appoints [*name of court appointed qualified legal representative*] of [*name of firm/chambers and email address*] to conduct cross-examination on behalf of the prohibited party, namely [*name of person prohibited from questioning*], of the following witness/witnesses:
   1. [*name*]
   2. [*name*]
   3. [*name*]
   4. [*etc*]

on [*date*] at [*time*] at The Family Court sitting at [*name of court*] with a time estimate of [*number days/hours*].

1. The court-appointed qualified legal representative must notify the court as soon as possible if they are subsequently unable to accept the court appointment.
2. [[*Name’s*] legal representative] / [The court staff] shall send the court bundle or such parts of the court bundle as the court directs to the qualified legal representative appointed to conduct the cross examination [7 days before the next hearing **(if a ground rules hearing)** and] 7 days before the hearing with cross-examination.
3. A [preliminary hearing] / [ground rules hearing] / [hearing at which contested evidence is to be heard] is listed on [*date*] at [*time*] at the Family Court sitting at [*name of court*] with a time estimate of [*number days/hours*]. The qualified legal representative appointed by the court to conduct cross examination shall attend. Permission is given to the qualified legal representative to attend the [preliminary hearing] / [ground rules hearing] remotely if doing so means a qualified legal representative who could not otherwise act can be appointed.
4. The court bundle or such parts of the court bundle as the court directs will be sent by [*date*] by [[*name*]’s legal representative] / [the court] to the court appointed qualified legal representative. If the bundle or such parts of the court bundle as the court directs has not been received by the qualified legal representative, the qualified legal representative should notify the court in good time. HMCTS will send the bundle or such parts of the court bundle as the court directs to the court- appointed qualified legal representative.
5. Should the contested hearing be adjourned or vacated by the court, the court will notify the court-appointed qualified legal representative of the date and time of the rescheduled contested hearing.
6. **[*Name of person prohibited from questioning*] must notify the court, the other parties, and the court-appointed qualified legal representative [*name of court appointed qualified legal representative*] of [*name of firm/chambers and email address*] straight away if at any time they become legally represented in these proceedings.**

**(this direction may alternatively go in the main case management order made at the ground rules hearing or another preliminary hearing)**

1. [*Name of person prohibited from questioning*]shall by 4.00pm on [*date not later than 3 working days before the hearing*] file at court a written list of the questions that they wish to have asked prior to the main hearing. The list shall also be sent to the qualified legal representative, but must not be sent to the witnesses or other parties.

**(this direction should be made at the ground rules hearing or earlier preliminary hearing)**

1. [*Name of person prohibited from questioning*]shall by 4.00pm on [*date*]file at court and serve on the parties a clear statement shortly stating the allegations, facts or findings that they seek to establish.

Dated [*date*]