Death of Maureen Alison Woollen (D.O.B. 24 September 1931, D.O.D. 31 October 2023)

Response to Regulation 28 Report to Prevent Future Deaths

Bundle of Additional Documentation

Document	Document	Page No.
No.		
1.	Prevention and Management of Falls Policy	1 – 4
2.	Admissions Policy	5 – 6
3.	Quality Assurance Audit	7
4.	Quality Dashboard Metric	8
5.	Service Report	9
6.	Team Leader Monthly Monitoring Draft, July 2024	10 – 13
7.	Weekly 'Huddle' Team Meetings, December 2023 – July 2024	14 – 49
8.	Staff Training Completion Sheet	50 – 128
9.	Deputy Good Practice Group Minutes, 2 July 2024	129 – 132
10.	Lessons Learned, 21 June 2024	133
11.	YAS Flow Chart	134
12.	Falls Prevention Group Meeting Notes, 23 January 2024	135 – 139
13.	Standard Operating Procedure – Actions Following Accident or	140 – 144
	Fall	
14.	Team Leader Monthly Monitoring Reports, October 2023 – March	145 – 160
	2024	



Prevention and Management of Falls Policy

This policy sets out a consistent approach to risk assessment and risk management, the protocol to follow when a fall occurs, measures and prevention and the means by which compliance with this policy will be measured.

It is important that staff know how to manage the risk of falling in Sheffcare services, how to deal with a fall when it happens and the methods by which falls can be prevented.

SheffCare works in line with the CQC Care Framework, legalisation, and NICE guidelines to enhance the quality of care provided for service users'.

Health and Social Care Act 2008 (Regulated Activities) Regulations 2014: Regulation 12. The intention of this regulation is to prevent people from receiving unsafe care and treatment and prevent avoidable harm or risk of harm. Providers must assess the risks to people's health and safety during any care or treatment and make sure that staff have the qualifications, competence, skills and experience to keep people safe.

There are general duties placed upon employers to safeguard the health and safety of employees and others (including residents, the public and contractors) by Sections 2 and 3 of the *Health and Safety at Work etc.* Act 1974.

The Management of Health and Safety at Work Regulations 1999,
Regulations 3 and 5 and the associated Approved Code of Practice, require
employers to assess risks to the health and safety of both employees and
residents and to put into effect appropriate arrangements for health and
safety planning, organisation, control and review.

The Workplace (Health, Safety and Welfare) Regulations 1992, Regulation 12, and the associated Approved Code of Practice establish an absolute duty for floors to be suitable for their purpose (this includes adequate slip resistance, evenness and slope). Floors must be kept free of obstructions and any article or substance that may cause any person to slip, trip or fall.



Regulation 13 requires measures to be taken to prevent any person falling a distance likely to cause personal injury.

National standards and guidance relating to falls prevention and patient care is recommended within the NICE CG161 Falls (June 2013) and Pathway. The guidance published in June 2013 enhances the 2004 guidelines to include recommendations about patients within inpatient settings. https://www.nice.org.uk/guidance/cg161

NICE161 Clinical Guideline Falls: The Assessment and Prevention of Falls in Older People.

- Older people in contact with health care professionals should be asked routinely whether they have fallen in the past year and asked about the frequency, context and characteristics of the fall.
- Older people reporting a fall or considered at risk of falling should be observed for balance and gait deficits and considered for their ability to benefit from interventions to improve strength and balance.
- Older people who present for medical attention because of a fall, or report recurrent falls in the past year, or demonstrate abnormalities of gait and/balance should be offered a multifactorial falls risk assessment.

SheffCare aims to reduce the number of service users' falls which could result in a serious injury and cause impairment to that person's general abilities, needing effective pro-longed stressful treatment and rehabilitation for those who have fallen. The risk of falling can never be completely removed but by carrying out a falls risk assessment risk factors can be identified, and action taken to remove or alter risk where possible.

On admission, all staff must follow any pre assessment advice/guidance.

All assessed aids must be in place and checked that they are in safe working order.

All aids are to be well maintained and kept in good working order, bed rails are to



be checked in line with Central Alerting Systems guidance. Sensor mats and crash mats are to be kept clean and stored safely when not in use.

A Falls Risk Assessment Form must be completed on admission and used in conjunction with the Service Users Care Plan. This must be updated monthly or more frequently as is required through the review process or as a result of a fall.

All falls must be recorded in the Accident Book and a Service Users' Falls Monitoring Form must be completed and kept with the Service users Care Plan.

Person Centred Softwear data is to be analysed on a monthly basis by the Registered Manager this will provide information which can be used to consider measures to reduce further falls.

Registered Managers are to review falls data on a daily/weekly/monthly basis and report on their findings within the PCS care notes, if there are any trends or patterns or areas of concern these are to be referred to the GP for further review.

Registered Managers should also conduct a monthly quality assurance accident monitoring form highlighting any issues or trends and any further action required.

Compliance with the policy is monitored through the monthly quality assurance report submitted by the Registered Manager to the Head of Quality and Improvement who reports monthly to the Board of Trustees.

If any individual staff highlight to have concerns over the number, frequency, type of falls, they have sustained must be referred to their own GP for advice and guidance & records updated accordingly. Referrals to the fall's prevention team should be actioned who can provide advice and guidance on fall's management.

If any resident sustains an injury due to a fall immediate medial attention is to be taken, a trained first aider is to review the resident, and if required seek medical attention. Care notes are to be fully maintained on the action taken, advise provided by whom and when is to be fully documented. If an ambulance is required and goes over the allotted timeframe specified, or if the resident's condition



changes a **999** call is to be made to update on the resident's condition or to inform the ambulance service of the timeframe allocated on the initial call.

If a resident falls and there are no apparent injuries at the time, but staff then notice injuries these are to be reported and medical attention sought. All care notes are to reflect if a resident is injured and action taken to monitor and review the injury or injuries.

Medications are to be reviewed by the GP and/or District Nurse due to the increased risks of residents who are prescribed medication which can contribute to the risk of falls. Residents who are prescribed **Anticoagulation therapy** as although this treatment does not increase the resident's risk of falling the outcome of the fall could be more serious.

Training is provided for use of hoists and/or equipment this is overseen by the Registered Manager.

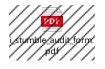
Reducing the likelihood of fall's by ensuring the environment is well maintained is managed under Health and Safety audits.

"I STUMBLE" is recognised by Sheffield City Council, Yorkshire Ambulance Service and Fall's Prevention Team to be implemented within Sheffield care homes.

Appendix A.

"I STUMBLE" post fall audit can also be used to review actions and outcomes of a fall. Appendix B.

. Appendices:







Admissions Policy

Full information must be received in the Home prior to each person's admission e.g. full time placement and respite placements. In the case of an emergency situation, the duty manager must ensure that all basic relevant information is obtained and made available to the care team and all such information should be received before or on admission.

Such information should include the following; the service user's full name, their date of birth, address, NOK or carer, GP's details, medication details, name of the referring worker or their Assessors details, with an outlined statement re the persons emergency.

The Registered Managers are responsible for ensuring that all prospective service users on planned admissions have a completed Care Needs Assessment prior to or on their admission.

It is the Duty/Shift Manager/Care Coordinator (if in post)/Registered Managers responsibility to ensure that the home is able to meet the assessed emotional, social, nutritional (including weight on admission), cultural and health care needs of the service user as required by Care Quality Commission.

Such details must be completed and supplied by the Social Services representatives, however for self funding service users; the Registered Manager must undertake a single assessment, using the company's Self Funders Assessment Form. Where the individual is self funding, a SheffCare Individual Placement Contract must also be completed. Section 3.1.2.3 Financial Procedure on Admission gives full details.

Prospective service users' should be presented with and asked to complete the Service Users Guide/Contract of Care/Contract of Finance on before or at the time of their admission, the Manager supporting that persons admission must ensure that Section Two and Section Three are sent to the appropriate Service Users' finance Adviser.

It is the responsibility of the Registered Manager to ensure that all Service Users' nutritional needs are assessed, documented on admission and there after monitored on a daily/weekly/monthly basis. Fortified drinks are to be documented at all times. Training in this regard must be provided to all appropriate staff.

All such information should be recorded on the individual's 'Service User Nutrition Screening' form which can be found stored as part of the Service Users' Care Plan documents,

Team Leaders must take responsibility to ensure such information is documented and reviewed Monthly, using the review form to evidence such action whilst ensuring up-dates is passed on to the Senior Cook/Cooks and Care team.

Falls Assessments must be completed on admission, at this point we need to use the information provided in the assessment document, if a resident presents with a falls history this information needs to be transferred onto the electronic care records system, and there after monitored on a daily/weekly/monthly basis.

Reviewed June 24 - Care & Operations Director



All history such as mobility needs, falls, health, medication, risk of wandering, overnight care needs, level of support required with eating and drinking, choking risk are to be assessed and considered at the point of admission for all types of admissions to the home.

Quality Assurance Audits Sheffcare

Audit	Frequency	Responsible person
Daily monitoring	Daily	Team Leader
Area report	Monthly	Team Leader
Whole home report	Monthly	Deputy Manager
Walk round	Daily	Manager
Accident monitoring	Monthly	Manager
Care plan	Monthly	Manager
Health and Safety	Monthly	Manager
IPC	Monthly	Manager
Kitchen	Monthly	Manager
Medication	Monthly	Manager

		Quality Dashboard				Metric
		Medication errors - harm			> 1	Metric
			0	4.0	>1	
		Medication errors - no harm	0	1-2	>3	
		Falls	0	>1	>2	* 3 or more falls is the reporting threshold for referrals
		Choking	0		1 or more	
		Pressure Care Gradient	>0-1	>2	>3	
		Accidents* - residents	0-3	4-10	>11	*Accidents refers to just accidents e.g. slips, trips, falls, not other incidents
		Accidents - staff	0	1-2	>2	
		Safeguarding referrals	0-3	3-5	>5	
	Safeguarding	New S42 enquires in month	0	1	>2	
		Ongoing open S42 enquires in the mon	1	2	>3	
		Closed S42 cases in the month				
		CQC notifications	0	1	>2	
ner		Regulatory breaches	0		>1	
Customer		Duty of Candour reports	>1			
Cus		Hospital admission unplanned	1	1-2	>3	
		Any placement at risk	0	1	>2	* Needing to move resident out of the home
		Death of resident			>1	
		Environment	0	1-5	>5	*Number of items required i.e. maintenance, repairs, tasks
		External Inspections	0		>1	* EHA, Fire Service, CQC, SCC
		Resident concerns	0	1	>2	
	Compliments	Complaints	0	1	>2	
	Compliments	All monthly QA audits complete	0		>1	* 0 all complete
	and	Compliments	1+			
	complaints	IPC outbreak number of residents	0	1-5	>6	* Denotes any type of outbreak
		DoLS	All in place	Waiting for outcome	Lack of follow up	
				of review	from authority	*Narrative on any red reporting
		Nurtition & Hydration-weight gain	>0-1kg	>1-2kg	>over 3kg	* Narrative for over 3kg weight gain
		Nutrition & Hydration-weight loss	>0-1kg	>1-2kg	>over 3kg	*Narrative for over 3kg weight loss

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24
Outcomes					,				· .			
Medication errors - harm			0	0	0	0	0					
Medication errors - no harm			0	0	0	0	0	•	•	•		
Falls	1	13	22	7	19	16	17					
Choking			0	0	0	0	0					
Pressure Care Gradient			0	0	0	0	0					
Accidents* - residents	1	13	0	7	19	19	20					
Accidents - staff			0	0	0	0	0					
Safeguarding referrals		2	0	1	0	0	1					
New S42 enquires in month		2	0	0	0	3	0					
Ongoing open S42 enquires in the mon	ith	2	0	0	0	0	0					
Closed S42 cases in the month		0	0	0	0	0	0					
CQC notifications		2	0	0	0	1	3					
Regulatory breaches			0	0	0	0	0					
Duty of Candour reports			0	0	0	0	0					
Hospital admission unplanned	1	9	2	8	4	2	0					
Any placement at risk		1	1	0	0	0	0					
Death of resident		0	0	0	0	0	1					
Environment			0	0	0	0	4					
External Inspections			0	0	0	0	0					
Resident concerns		1	0	0	0	0	0					
Complaints			0	0	0	1	1					
All monthly QA audits complete			0	1	1	1	1					
Compliments		1	1	1	0	1	1					
IPC outbreak number of residents			0	0	0	0	0					
DoLS			3	0	1	12	2					
Nurtition & Hydration-weight gain			0	0	0	0	0					
Nutrition & Hydration-weight loss	1	3	1	1	1	1	0					
PCS												
Dining Experience												



Month:

Corridor:

Resident Clini	cal Needs:						
Falls: Please r	ecord all falls w	ithin the month ir	ndividually and a	answer all the ques	tions in detail.		
Resident Initials and date of fall	Witnessed or unwitnessed	Any injuries/marks?	Injury/mark photographed onto PCS?	Body map completed?	Medical support sought?	Family Informed?	Comments
MUST: Please			 d/or +/- 2kgs of v	 veight, include any		s in detail.	
Resident Initials	MUST Score	Amount of weight lost/gained	Possible cause known	GP Informed and advice	Referral to SALTs/Dietician made	Comments	
Tissue & Skin	Viability: Please	e record any pres	sure sores/skin	tears/redness indiv	vidually with detail		
Resident Initials	Description of area/issue	Photographed onto PCS	Body map completed	Medical support sought	Treatment plan recorded on PCS	Family informed	Comments
Infections/Illne	ess: Please reco	ord any infections	/illness individu	ally with detail			
Infections/Illness: Please record any infections Resident Description of issue Initials			GP informed and advice	Treatment plan on PCS	Family informed	Comments	



Lloopital Adm	icaiana, Placa	record only odm	issians in detail					
Resident	Date went to	Reason for ho	nissions in detail. <mark>spital visit</mark>	Family informed	Returned to	Comments	.	
	hospital				home			
	e and Wellbeing							
				ease record any issu	es with individu	als being able	e to	
participate ai		for improving th						
Resident	Activity and r	eason unable to	attend	Suggestions to im	prove engagem	ent		
Are residents	s enjoying the d	ining experience	and meals: Plea	se complete a review	of the meals ea	ach week and	record yo	
thoughts and	s enjoying the d		and meals: Plea	se complete a review	of the meals ea	ach week and	record yo	
thoughts and Week start	d any resident fe			se complete a review		ach week and	record yo	
thoughts and	d any resident fe	edback.		· 		ach week and	record yo	
thoughts and Week start	d any resident fe	edback.		· 		ach week and	record yo	
thoughts and Week start	d any resident fe	edback.		· 		ach week and	record yo	
thoughts and Week start	d any resident fe	edback.		· 		ach week and	record yo	
thoughts and Week start date	TL Feedback	edback. (Quality, flavour,	, presentation)	· 	k			
thoughts and Week start date Resident dail	TL Feedback	edback. (Quality, flavour,	, presentation)	Resident Feedbac	k			
thoughts and Week start date Resident dail	TL Feedback Ty checks: Pleas	edback. (Quality, flavour,	presentation)	Resident Feedbac	k eport on any mis	ssed checks o	or issues.	
thoughts and Week start date Resident dail	TL Feedback TL Feedback ly checks: Pleas Number	edback. (Quality, flavour,	presentation)	Resident Feedbac	eport on any mis Number in use	ssed checks o	or issues.	
thoughts and Week start date Resident dail Area Hair Care	TL Feedback Ty checks: Pleas Number in use	edback. (Quality, flavour,	presentation)	Resident Feedbac	eport on any mis	ssed checks o	or issues.	
thoughts and Week start date Resident dail Area Hair Care	TL Feedback It seedback It seedback	edback. (Quality, flavour,	presentation)	Resident Feedbace Ping completed and rea Area Oral Hygiene	eport on any mis Number in use	ssed checks o	or issues.	
thoughts and Week start date Resident dail Area Hair Care Nail Care	TL Feedback TL Feedback Iy checks: Pleas Number in use X X ndry X	edback. (Quality, flavour,	presentation)	Resident Feedbace eing completed and re Area Oral Hygiene Meals and	eport on any mis Number in use X	ssed checks o	or issues.	
thoughts and Week start date Resident dail Area Hair Care Nail Care Clothing/Lau	TL Feedback Ty checks: Pleas Number in use X	edback. (Quality, flavour,	presentation)	Resident Feedbace Ping completed and recompleted and recomple	eport on any mis Number in use X	ssed checks o	or issues.	
thoughts and Week start date	TL Feedback TL Feedback Iy checks: Pleas Number in use X X ndry X	edback. (Quality, flavour,	presentation)	Resident Feedbace ing completed and re Area Oral Hygiene Meals and Hydration Footwear/Footcare	eport on any mis Number in use X	ssed checks o	or issues.	



Bed Rails				Pillows/Mattresse	s		
Records, Aud	its and co-prod	uction	-	-			
Area	•		Yes/No	Checked by	Comments/Ac	tions identif	ied
Have all incide	ents and accide	ents been					
reported and	documented on	PCS					
Have risk ass	essments been	reviewed and					
updated where necessary							
Have daily car	re notes on PCS	S been checked					
Has a residen	t meeting/cons	ultation taken					
place							
		esident or their					
	eceived this mo						
		nmental Checks					
		s are being done				1	<u> </u>
Area	Number in	Checked	Any issues	Area	Number in use	Checked	Any
	use	by/date				by/date	issues
First Aid				Sluices			
Boxes							
Bedding				Nurse Call			
Trolleys							
Fire Alarm				Emergency			
Tests				Lights test			
H&S Audit				Bedrooms Clean			
				and tidy			
Wardrobes				Lounges tidy			
and Drawers							
tidy							
Dining (Bathrooms and			
rooms (inc				toilets clean and			
kitchen				tidy			
areas) tidy							
All repairs							
identified							
and reported							



Medications			
Please record when checked and by who.			
Area	Dates checked	Checked by	Comments/Issues
MAR sheets checked			
Any gaps in MAR sheets			
Topical creams chart checked			
Any gaps in topical cream charts			
Medication room/trolleys cleaned weekly			
Staffing			
Please record detailed commentary including	dates and who le	d the activity.	
Area	Comments/con	cerns/actions	
Number of huddles and topics covered			
Any 1:1's conducted			
Training completed			
How would you rate the team's morale this			
month (High, Medium, Low)			
Summary			
Please record any improvement actions, cond	erns or good pra	ctice to report to d	leputy/manager.
Signed			
Dated			

Huddle Topic Falls	
Date 25-10-23	
Discussion Held With	
falling, do we think there could be an need to be looking at what could be consure we are assisting those with posuitable and seeking advice where we and fall team.	there something they are doing prior to infection, has medication changed. We causing fall or is it un-preventable. oor mobility, checking their foot ware is e need it via GP for referrals to Physio what has been do to help prevent falls.
Any Action Required	

Huddle Topic Falls

Date 4 12 23

Discussion Held With

Content

Monitoring falls and any patterns, is there something they are doing prior to falling, do we think there could be an infection, has medication changed. We need to be looking at what could be causing fall or is it un-preventable. Ensure we are assisting those with poor mobility, checking their foot ware is suitable and seeking advice where we need it via GP for referrals to Physio and fall team.

Also documenting any changes and what has been do to help prevent falls.

Any Action Required

Team leaders to monitor that the above is taking place.

Huddle Topic	rails					
Date IIII 24	-					
Discussion He	ld With					
			Ţi			
Content						
Content Monitoring fall falling, do we t need to be loo Ensure we are suitable and so and fall team. Also documen	hink there cking at what assisting the eking advice	ould be an could be dose with pee where w	infection, he causing fall oor mobility e need it via	nas medic or is it un v, checkin n GP for re	ation chan -preventat g their foo eferrals to	iged. We ble. It ware is Physio
Monitoring fall falling, do we to need to be loo Ensure we are suitable and so and fall team.	hink there cking at what assisting the eking advice	ould be an could be dose with pee where w	infection, he causing fall oor mobility e need it via	nas medic or is it un v, checkin n GP for re	ation chan -preventat g their foo eferrals to	iged. We ble. It ware is Physio
Monitoring fall falling, do we to need to be loo Ensure we are suitable and so and fall team.	hink there cking at what assisting the eking advice	ould be an could be dose with pee where w	infection, he causing fall oor mobility e need it via	nas medic or is it un v, checkin n GP for re	ation chan -preventat g their foo eferrals to	iged. We ble. It ware is Physio
Monitoring fall falling, do we to need to be loo Ensure we are suitable and so and fall team. Also documen	hink there cking at what assisting the eking advicting any cha	ould be an could be dose with pee where w	infection, he causing fall oor mobility e need it via	nas medic or is it un v, checkin n GP for re	ation chan -preventat g their foo eferrals to	iged. We ble. It ware is Physio
Monitoring fall falling, do we to need to be loo Ensure we are suitable and so and fall team. Also documen	hink there cking at what assisting the eking advicting any cha	ould be an could be d ose with p e where w	infection, he causing fall oor mobility e need it via	nas medic or is it un v, checkin n GP for re	ation chan -preventat g their foo eferrals to	iged. We ble. It ware is Physio

Huddle Topic Falls				
Discussion Held W	fith	÷		
falling, do we think need to be looking Ensure we are assi suitable and seekin and fall team.	there could be an at what could be d isting those with p ng advice where w	infection, has me causing fall or is i oor mobility, chec e need it via GP fo	they are doing prior to edication changed. W t un-preventable. cking their foot ware i or referrals to Physio to help prevent falls.	e is
Any Action Require	∍d			

13.2.24

Lesson Learned: 012 Sheffcare

Dear all,

Background: Resident experienced an unwitnessed fall and sustained injuries.

Extract of the findings:

During a period of respite care a resident experienced an unwitnessed fall resulting in hospital admission via ambulance.

This matter was referred to the Social Care Ombudsman by the family and they have reached a conclusion, their findings are for Sheffcare:

- a) it does not overlook the need to prompt people to take fortified drinks and documents this properly;
- b) its staff have access to people's care plans and follow them when delivering care;
- c) care records are not misplaced after someone has left the care home.

What you as a Leader need to do next: Please ensure the following is implemented, as appropriate, at your site:

- Share lessons learnt of the incident in all Sheffcare homes to raise the awareness of this incident
- 2. Review residents who are prescribed/taking fortified drinks and ensure that they are prompted to take them and that this is documented correctly
- 3. Review that all staff have access to care plans (days and nights) and that these are followed by undertaking reviews and observations of care practice
- 4. Review archiving processes within the home to ensure that records are kept safe and secure
- 5. Admissions policy reviewed to specify respite admission procedures

Assurance: Discussion in huddles, 1:1 meetings and staff meetings. Feedback to Head of Quality and Improvement by **30th April 24** that the above actions are completed.

If anyone identifies additional learnings based on feedback of this matter, this is to be reported to Head of Quality and Improvement.

Any questions, please do let me know.

Thank you for your continuing efforts to keep the people we support safe and happy.

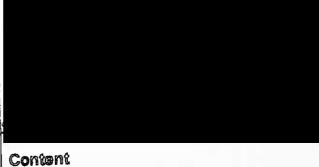
Kind regards,

Huddle Topic Falls				
Date 1-3-24				
Discussion Held With				
				10
Content Monitoring falls and any falling, do we think there need to be looking at who ensure we are assisting suitable and seeking advand fall team. Also documenting any cl	could be an infe at could be caus those with poor i rice where we ne	ction, has mediing fall or is it u mobility, checkied it via GP for	cation changed. n-preventable. ng their foot war referrals to Phys	e is io
Any Action Required				

Huddle Topic PS Talked about what and when to put information in to hand held.

Date 12-3-24

Discussion Held With



explained that a member of staff had been seperided and put on probations about not filling in information when you should.

Any Action Required

Huddle Topic Falls	
Date 26-3-24	
Discussion Held With	
Monitoring falls and any patterns, is there falling, do we think there could be an infect need to be looking at what could be causi Ensure we are assisting those with poor n suitable and seeking advice where we need and fall team. Also documenting any changes and what	ction, has medication changed. We ng fall or is it un-preventable. nobility, checking their foot ware is no it via GP for referrals to Physio
Any Action Required	

	HUDDLE
Huddle Topic Falls	
Date 7-4-24	
Discussion Held With	
falling, do we think there need to be looking at who Ensure we are assisting to suitable and seeking adv	patterns, is there something they are doing prior to could be an infection, has medication changed. We at could be causing fall or is it un-preventable. those with poor mobility, checking their foot ware is rice where we need it via GP for referrals to Physio hanges and what has been do to help prevent falls.
Any Action Required	

Huddle Topic					
Date 16-L	24				
Discussion He	eld With				
Content					
falling, do we	think there cou	ald be an infe	ection, has m	redication c	ilaliyeu. we
need to be loc Ensure we are suitable and s and fall team.	think there cou king at what co e assisting thos eeking advice nting any chang	ould be caus se with poor where we ne	ing fall or is mobility, che ed it via GP	it un-prever ecking their for referrals	ntable. foot ware is to Physio
need to be loc Ensure we are suitable and s and fall team.	e assisting those eeking advice nating any chang	ould be caus se with poor where we ne	ing fall or is mobility, che ed it via GP	it un-prever ecking their for referrals	ntable. foot ware is to Physio
need to be loc Ensure we are suitable and s and fall team. Also documen	e assisting those eeking advice nating any chang	ould be caus se with poor where we ne	ing fall or is mobility, che ed it via GP	it un-prever ecking their for referrals	ntable. foot ware is to Physio
need to be loc Ensure we are suitable and s and fall team. Also documen	e assisting those eeking advice nating any chang	ould be caus se with poor where we ne	ing fall or is mobility, che ed it via GP	it un-prever ecking their for referrals	ntable. foot ware is to Physio

HODDLE
Huddle Topic Falls
Date 30 -4-24
Discussion Held With
Content Monitoring falls and any patterns, is there something they are doing prior to falling, do we think there could be an infection, has medication changed. We need to be looking at what could be causing fall or is it un-preventable. Ensure we are assisting those with poor mobility, checking their foot ware is suitable and seeking advice where we need it via GP for referrals to Physio and fall team. Also documenting any changes and what has been do to help prevent falls.
Any Action Required

Huddle Topic: Quality Strategy 2023-2025

Date 1-5-24

Discussion held with

Content:

Sheffcare's Quality Strategy is the vision for quality from 2023-2025. This outlines how we will be working towards achieving good quality outcomes for the residents and organisation.

The quality metrics will be measured through audits and meetings.

A governance calendar of audits provides the organisation with qualitive and quantitative data so we can inform and develop our homes.

Louise Beaumont will oversee the progress of the Quality Strategy and provide feedback and updates

Any Action required:

For you to read the Quality Strategy and up to date Quality Assurance policy For you to display The Quality Strategy-page 1 is the overview strategy on a page For you to engage with the Quality Strategy through the quality assurance processes and audits

Huddle Topic Falls

Date 7-5-24

Discussion Held With

Content

Monitoring falls and any patterns, is there something they are doing prior to falling, do we think there could be an infection, has medication changed. We need to be looking at what could be causing fall or is it un-preventable. Ensure we are assisting those with poor mobility, checking their foot ware is suitable and seeking advice where we need it via GP for referrals to Physio and fall team.

Also documenting any changes and what has been do to help prevent falls.

Any Action Required

Lesson Learned: 012 Sheffcare

Dear all,

Background: Resident experienced an unwitnessed fall and sustained injuries.

Extract of the findings:

During a period of respite care a resident experienced an unwitnessed fall resulting in hospital admission via ambulance.

This matter was referred to the Social Care Ombudsman by the family and they have reached a conclusion, their findings are for Sheffcare:

- a) it does not overlook the need to prompt people to take fortified drinks and documents this properly;
- b) its staff have access to people's care plans and follow them when delivering care;
- c) care records are not misplaced after someone has left the care home.

What you as a Leader need to do next: Please ensure the following is implemented, as appropriate, at your site:

- 1. Share lessons learnt of the incident in all Sheffcare homes to raise the awareness of this incident
- 2. Review residents who are prescribed/taking fortified drinks and ensure that they are prompted to take them and that this is documented correctly
- 3. Review that all staff have access to care plans (days and nights) and that these are followed by undertaking reviews and observations of care practice
- 4. Review archiving processes within the home to ensure that records are kept safe and secure
- 5. Admissions policy reviewed to specify respite admission procedures

Assurance: Discussion in huddles, 1:1 meetings and staff meetings. Feedback to Head of Quality and Improvement by 30th April 24 that the above actions are completed.

If anyone identifies additional learnings based on feedback of this matter, this is to be reported to Head of Quality and Improvement.

Any questions, please do let me know.

Thank you for your continuing efforts to keep the people we support safe and happy.

Kind regards,

Huddle Topic Falls

Date 17.5.24

Discussion Held With

Content

Monitoring falls and any patterns, is there something they are doing prior to falling, do we think there could be an infection, has medication changed. We need to be looking at what could be causing fall or is it un-preventable. Ensure we are assisting those with poor mobility, checking their foot ware is suitable and seeking advice where we need it via GP for referrals to Physio and fall team.

Also documenting any changes and what has been do to help prevent falls.

Any Action Required

Staff to ensure they are walking with service users that are at risk of falls. Make sore walking aids are in reach and are been used.

Document all falls correctly with full details.

Huddle Topic Falls

Date 23-5-24

Discussion Held With

Content

Monitoring falls and any patterns, is there something they are doing prior to falling, do we think there could be an infection, has medication changed. We need to be looking at what could be causing fall or is it un-preventable. Ensure we are assisting those with poor mobility, checking their foot ware is suitable and seeking advice where we need it via GP for referrals to Physio and fall team.

Also documenting any changes and what has been do to help prevent falls.

Any Action Required

Hadalong talk about frames and falls and foot wear to help prevent falls look in to why some service uses may not use their frames. Document if not useing their frame.

Huddle Topic Falls	Hu	ddie	Topic	Falls
---------------------------	----	------	-------	-------

Date 27-5-24

Discussion Held With

Content

Monitoring falls and any patterns, is there something they are doing prior to falling, do we think there could be an infection, has medication changed. We need to be looking at what could be causing fall or is it un-preventable. Ensure we are assisting those with poor mobility, checking their foot ware is suitable and seeking advice where we need it via GP for referrals to Physio and fall team.

Also documenting any changes and what has been do to help prevent falls.

Any Action Required

Talked about this subject while a talking quality stategy. 2023-2025 about what is documented

	HUDDLE
D	uddle Topic Falls ate 13-6-24
D	iscussion Held With
N fi	content Monitoring falls and any patterns, is there something they are doing prior to alling, do we think there could be an infection, has medication changed. We need to be looking at what could be causing fall or is it un-preventable. Insure we are assisting those with poor mobility, checking their foot ware is suitable and seeking advice where we need it via GP for referrals to Physic and fall team. Also documenting any changes and what has been do to help prevent falls.
-	Any Action Required

Huddle Topic: Accessing medical treatment -residents

Date: 27/6/24

Discussion hold with

Content:

- Seeking medical attention for residents
- Chasing up on ambulance call outs when given a timeframe for response times

- If any residents have an injury from a witnessed or unwitnessed accident, we seek urgent medical attention at the time
- If any residents have an injury which appears and is unknown, we seek urgent medical attention when this is noticed
- If we seek medical attention and are provided with a timeframe for an ambulance to attend, we ensure that we chase the call to ensure that this does not lapse
- All of the above is to be documented in the PCS notes

Huddle Topic: Accessing medical treatment -residents

Date: 24.6.24

Discussion held with

Content:

- Seeking medical attention for residents
- Chasing up on ambulance call outs when given a timeframe for response times

- If any residents have an injury from a witnessed or unwitnessed accident, we seek urgent medical attention at the time
- If any residents have an injury which appears and is unknown, we seek urgent medical attention when this is noticed
- If we seek medical attention and are provided with a timeframe for an ambulance to attend, we ensure that we chase the call to ensure that this does not lapse
- All of the above is to be documented in the PCS notes

Huddle Topic: Accessing medical treatment -residents

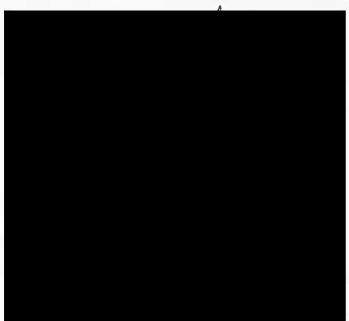
Date: 25.6 24

Discussion held with

Content:

- Seeking medical attention for residents
- Chasing up on ambulance call outs when given a timeframe for response times

- If any residents have an injury from a witnessed or unwitnessed accident, we seek urgent medical attention at the time
- If any residents have an injury which appears and is unknown, we seek urgent medical attention when this is noticed
- If we seek medical attention and are provided with a timeframe for an ambulance to attend, we ensure that we chase the call to ensure that this does not lapse
- All of the above is to be documented in the PCS notes





Huddle Topic: Accessing medical treatment -residents

Date: 26-6-24

Discussion held with

Content:

- Seeking medical attention for residents
- Chasing up on ambulance call outs when given a timeframe for response times

- If any residents have an injury from a witnessed or unwitnessed accident, we seek urgent medical attention at the time
- If any residents have an injury which appears and is unknown, we seek urgent medical attention when this is noticed
- If we seek medical attention and are provided with a timeframe for an ambulance to attend, we ensure that we chase the call to ensure that this does not lapse
- All of the above is to be documented in the PCS notes



Huddle Topic: Accessing medical treatment -residents

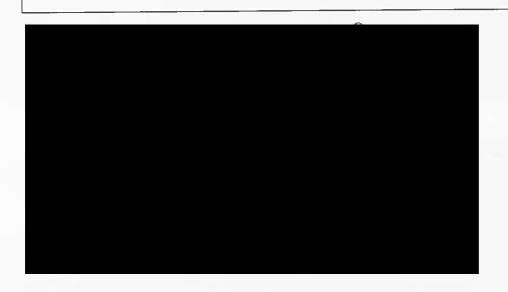
Date: 29-6-24,

Discussion held with

Content:

- Seeking medical attention for residents
- Chasing up on ambulance call outs when given a timeframe for response times

- If any residents have an injury from a witnessed or unwitnessed accident, we seek urgent medical attention at the time
- If any residents have an injury which appears and is unknown, we seek urgent medical attention when this is noticed
- If we seek medical attention and are provided with a timeframe for an ambulance to attend, we ensure that we chase the call to ensure that this does not lapse
- All of the above is to be documented in the PCS notes



lead and discuss

Lesson Learned: 012 Sheffcare

Dear all,

Background: Resident experienced an unwitnessed fall and sustained injuries.

Extract of the findings:

During a period of respite care a resident experienced an unwitnessed fall resulting in hospital admission via ambulance.

This matter was referred to the Social Care Ombudsman by the family and they have reached a conclusion, their findings are for Sheffcare:

- a) it does not overlook the need to prompt people to take fortified drinks and documents this properly;
- b) its staff have access to people's care plans and follow them when delivering care;
- c) care records are not misplaced after someone has left the care home.

What you as a Leader need to do next: Please ensure the following is implemented, as appropriate, at your site:

- Share lessons learnt of the incident in all Sheffcare homes to raise the awareness of this
 incident
- 2 Review residents who are prescribed/taking fortified drinks and ensure that they are prompted to take them and that this is documented correctly
- 3. Review that all staff have access to care plans (days and nights) and that these are followed by undertaking reviews and observations of care practice
- 4. Review archiving processes within the home to ensure that records are kept safe and secure
- 5. Admissions pdi'cy reviewed to specify respite admission procedures

Assurance: Discussion in huddles, 1:1 meetings and staff meetings. Feedback to Head of Quality and Improvement by 30th April 24 that the above actions are completed.

If anyone identifies additional learnings based on feedback of this matter, this is to be reported to Head of Quality and Improvement.

Any questions, please do let me know.

Thank you for your continuing efforts to keep the people we support safe and happy.

Kind regards,

Louise

Huddle Topic: Accessing medical treatment -residents

Date: 1-7-24

Discussion held wit

Content:

- Seeking medical attention for residents
- Chasing up on ambulance call outs when given a timeframe for response times

- If any residents have an injury from a witnessed or unwitnessed accident, we seek urgent medical attention at the time
- If any residents have an injury which appears and is unknown, we seek urgent medical attention when this is noticed
- If we seek medical attention and are provided with a timeframe for an ambulance to attend, we ensure that we chase the call to ensure that this does not lapse
- All of the above is to be documented in the PCS notes

Huddle Topic: Accessing medical treatment -residents

Date: 2/7/24

Discussion held with

Content:

- Seeking medical attention for residents
- Chasing up on ambulance call outs when given a timeframe for response times

- If any residents have an injury from a witnessed or unwitnessed accident, we seek urgent medical attention at the time
- If any residents have an injury which appears and is unknown, we seek urgent medical attention when this is noticed
- If we seek medical attention and are provided with a timeframe for an ambulance to attend, we ensure that we chase the call to ensure that this does not lapse
- All of the above is to be documented in the PCS notes

Huddle Topic: Accessing medical treatment -residents

Date: 3724

Discussion held with

Content:

- Seeking medical attention for residents
- Chasing up on ambulance call outs when given a timeframe for response times

- If any residents have an injury from a witnessed or unwitnessed accident, we seek urgent medical attention at the time
- If any residents have an injury which appears and is unknown, we seek urgent medical attention when this is noticed
- If we seek medical attention and are provided with a timeframe for an ambulance to attend, we ensure that we chase the call to ensure that this does not lapse
- All of the above is to be documented in the PCS notes

Huddle Topic: Accessing medical treatment -residents

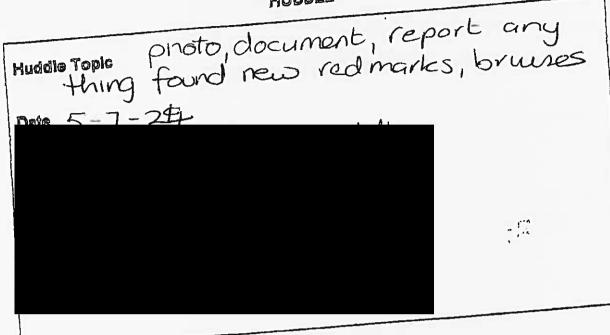
Date: 4-7-24

Discussion held with

Content:

- Seeking medical attention for residents
- Chasing up on ambulance call outs when given a timeframe for response times

- If any residents have an injury from a witnessed or unwitnessed accident, we seek urgent medical attention at the time
- If any residents have an injury which appears and is unknown, we seek urgent medical attention when this is noticed
- If we seek medical attention and are provided with a timeframe for an ambulance to attend, we ensure that we chase the call to ensure that this does not lapse
- All of the above is to be documented in the PCS notes



when funding any brusse or marks to take photo to person's photo the then document, and report to 9 team leader to take a look then decide what action needs taking

Any Action Required

Huddle Topic: Accessing medical treatment -residents

Date: 9.7.24

Content:

• Seeking medical attention for residents

• Chasing up on ambulance call outs when given a timeframe for response times

- If any residents have an injury from a witnessed or unwitnessed accident, we seek urgent medical attention at the time
- If any residents have an injury which appears and is unknown, we seek urgent medical attention when this is noticed
- If we seek medical attention and are provided with a timeframe for an ambulance to attend, we ensure that we chase the call to ensure that this does not lapse
- All of the above is to be documented in the PCS notes

Huddle Topic: Accessing medical treatment -residents

Date: 10/7/24

Di

Content:

- Seeking medical attention for residents
- Chasing up on ambulance call outs when given a timeframe for response times

- If any residents have an injury from a witnessed or unwitnessed accident, we seek urgent medical attention at the time
- If any residents have an injury which appears and is unknown, we seek urgent medical attention when this is noticed
- If we seek medical attention and are provided with a timeframe for an ambulance to attend, we ensure that we chase the call to ensure that this does not lapse
- All of the above is to be documented in the PCS notes

Huddle Topic: Accessing medical treatment -residents

Date: 13-7-2-1

Disc

Content:

- Seeking medical attention for residents
- Chasing up on ambulance call outs when given a timeframe for response times

- If any residents have an injury from a witnessed or unwitnessed accident, we seek urgent medical attention at the time
- If any residents have an injury which appears and is unknown, we seek urgent medical attention when this is noticed
- If we seek medical attention and are provided with a timeframe for an ambulance to attend, we ensure that we chase the call to ensure that this does not lapse
- All of the above is to be documented in the PCS notes

Huddle Topic: Accessing medical treatment -residents

Date: 14-7-24

Discussion held with

Content:

- Seeking medical attention for residents
- Chasing up on ambulance call outs when given a timeframe for response times

- If any residents have an injury from a witnessed or unwitnessed accident, we seek urgent medical attention at the time
- If any residents have an injury which appears and is unknown, we seek urgent medical attention when this is noticed
- If we seek medical attention and are provided with a timeframe for an ambulance to attend, we ensure that we chase the call to ensure that this does not lapse
- All of the above is to be documented in the PCS notes

HUDDLE	
Huddle Topic Falls	
Date 16-7-24	
Content Monitoring falls and any patterns, is there something they	are doing prior to
falling, do we think there could be an intection, has medically a line at what could be causing fall or is it un-	preventable.
Ensure we are assisting those with poor mobility, checking suitable and seeking advice where we need it via GP for re	y then look ware is
and fell teams	
Also documenting any changes and what has been do to	ieip provone iane.
Any Action Required	

Huddle Topic: Accessing medical treatment -residents

Date: 17-7-24 .

Discussion held with

Content:

- Seeking medical attention for residents
- Chasing up on ambulance call outs when given a timeframe for response times

- If any residents have an injury from a witnessed or unwitnessed accident, we seek urgent medical attention at the time
- If any residents have an injury which appears and is unknown, we seek urgent medical attention when this is noticed
- If we seek medical attention and are provided with a timeframe for an ambulance to attend, we ensure that we chase the call to ensure that this does not lapse
- All of the above is to be documented in the PCS notes

Huddle Topic: Accessing medical treatment -residents

Date: 19724

Discussion hold with

Content:

- Seeking medical attention for residents
- Chasing up on ambulance call outs when given a timeframe for response times

- If any residents have an injury from a witnessed or unwitnessed accident, we seek urgent medical attention at the time
- If any residents have an injury which appears and is unknown, we seek urgent medical attention when this is noticed
- If we seek medical attention and are provided with a timeframe for an ambulance to attend, we ensure that we chase the call to ensure that this does not lapse
- All of the above is to be documented in the PCS notes

FLEXEBEE

USER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Palliative and End of Life Care	13/6/2022	3/11/2022	20/3/2023	00:41:35	100	PASSED	Yes	Yes		Deerlands
		HACCP Awareness	15/6/2022	11/3/2023	11/3/2023	00:06:46	80	PASSED	Yes	Yes		Deerlands
		Autistic Spectrum Disorder (ASD) Awareness	12/7/2022	9/3/2023	16/6/2023	00:04:52	90	PASSED	Yes	Yes		Deerlands
		Autistic Spectrum Disorder (ASD) Awareness	12/7/2022	9/3/2023	16/6/2023	00:03:42	100	PASSED	Yes	Yes		Deerlands
		Autistic Spectrum Disorder (ASD) Awareness	12/7/2022	9/3/2023	19/6/2023	00:04:34	100	PASSED	Yes	Yes		Deerlands
		Learning Disability Awareness	12/7/2022	27/9/2022	11/3/2023	00:05:01	100	PASSED	Yes	Yes		Deerlands
		Autistic Spectrum Disorder (ASD) Awareness	12/7/2022	11/3/2023	11/3/2023	00:04:27	90	PASSED	Yes	Yes		Deerlands
		Learning Disability Awareness	12/7/2022	11/3/2023	11/3/2023	00:02:54	90	PASSED	Yes	Yes		Deerlands
		Autistic Spectrum Disorder (ASD) Awareness	12/7/2022	12/3/2023	16/6/2023	00:03:12	100	PASSED	Yes	Yes		Deerlands
		Learning Disability Awareness	12/7/2022	12/3/2023	16/6/2023	00:01:12	100	PASSED	Yes	Yes		Deerlands
		Learning Disability Awareness	12/7/2022	9/3/2023	16/6/2023	00:01:12	90	PASSED	Yes	Yes		Deerlands
		Autistic Spectrum Disorder (ASD) Awareness	12/7/2022	16/6/2023	16/6/2023	00:03:04	100	PASSED	Yes	Yes		Deerlands
		Learning Disability Awareness	12/7/2022	16/6/2023	16/6/2023	00:03:00	90	PASSED	Yes	Yes		Deerlands

USER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Autistic Spectrum Disorder (ASD) Awareness	12/7/2022	16/6/2023	16/6/2023	00:02:07	100	PASSED	Yes	Yes		Deerlands
		Learning Disability Awareness	12/7/2022	16/6/2023	16/6/2023	00:18:34	100	PASSED	Yes	Yes		Deerlands
		Learning Disability Awareness	12/7/2022	9/3/2023	19/6/2023	00:02:05	90	PASSED	Yes	Yes		Deerlands
		Autistic Spectrum Disorder (ASD) Awareness	12/7/2022	19/6/2023	19/6/2023	00:02:35	100	PASSED	Yes	Yes		Deerlands
		Learning Disability Awareness	12/7/2022	19/6/2023	19/6/2023	00:04:29	90	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	13/7/2022	4/8/2021	11/3/2023	00:08:34	100	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	13/7/2022	3/11/2022	11/3/2023	00:04:11	90.9	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	13/7/2022	16/6/2023	16/6/2023	00:03:18	81.81	PASSED	Yes	Yes		Deerlands
		Allergen Awareness	13/7/2022	9/3/2023	19/6/2023	00:04:45	81.81	PASSED	Yes	Yes		Deerlands
		Allergen Awareness	26/1/2023	19/2/2023	19/2/2023	00:10:14	81.81	PASSED	Yes	Yes		Deerlands
		Autistic Spectrum Disorder (ASD) Awareness	26/1/2023	19/2/2023	19/2/2023	00:59:54	100	PASSED	Yes	Yes		Deerlands
		Disability Awareness	26/1/2023	20/2/2023	20/2/2023	00:13:32	85.71	PASSED	Yes	Yes		Deerlands
		Falls Prevention	26/1/2023	20/2/2023	20/2/2023	00:10:41	100	PASSED	Yes	Yes		Deerlands
		Allergen Awareness	26/1/2023	17/10/2023	17/10/2023	00:23:00	90.9	PASSED	Yes	Yes		Deerlands
		Autistic Spectrum Disorder (ASD) Awareness	26/1/2023	18/10/2023	18/10/2023	00:28:52	90	PASSED	Yes	Yes		Deerlands

USER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Coronavirus Awareness and Infection Control	26/1/2023	18/10/2023	18/10/2023	00:26:44	83.33	PASSED	Yes	Yes		Deerlands
		COSHH Awareness	26/1/2023	19/10/2023	19/10/2023	00:24:32	80	PASSED	Yes	Yes		Deerlands
		Disability Awareness	26/1/2023	19/10/2023	19/10/2023	00:30:52	80	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	26/1/2023	17/10/2023	21/10/2023	00:43:00	81.81	PASSED	Yes	Yes		Deerlands
		Oral Health	26/1/2023	21/10/2023	21/10/2023	00:15:21	100	PASSED	Yes	Yes		Deerlands
		Falls Prevention	26/1/2023	22/10/2023	22/10/2023	00:04:38	100	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	26/1/2023	22/10/2023	22/10/2023	00:28:49	90	PASSED	Yes	Yes		Deerlands
		GDPR Awareness	26/1/2023	22/10/2023	22/10/2023	00:23:30	100	PASSED	Yes	Yes		Deerlands
		HACCP Awareness	26/1/2023	22/10/2023	22/10/2023	00:31:03	90	PASSED	Yes	Yes		Deerlands
		Learning Disability Awareness	26/1/2023	22/10/2023	22/10/2023	00:32:54	80	PASSED	Yes	Yes		Deerlands
		Manual Handling of Inanimate Objects Awareness	26/1/2023	22/10/2023	22/10/2023	00:28:18	100	PASSED	Yes	Yes		Deerlands
		Moving and Handling of People Awareness	26/1/2023	22/10/2023	22/10/2023	00:22:03	80	PASSED	Yes	Yes		Deerlands
		Communication and Record Keeping	26/1/2023	22/10/2023	22/10/2023		0	PASSED	Yes	Yes		Deerlands
		Standard 1 – Understand Your Role	26/1/2023	22/10/2023	23/10/2023	00:02:09	83.33	PASSED	Yes	Yes		Deerlands
		Standard 2 – Your Personal Development	26/1/2023	23/10/2023	23/10/2023	00:17:37	83.33	PASSED	Yes	Yes		Deerlands
		Standard 3 – Duty of Care	26/1/2023	23/10/2023	23/10/2023	00:20:44	83.33	PASSED	Yes	Yes		Deerlands

USER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Standard 4 – Equality and Diversity	26/1/2023	23/10/2023	23/10/2023	00:29:38	83.33	PASSED	Yes	Yes		Deerlands
		Standard 5 – Work in a Person Centred Way	26/1/2023	23/10/2023	23/10/2023	00:20:35	83.33	PASSED	Yes	Yes		Deerlands
		Standard 6 – Communication	26/1/2023	23/10/2023	23/10/2023	00:08:36	100	PASSED	Yes	Yes		Deerlands
		Standard 7 – Privacy and Dignity	26/1/2023	23/10/2023	23/10/2023	00:06:37	100	PASSED	Yes	Yes		Deerlands
		Standard 8 – Fluid and Nutrition	26/1/2023	23/10/2023	23/10/2023	00:19:49	100	PASSED	Yes	Yes		Deerlands
		Standard 9 – Awareness of Mental Health, Dementia and Learning Disability	26/1/2023	23/10/2023	24/10/2023	00:02:13	83.33	PASSED	Yes	Yes		Deerlands
		Standard 12 – Basic Life Support	26/1/2023	24/10/2023	24/10/2023	00:15:09	100	PASSED	Yes	Yes		Deerlands
		Standard 13 – Health and Safety	26/1/2023	24/10/2023	24/10/2023	00:12:21	100	PASSED	Yes	Yes		Deerlands
		Standard 14 – Handling Information	26/1/2023	24/10/2023	24/10/2023	00:05:36	100	PASSED	Yes	Yes		Deerlands
		Standard 15 – Infection Prevention Control	26/1/2023	24/10/2023	24/10/2023	00:08:46	83.33	PASSED	Yes	Yes		Deerlands
		Standard 10&11 – Safeguarding Adults and Children	26/1/2023	24/10/2023	24/10/2023	00:45:32	83.33	PASSED	Yes	Yes		Deerlands
		Care Certificate	26/1/2023	24/10/2023	24/10/2023	04:28:00	91.11	PASSED	Yes	Yes		Deerlands
		Managing Challenging Behaviour Positive Behaviour Support	26/1/2023	24/10/2023	24/10/2023	00:13:18	100	PASSED	Yes	Yes		Deerlands
		Mental Capacity Act and Deprivation of Liberties Awareness	26/1/2023	22/10/2023	25/10/2023	00:16:10	90	PASSED	Yes	Yes		Deerlands
		Food Safety Level 2	26/1/2023	22/10/2023	26/10/2023	00:05:00	100	PASSED	Yes	Yes		Deerlands

USER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Food Safety Level 3	26/1/2023	22/10/2023	26/10/2023	00:12:49	90	PASSED	Yes	Yes		Deerlands
		Standard 10&11 – Safeguarding Adults and Children	26/1/2023	1/2/2023	7/2/2024	00:39:09	83.33	PASSED	Yes	Yes		Deerlands
		Care Certificate	26/1/2023	7/2/2024	7/2/2024	01:39:00	91.67	PASSED	Yes	Yes		Deerlands
		Food Safety Level 2	26/1/2023	7/2/2024	7/2/2024	00:30:04	90	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	26/1/2023	7/2/2024	7/2/2024	00:06:21	90	PASSED	Yes	Yes		Deerlands
		GDPR Awareness	26/1/2023	7/2/2024	7/2/2024	00:08:01	90	PASSED	Yes	Yes		Deerlands
		Learning Disability Awareness	26/1/2023	7/2/2024	7/2/2024	00:04:39	100	PASSED	Yes	Yes		Deerlands
		Managing Challenging Behaviour Positive Behaviour Support	26/1/2023	7/2/2024	7/2/2024	00:04:28	100	PASSED	Yes	Yes		Deerlands
		Manual Handling of Inanimate Objects Awareness	26/1/2023	7/2/2024	7/2/2024	00:02:16	100	PASSED	Yes	Yes		Deerlands
		Mental Capacity Act and Deprivation of Liberties Awareness	26/1/2023	7/2/2024	7/2/2024	00:03:54	100	PASSED	Yes	Yes		Deerlands
		Moving and Handling of People Awareness	26/1/2023	7/2/2024	7/2/2024	00:08:42	80	PASSED	Yes	Yes		Deerlands
		Oral Health	26/1/2023	7/2/2024	7/2/2024	00:02:31	100	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	26/1/2023	7/2/2024	7/2/2024	00:04:42	90.9	PASSED	Yes	Yes		Deerlands
		Safeguarding of Vulnerable Adults Awareness	26/1/2023	7/2/2024	7/2/2024	00:54:44	100	PASSED	Yes	Yes		Deerlands

USER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Dementia Care	26/1/2023	24/10/2023	24/10/2023	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	26/1/2023	23/10/2023	23/10/2023	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	26/1/2023	23/10/2023	23/10/2023	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Emergency First Aid Awareness	26/1/2023	24/10/2023	24/10/2023	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Equality, Diversity and Human Rights	26/1/2023	23/10/2023	23/10/2023	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Health and Safety Awareness	26/1/2023	24/10/2023	24/10/2023	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Infection Prevention and Control Level 2 CSTF aligned	26/1/2023	24/10/2023	24/10/2023	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Person Centred Care	26/1/2023	23/10/2023	23/10/2023	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Safeguarding of Vulnerable Adults Awareness	26/1/2023	24/10/2023	24/10/2023	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Food Safety Level 2	11/3/2023	11/3/2023	11/3/2023	00:05:25	100	PASSED	Yes	Yes		Deerlands
		Food Safety Level 2	11/3/2023	17/3/2023	17/3/2023	00:03:34	100	PASSED	Yes	Yes		Deerlands
		Health and Safety Awareness	11/3/2023	17/3/2023	16/6/2023	00:02:11	100	PASSED	Yes	Yes		Deerlands
		Food Safety Level 2	11/3/2023	12/3/2023	15/6/2023	00:02:20	100	PASSED	Yes	Yes		Deerlands
		Health and Safety Awareness	11/3/2023	12/3/2023	15/6/2023	00:01:47	100	PASSED	Yes	Yes		Deerlands
		Infection Prevention and Control Level 2 CSTF aligned	11/3/2023	12/3/2023	15/6/2023	00:02:17	100	PASSED	Yes	Yes		Deerlands
		Dementia Care	11/3/2023	12/3/2023	16/6/2023	00:02:29	80	PASSED	Yes	Yes		Deerlands

USER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Equality, Diversity and Human Rights	11/3/2023	12/3/2023	16/6/2023	00:02:23	80	PASSED	Yes	Yes		Deerlands
		Health and Safety Awareness	11/3/2023	12/3/2023	16/6/2023	00:02:44	90	PASSED	Yes	Yes		Deerlands
		Infection Prevention and Control Level 2 CSTF aligned	11/3/2023	12/3/2023	16/6/2023	00:02:38	100	PASSED	Yes	Yes		Deerlands
		Food Safety Level 2	11/3/2023	12/3/2023	16/6/2023	00:02:25	100	PASSED	Yes	Yes		Deerlands
		Food Safety Level 2	11/3/2023	12/3/2023	16/6/2023	00:02:36	100	PASSED	Yes	Yes		Deerlands
		Infection Prevention and Control Level 2 CSTF aligned	11/3/2023	14/3/2023	16/6/2023	00:02:34	100	PASSED	Yes	Yes		Deerlands
		Food Safety Level 2	11/3/2023	14/3/2023	16/6/2023	00:02:21	100	PASSED	Yes	Yes		Deerlands
		Health and Safety Awareness	11/3/2023	14/3/2023	16/6/2023	00:02:56	100	PASSED	Yes	Yes		Deerlands
		Infection Prevention and Control Level 2 CSTF aligned	11/3/2023	14/3/2023	16/6/2023	00:02:17	100	PASSED	Yes	Yes		Deerlands
		Health and Safety Awareness	11/3/2023	16/3/2023	16/6/2023	00:02:43	100	PASSED	Yes	Yes		Deerlands
		Person Centred Care	11/3/2023	16/3/2023	16/6/2023	00:02:09	100	PASSED	Yes	Yes		Deerlands
		Health and Safety Awareness	11/3/2023	17/3/2023	16/6/2023	00:02:36	100	PASSED	Yes	Yes		Deerlands
		Infection Prevention and Control Level 2 CSTF aligned	11/3/2023	17/3/2023	16/6/2023	00:02:26	100	PASSED	Yes	Yes		Deerlands
		Food Safety Level 2	11/3/2023	17/3/2023	16/6/2023	00:02:12	100	PASSED	Yes	Yes		Deerlands
		Food Safety Level 2	11/3/2023	17/3/2023	16/6/2023	00:02:19	100	PASSED	Yes	Yes		Deerlands

USER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Mental Capacity Act and Deprivation of Liberties Awareness	11/3/2023	17/3/2023	16/6/2023	00:02:56	100	PASSED	Yes	Yes		Deerlands
		Mental Capacity Act and Deprivation of Liberties Awareness	11/3/2023	19/6/2023	19/6/2023	00:20:46	100	PASSED	Yes	Yes		Deerlands
		Food Safety Level 2	11/3/2023	19/6/2023	19/6/2023	00:02:03	100	PASSED	Yes	Yes		Deerlands
		Health and Safety Awareness	11/3/2023	19/6/2023	19/6/2023	00:05:01	80	PASSED	Yes	Yes		Deerlands
		Infection Prevention and Control Level 2 CSTF aligned	11/3/2023	19/6/2023	19/6/2023	00:05:10	100	PASSED	Yes	Yes		Deerlands
		Mental Capacity Act and Deprivation of Liberties Awareness	11/3/2023	19/6/2023	19/6/2023	00:03:00	100	PASSED	Yes	Yes		Deerlands
		Mental Capacity Act and Deprivation of Liberties Awareness	11/3/2023	19/6/2023	19/6/2023	00:04:04	100	PASSED	Yes	Yes		Deerlands
		Managing Challenging Behaviour Positive Behaviour Support	11/3/2023	16/8/2023	16/8/2023	00:06:33	80	PASSED	Yes	Yes		Deerlands
		Mental Capacity Act and Deprivation of Liberties Awareness	11/3/2023	16/8/2023	16/8/2023	00:05:53	100	PASSED	Yes	Yes		Deerlands
		Moving and Handling of People Awareness	11/3/2023	16/8/2023	16/8/2023	00:05:31	80	PASSED	Yes	Yes		Deerlands
		Moving and Handling of People Awareness	11/3/2023	19/9/2023	19/9/2023	00:03:42	80	PASSED	Yes	Yes		Deerlands
		Managing Challenging Behaviour Positive Behaviour Support	11/3/2023	19/6/2023	23/9/2023	00:02:49	80	PASSED	Yes	Yes		Deerlands
		Emergency First Aid	11/3/2023	16/6/2023	24/9/2023	00:01:23	90	PASSED	Yes	Yes		Deerlands

USER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Awareness										
		Fire Safety CSTF Aligned	11/3/2023	27/9/2023	27/9/2023	00:02:12	90	PASSED	Yes	Yes		Deerlands
		Food Safety Level 2	11/3/2023	27/9/2023	27/9/2023	00:01:33	100	PASSED	Yes	Yes		Deerlands
		Health and Safety Awareness	11/3/2023	27/9/2023	27/9/2023	00:27:32	100	PASSED	Yes	Yes		Deerlands
		Infection Prevention and Control Level 2 CSTF aligned	11/3/2023	27/9/2023	27/9/2023	00:01:40	100	PASSED	Yes	Yes		Deerlands
		Manual Handling of Inanimate Objects Awareness	11/3/2023	27/9/2023	27/9/2023	00:04:02	100	PASSED	Yes	Yes		Deerlands
		Safeguarding of Vulnerable Adults Awareness	11/3/2023	27/9/2023	27/9/2023	00:02:16	90	PASSED	Yes	Yes		Deerlands
		Communication and Record Keeping	22/5/2023	9/11/2023	9/11/2023	00:31:07	100	PASSED	Yes	Yes		Deerlands
		Communication and Record Keeping	22/5/2023	7/2/2024	7/2/2024	00:03:22	90	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	22/5/2023	13/2/2024	13/2/2024	00:15:12	80	PASSED	Yes	Yes		Deerlands
		COSHH Awareness	22/5/2023	13/2/2024	13/2/2024	00:01:29	90	PASSED	Yes	Yes		Deerlands
		Food Safety Level 2	22/5/2023	13/2/2024	13/2/2024	00:02:20	100	PASSED	Yes	Yes		Deerlands
		Falls Prevention	22/5/2023	13/2/2024	13/2/2024	00:02:44	100	PASSED	Yes	Yes		Deerlands
		GDPR Awareness	22/5/2023	13/2/2024	13/2/2024	00:02:54	80	PASSED	Yes	Yes		Deerlands
		Moving and Handling of People Awareness	22/5/2023	13/2/2024	13/2/2024	00:01:34	100	PASSED	Yes	Yes		Deerlands
		Manual Handling of Inanimate Objects	22/5/2023	13/2/2024	13/2/2024	00:06:08	100	PASSED	Yes	Yes		Deerlands

IAME USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Awareness										
	Mental Capacity Act and Deprivation of Liberties Awareness	22/5/2023	13/2/2024	13/2/2024	00:02:01	80	PASSED	Yes	Yes		Deerlands
	Allergen Awareness	22/5/2023	13/2/2024	13/2/2024	00:02:22	90.9	PASSED	Yes	Yes		Deerlands
	Managing Challenging Behaviour Positive Behaviour Support	22/5/2023	13/2/2024	13/2/2024	00:03:34	100	PASSED	Yes	Yes		Deerlands
	Autistic Spectrum Disorder (ASD) Awareness	22/5/2023	13/2/2024	13/2/2024	00:01:44	90	PASSED	Yes	Yes		Deerlands
	Standard 2 – Your Personal Development	22/5/2023	13/2/2024	13/2/2024	00:48:12	83.33	PASSED	Yes	Yes		Deerlands
	Standard 3 – Duty of Care	22/5/2023	13/2/2024	13/2/2024	00:03:57	83.33	PASSED	Yes	Yes		Deerlands
	Standard 1 – Understand Your Role	22/5/2023	13/2/2024	22/2/2024	00:01:24	100	PASSED	Yes	Yes		Deerlands
	Standard 4 – Equality and Diversity	22/5/2023	13/2/2024	22/2/2024	00:06:35	83.33	PASSED	Yes	Yes		Deerlands
	Standard 5 – Work in a Person Centred Way	22/5/2023	22/2/2024	22/2/2024	00:06:25	83.33	PASSED	Yes	Yes		Deerlands
	Standard 6 – Communication	22/5/2023	22/2/2024	22/2/2024	00:03:24	100	PASSED	Yes	Yes		Deerlands
	Standard 7 – Privacy and Dignity	22/5/2023	22/2/2024	22/2/2024	00:02:09	100	PASSED	Yes	Yes		Deerlands
	Standard 8 – Fluid and Nutrition	22/5/2023	22/2/2024	22/2/2024	00:02:33	83.33	PASSED	Yes	Yes		Deerlands
	Standard 9 – Awareness of Mental Health, Dementia and Learning Disability	22/5/2023	22/2/2024	22/2/2024	00:34:37	100	PASSED	Yes	Yes		Deerlands
	Standard 10&11 – Safeguarding Adults and	22/5/2023	22/2/2024	22/2/2024	00:01:37	83.33	PASSED	Yes	Yes		Deerlands

E USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Children										
	Standard 12 – Basic Life Support	22/5/2023	22/2/2024	22/2/2024	00:02:02	100	PASSED	Yes	Yes		Deerlands
	Standard 13 – Health and Safety	22/5/2023	22/2/2024	22/2/2024	00:02:51	100	PASSED	Yes	Yes		Deerlands
	Standard 14 – Handling Information	22/5/2023	22/2/2024	22/2/2024	00:03:04	83.33	PASSED	Yes	Yes		Deerlands
	Standard 15 – Infection Prevention Control	22/5/2023	22/2/2024	22/2/2024	00:02:14	100	PASSED	Yes	Yes		Deerlands
	Care Certificate	22/5/2023	22/2/2024	22/2/2024	02:55:00	92.22	PASSED	Yes	Yes		Deerlands
	Disability Awareness	22/5/2023	13/2/2024	27/3/2024	00:10:44	90	PASSED	Yes	Yes		Deerlands
	Palliative and End of Life Care	22/5/2023	27/3/2024	28/7/2024	00:01:16	81.81	PASSED	Yes	Yes		Deerlands
	Communication and Record Keeping	22/5/2023	28/7/2024	28/7/2024	00:01:20	90	PASSED	Yes	Yes		Deerlands
	Learning Disability Awareness	22/5/2023	28/7/2024	28/7/2024	00:01:57	90	PASSED	Yes	Yes		Deerlands
	Oral Health	22/5/2023	28/7/2024	28/7/2024	00:01:07	100	PASSED	Yes	Yes		Deerlands
	Communication and Record Keeping	5/6/2023	23/10/2023	25/10/2023	00:21:10	100	PASSED	Yes	Yes		Deerlands
	Fire Safety CSTF Aligned	15/6/2023	25/8/2023	25/8/2023	00:03:35	90	PASSED	Yes	Yes		Deerlands
	Fire Safety CSTF Aligned	15/6/2023	24/9/2023	24/9/2023	00:03:55	90	PASSED	Yes	Yes		Deerlands
	Dysphagia Care	11/7/2023	22/10/2023	22/10/2023	00:44:20	100	PASSED	Yes	Yes		Deerlands
	Diet and Nutrition	12/7/2023	16/8/2023	16/8/2023	00:06:44	90	PASSED	Yes	Yes		Deerlands
	Oral Health	12/7/2023	16/8/2023	16/8/2023	00:04:50	90	PASSED	Yes	Yes		Deerlands

ER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Oral Health	12/7/2023	16/8/2023	16/8/2023	00:09:56	90	PASSED	Yes	Yes		Deerlands
		Oral Health	12/7/2023	16/8/2023	16/8/2023	00:03:36	100	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	12/7/2023	16/8/2023	16/8/2023	00:02:53	100	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	12/7/2023	23/8/2023	23/8/2023	00:13:36	100	PASSED	Yes	Yes		Deerlands
		Oral Health	12/7/2023	23/8/2023	23/8/2023	00:18:48	90	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	12/7/2023	25/8/2023	25/8/2023	00:15:46	100	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	12/7/2023	25/8/2023	25/8/2023	00:03:26	90	PASSED	Yes	Yes		Deerlands
		Oral Health	12/7/2023	25/8/2023	25/8/2023	00:10:12	100	PASSED	Yes	Yes		Deerlands
		Oral Health	12/7/2023	25/8/2023	25/8/2023	00:02:53	90	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	12/7/2023	25/8/2023	25/8/2023	00:01:44	90	PASSED	Yes	Yes		Deerlands
		Oral Health	12/7/2023	25/8/2023	25/8/2023	00:05:10	90	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	12/7/2023	30/8/2023	30/8/2023	00:13:03	100	PASSED	Yes	Yes		Deerlands
		Oral Health	12/7/2023	30/8/2023	30/8/2023	00:07:56	90	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	12/7/2023	8/9/2023	8/9/2023	00:05:41	100	PASSED	Yes	Yes		Deerlands
		Oral Health	12/7/2023	8/9/2023	8/9/2023	00:04:58	100	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	12/7/2023	9/9/2023	9/9/2023	00:02:53	90	PASSED	Yes	Yes		Deerlands
		Oral Health	12/7/2023	9/9/2023	9/9/2023	00:04:53	100	PASSED	Yes	Yes		Deerlands

SER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Diet and Nutrition	12/7/2023	9/9/2023	9/9/2023	00:14:23	90	PASSED	Yes	Yes		Deerlands
		Oral Health	12/7/2023	9/9/2023	9/9/2023	00:05:34	100	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	12/7/2023	13/9/2023	13/9/2023	00:06:52	90	PASSED	Yes	Yes		Deerlands
		Oral Health	12/7/2023	13/9/2023	13/9/2023	00:02:29	100	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	12/7/2023	14/9/2023	14/9/2023	00:04:01	90	PASSED	Yes	Yes		Deerlands
		Oral Health	12/7/2023	14/9/2023	14/9/2023	00:04:11	100	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	12/7/2023	14/9/2023	14/9/2023	00:01:52	90	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	12/7/2023	14/9/2023	14/9/2023	00:02:41	90	PASSED	Yes	Yes		Deerlands
		Oral Health	12/7/2023	14/9/2023	14/9/2023	00:04:33	100	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	12/7/2023	14/9/2023	14/9/2023	00:02:59	90	PASSED	Yes	Yes		Deerlands
		Oral Health	12/7/2023	14/9/2023	14/9/2023	00:02:13	100	PASSED	Yes	Yes		Deerlands
		Oral Health	12/7/2023	15/9/2023	15/9/2023	00:09:03	100	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	12/7/2023	15/9/2023	15/9/2023	00:16:39	90	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	12/7/2023	18/9/2023	18/9/2023	00:02:13	90	PASSED	Yes	Yes		Deerlands
		Oral Health	12/7/2023	18/9/2023	18/9/2023	00:04:12	100	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	12/7/2023	23/9/2023	23/9/2023	00:01:43	100	PASSED	Yes	Yes		Deerlands

USER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Oral Health	12/7/2023	23/9/2023	23/9/2023	00:01:26	100	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	12/7/2023	23/9/2023	23/9/2023	00:03:14	100	PASSED	Yes	Yes		Deerlands
		Oral Health	12/7/2023	23/9/2023	23/9/2023	00:04:31	100	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	12/7/2023	23/9/2023	23/9/2023	00:01:49	100	PASSED	Yes	Yes		Deerlands
		Oral Health	12/7/2023	23/9/2023	23/9/2023	00:01:40	100	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	12/7/2023	23/9/2023	23/9/2023	00:01:16	100	PASSED	Yes	Yes		Deerlands
		Oral Health	12/7/2023	23/9/2023	23/9/2023	00:28:01	100	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	12/7/2023	24/9/2023	24/9/2023	00:39:29	90	PASSED	Yes	Yes		Deerlands
		Manual Handling of Inanimate Objects Awareness	12/7/2023	24/9/2023	24/9/2023	00:01:17	100	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	12/7/2023	24/9/2023	24/9/2023	00:01:56	100	PASSED	Yes	Yes		Deerlands
		Oral Health	12/7/2023	24/9/2023	24/9/2023	00:01:19	100	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	12/7/2023	24/9/2023	24/9/2023	00:02:02	100	PASSED	Yes	Yes		Deerlands
		Oral Health	12/7/2023	24/9/2023	24/9/2023	00:15:15	100	PASSED	Yes	Yes		Deerlands
		Oral Health	12/7/2023	14/9/2023	24/9/2023	00:01:46	100	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	12/7/2023	24/9/2023	24/9/2023	00:01:34	100	PASSED	Yes	Yes		Deerlands
		Oral Health	12/7/2023	24/9/2023	24/9/2023	00:01:17	100	PASSED	Yes	Yes		Deerlands

R NAME USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Diet and Nutrition	12/7/2023	24/9/2023	24/9/2023	00:02:33	100	PASSED	Yes	Yes		Deerlands
	Oral Health	12/7/2023	24/9/2023	24/9/2023	00:07:52	100	PASSED	Yes	Yes		Deerlands
	Diet and Nutrition	12/7/2023	24/9/2023	24/9/2023	00:02:52	100	PASSED	Yes	Yes		Deerlands
	Oral Health	12/7/2023	24/9/2023	24/9/2023	00:01:59	100	PASSED	Yes	Yes		Deerlands
	Diet and Nutrition	12/7/2023	24/9/2023	24/9/2023	00:01:58	90	PASSED	Yes	Yes		Deerlands
	Oral Health	12/7/2023	24/9/2023	24/9/2023	00:01:29	100	PASSED	Yes	Yes		Deerlands
	Diet and Nutrition	12/7/2023	27/9/2023	27/9/2023	00:02:30	100	PASSED	Yes	Yes		Deerlands
	Oral Health	12/7/2023	27/9/2023	27/9/2023	00:03:16	100	PASSED	Yes	Yes		Deerlands
	Diet and Nutrition	12/7/2023	27/9/2023	27/9/2023	00:03:17	100	PASSED	Yes	Yes		Deerlands
	Coronavirus in Health and Social Care	12/7/2023	22/10/2023	22/10/2023	00:41:59	90	PASSED	Yes	Yes		Deerlands
	Mental Health Awareness	12/7/2023	22/10/2023	22/10/2023	00:15:13	90	PASSED	Yes	Yes		Deerlands
	Diet and Nutrition	12/7/2023	10/11/2023	10/11/2023	00:13:59	90	PASSED	Yes	Yes		Deerlands
	Diet and Nutrition	12/7/2023	7/2/2024	7/2/2024	00:05:43	80	PASSED	Yes	Yes		Deerlands
	Diet and Nutrition	12/7/2023	28/7/2024	28/7/2024	00:01:25	80	PASSED	Yes	Yes		Deerlands
	Equality, Diversity and Human Rights	16/8/2023	2/8/2021	23/9/2023	00:02:14	90	PASSED	Yes	Yes		Deerlands
	Equality, Diversity and Human Rights	16/8/2023	4/8/2021	24/9/2023	00:01:55	100	PASSED	Yes	Yes		Deerlands
	Equality, Diversity and	16/8/2023	4/8/2021	23/9/2023	00:01:46	100	PASSED	Yes	Yes		Deerlands

ME U	JSER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Human Rights										
		Equality, Diversity and Human Rights	16/8/2023	5/8/2021	24/9/2023	00:01:52	100	PASSED	Yes	Yes		Deerlands
		Equality, Diversity and Human Rights	16/8/2023	5/8/2021	23/9/2023	00:01:55	90	PASSED	Yes	Yes		Deerlands
		Equality, Diversity and Human Rights	16/8/2023	29/7/2021	25/8/2023	00:02:15	80	PASSED	Yes	Yes		Deerlands
		COSHH Awareness	16/8/2023	16/8/2023	16/8/2023	00:06:31	80	PASSED	Yes	Yes		Deerlands
		Communication and Record Keeping	16/8/2023	16/8/2023	16/8/2023	00:06:21	100	PASSED	Yes	Yes		Deerlands
		Moving and Handling of People Awareness	16/8/2023	16/8/2023	16/8/2023	00:06:16	80	PASSED	Yes	Yes		Deerlands
		Managing Challenging Behaviour Positive Behaviour Support	16/8/2023	18/8/2023	18/8/2023	00:05:25	90	PASSED	Yes	Yes		Deerlands
		Equality, Diversity and Human Rights	16/8/2023	30/7/2021	18/8/2023	00:04:53	80	PASSED	Yes	Yes		Deerlands
		Emergency First Aid Awareness	16/8/2023	18/8/2023	18/8/2023	00:06:37	100	PASSED	Yes	Yes		Deerlands
		Health and Safety Awareness	16/8/2023	18/8/2023	18/8/2023	00:07:17	90	PASSED	Yes	Yes		Deerlands
		Infection Prevention and Control Level 2 CSTF aligned	16/8/2023	18/8/2023	18/8/2023	00:04:35	100	PASSED	Yes	Yes		Deerlands
		Manual Handling of Inanimate Objects Awareness	16/8/2023	18/8/2023	18/8/2023	00:11:24	100	PASSED	Yes	Yes		Deerlands
		COSHH Awareness	16/8/2023	23/8/2023	23/8/2023	00:12:46	80	PASSED	Yes	Yes		Deerlands
		Communication and Record Keeping	16/8/2023	23/8/2023	23/8/2023	00:15:32	80	PASSED	Yes	Yes		Deerlands
		COSHH Awareness	16/8/2023	25/8/2023	25/8/2023	00:06:30	90	PASSED	Yes	Yes		Deerlands

Record Keeping Communication and Record Keeping 16/8/2023 25/8/2023 25/8/2023 00:07:02 90 PASSED Yes Yes Deerl Record Keeping Manual Handling of Inanimate Objects Awareness Emergency First Aid Awareness Emergency First Aid 16/8/2023 25/8/2023 25/8/2023 00:03:08 100 PASSED Yes Yes Deerl Awareness Equality, Diversity and Human Rights 16/8/2023 25/8/2023 25/8/2023 00:02:31 80 PASSED Yes Yes Deerl Record Keeping 16/8/2023 25/8/2023 25/8/2023 00:03:51 90 PASSED Yes Yes Deerl Record Keeping 16/8/2023 25/8/2023 25/8/2023 00:03:51 90 PASSED Yes Yes Deerl Record Keeping 16/8/2023 25/8/2023 25/8/2023 00:05:58 100 PASSED Yes Yes Deerl Record Keeping 16/8/2023 25/8/2023 25/8/2023 00:01:47 80 PASSED Yes Yes Deerl Record Keeping 16/8/2023 30/8/2023 30/8/2023 00:06:21 100 PASSED Yes Yes Deerl Record Keeping Emergency First Aid 16/8/2023 30/8/2023 30/8/2023 00:06:21 100 PASSED Yes Yes Deerl Record Keeping Emergency First Aid 16/8/2023 30/8/2023 30/8/2023 00:06:21 100 PASSED Yes Yes Deerl Record Keeping Emergency First Aid 16/8/2023 30/8/2023 30/8/2023 00:06:21 100 PASSED Yes Yes Deerl Record Keeping Emergency First Aid 16/8/2023 30/8/2023 30/8/2023 00:16:06 80 PASSED Yes Yes Deerl Record Keeping 16/8/2023 25/8/2023 1/9/2023 00:21:39 80 PASSED Yes Yes Deerl Record Keeping 16/8/2023 25/8/2023 1/9/2023 00:44:35 90 PASSED Yes Yes Deerl Record Keeping 16/8/2023 1/9/2023 1/9/2023 00:44:35 90 PASSED Yes Yes Deerl Record Keeping 16/8/2023 1/9/2023 1/9/2023 00:44:35 90 PASSED Yes Yes Deerl Record Keeping 16/8/2023 1/9/2023 1/9/2023 00:44:35 90 PASSED Yes Yes Deerl Record Keeping 16/8/2023 1/9/2023 1/9/2023 1/9/2023 1/9/2023 1/9/2023 1/9/2023 1/9/2023 1/9/2023 1/9/2023 1/9/2023 1/9/2023	R NAME USEF ID	R COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
Record Keeping			16/8/2023	25/8/2023	25/8/2023	00:32:40	90	PASSED	Yes	Yes		Deerlands
Inanimate Objects			16/8/2023	25/8/2023	25/8/2023	00:07:02	90	PASSED	Yes	Yes		Deerlands
Equality, Diversity and Human Rights Communication and Record Keeping Emergency First Aid Awareness Dementia Care Communication and Record Keeping Emergency First Aid Awareness Dementia Care Communication and Record Keeping Emergency First Aid Awareness Dementia Care 16/8/2023 25/8/2023 25/8/2023 00:01:47 80 PASSED Yes Yes Deerl. Passed Keeping Emergency First Aid Record Keeping Emergency First Aid Awareness Dementia Care 16/8/2023 25/8/2023 25/8/2023 00:01:47 80 PASSED Yes Yes Deerl. Passed Keeping Emergency First Aid Record Keeping Emergency Firs		Inanimate Objects	16/8/2023	25/8/2023	25/8/2023	00:19:41	100	PASSED	Yes	Yes		Deerlands
Human Rights Communication and Record Keeping Emergency First Aid 16/8/2023 25/8/2023 25/8/2023 00:05:58 100 PASSED Yes Yes Deerl. Awareness Dementia Care 16/8/2023 25/8/2023 25/8/2023 00:01:47 80 PASSED Yes Yes Deerl. Communication and Record Keeping Emergency First Aid 16/8/2023 30/8/2023 25/8/2023 00:01:47 80 PASSED Yes Yes Deerl. Record Keeping Emergency First Aid 16/8/2023 30/8/2023 30/8/2023 00:08:30 90 PASSED Yes Yes Deerl. Record Keeping Emergency First Aid 16/8/2023 30/8/2023 30/8/2023 00:06:21 100 PASSED Yes Yes Deerl. Awareness Moving and Handling of People Awareness Moving and Handling of 16/8/2023 25/8/2023 1/9/2023 00:16:06 80 PASSED Yes Yes Deerl. People Awareness Food Safety Level 2 16/8/2023 1/9/2023 1/9/2023 00:44:35 90 PASSED Yes Yes Deerl. Poeple Awareness COSHH Awareness 16/8/2023 4/9/2023 4/9/2023 00:14:30 100 PASSED Yes Yes Deerl. Poeple Awareness Yes Deerl.			16/8/2023	25/8/2023	25/8/2023	00:03:08	100	PASSED	Yes	Yes		Deerlands
Record Keeping Emergency First Aid Awareness 16/8/2023 25/8/2023 25/8/2023 00:05:58 100 PASSED Yes Yes Deerly Awareness Dementia Care 16/8/2023 25/8/2023 25/8/2023 00:01:47 80 PASSED Yes Yes Deerly Peerly Peerly Peerly Peerly Peerly Peerly People Awareness Communication and Record Keeping 16/8/2023 30/8/2023 30/8/2023 00:06:21 100 PASSED Yes Yes Deerly Peerly Peer			16/8/2023	25/8/2023	25/8/2023	00:02:31	80	PASSED	Yes	Yes		Deerlands
Awareness Dementia Care 16/8/2023 25/8/2023 25/8/2023 00:01:47 80 PASSED Yes Yes Deerle Record Keeping			16/8/2023	25/8/2023	25/8/2023	00:03:51	90	PASSED	Yes	Yes		Deerlands
Communication and Record Keeping 16/8/2023 30/8/2023 30/8/2023 00:08:30 90 PASSED Yes Yes Deerly Personant Per		9	16/8/2023	25/8/2023	25/8/2023	00:05:58	100	PASSED	Yes	Yes		Deerlands
Record Keeping Emergency First Aid Awareness 16/8/2023 30/8/2023 30/8/2023 00:06:21 100 PASSED Yes Yes Deerly Awareness Moving and Handling of People Awareness 16/8/2023 25/8/2023 1/9/2023 00:16:06 80 PASSED Yes Yes Deerly People Awareness Moving and Handling of People Awareness 16/8/2023 25/8/2023 1/9/2023 00:21:39 80 PASSED Yes Yes Deerly People Awareness Food Safety Level 2 16/8/2023 1/9/2023 1/9/2023 00:44:35 90 PASSED Yes Yes Deerly Awareness COSHH Awareness 16/8/2023 4/9/2023 4/9/2023 00:14:30 100 PASSED Yes Yes Deerly Awareness		Dementia Care	16/8/2023	25/8/2023	25/8/2023	00:01:47	80	PASSED	Yes	Yes		Deerlands
Awareness Moving and Handling of People Awareness 16/8/2023 30/8/2023 30/8/2023 00:16:06 80 PASSED Yes Yes Deerling People Awareness Moving and Handling of People Awareness 16/8/2023 25/8/2023 1/9/2023 00:21:39 80 PASSED Yes Yes Deerling People Awareness Food Safety Level 2 16/8/2023 1/9/2023 1/9/2023 00:44:35 90 PASSED Yes Yes Deerling People Awareness COSHH Awareness 16/8/2023 4/9/2023 4/9/2023 00:14:30 100 PASSED Yes Yes Deerling People Awareness			16/8/2023	30/8/2023	30/8/2023	00:08:30	90	PASSED	Yes	Yes		Deerlands
People Awareness Moving and Handling of People Awareness 16/8/2023 25/8/2023 1/9/2023 00:21:39 80 PASSED Yes Yes Deerlands Food Safety Level 2 16/8/2023 1/9/2023 1/9/2023 00:44:35 90 PASSED Yes Yes Deerlands COSHH Awareness 16/8/2023 4/9/2023 4/9/2023 00:14:30 100 PASSED Yes Yes Deerlands			16/8/2023	30/8/2023	30/8/2023	00:06:21	100	PASSED	Yes	Yes		Deerlands
People Awareness Food Safety Level 2 16/8/2023 1/9/2023 00:44:35 90 PASSED Yes Yes Deerlands COSHH Awareness 16/8/2023 4/9/2023 4/9/2023 00:14:30 100 PASSED Yes Yes Deerlands		•	16/8/2023	30/8/2023	30/8/2023	00:16:06	80	PASSED	Yes	Yes		Deerlands
COSHH Awareness 16/8/2023 4/9/2023 4/9/2023 00:14:30 100 PASSED Yes Yes Deerland			16/8/2023	25/8/2023	1/9/2023	00:21:39	80	PASSED	Yes	Yes		Deerlands
		Food Safety Level 2	16/8/2023	1/9/2023	1/9/2023	00:44:35	90	PASSED	Yes	Yes		Deerlands
Infection Prevention and 16/8/2023 //0/2023 //0/2023 00:27:27 00 PASSED Ves Ves		COSHH Awareness	16/8/2023	4/9/2023	4/9/2023	00:14:30	100	PASSED	Yes	Yes		Deerlands
Control Level 2 CSTF aligned			16/8/2023	4/9/2023	4/9/2023	00:37:27	90	PASSED	Yes	Yes		Deerlands
COSHH Awareness 16/8/2023 8/9/2023 8/9/2023 00:03:26 80 PASSED Yes Yes Deerland		COSHH Awareness	16/8/2023	8/9/2023	8/9/2023	00:03:26	80	PASSED	Yes	Yes		Deerlands

USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Managing Challenging Behaviour Positive Behaviour Support	16/8/2023	8/9/2023	8/9/2023	00:25:41	80	PASSED	Yes	Yes		Deerlands
	Communication and Record Keeping	16/8/2023	9/9/2023	9/9/2023	00:03:28	90	PASSED	Yes	Yes		Deerlands
	Dementia Care	16/8/2023	9/9/2023	9/9/2023	00:05:04	80	PASSED	Yes	Yes		Deerlands
	Emergency First Aid Awareness	16/8/2023	9/9/2023	9/9/2023	00:03:52	100	PASSED	Yes	Yes		Deerlands
	Communication and Record Keeping	16/8/2023	9/9/2023	9/9/2023	00:03:04	90	PASSED	Yes	Yes		Deerlands
	Equality, Diversity and Human Rights	16/8/2023	2/8/2021	9/9/2023	00:01:18	90	PASSED	Yes	Yes		Deerlands
	Emergency First Aid Awareness	16/8/2023	9/9/2023	9/9/2023	00:04:55	100	PASSED	Yes	Yes		Deerlands
	Food Safety Level 2	16/8/2023	9/9/2023	9/9/2023	00:06:47	100	PASSED	Yes	Yes		Deerlands
	Health and Safety Awareness	16/8/2023	9/9/2023	9/9/2023	00:09:57	100	PASSED	Yes	Yes		Deerlands
	Infection Prevention and Control Level 2 CSTF aligned	16/8/2023	9/9/2023	9/9/2023	00:05:32	100	PASSED	Yes	Yes		Deerlands
	Manual Handling of Inanimate Objects Awareness	16/8/2023	9/9/2023	9/9/2023	00:09:48	100	PASSED	Yes	Yes		Deerlands
	Communication and Record Keeping	16/8/2023	13/9/2023	13/9/2023	00:02:52	90	PASSED	Yes	Yes		Deerlands
	Equality, Diversity and Human Rights	16/8/2023	2/8/2021	13/9/2023	00:03:02	90	PASSED	Yes	Yes		Deerlands
	Emergency First Aid Awareness	16/8/2023	13/9/2023	13/9/2023	00:02:14	100	PASSED	Yes	Yes		Deerlands
	Managing Challenging Behaviour Positive Behaviour Support	16/8/2023	14/9/2023	14/9/2023	00:02:47	90	PASSED	Yes	Yes		Deerlands

USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Communication and Record Keeping	16/8/2023	14/9/2023	14/9/2023	00:05:03	90	PASSED	Yes	Yes		Deerlands
	Emergency First Aid Awareness	16/8/2023	14/9/2023	14/9/2023	00:02:47	100	PASSED	Yes	Yes		Deerlands
	Food Safety Level 2	16/8/2023	14/9/2023	14/9/2023	00:01:59	100	PASSED	Yes	Yes		Deerlands
	Equality, Diversity and Human Rights	16/8/2023	4/8/2021	14/9/2023	00:02:21	90	PASSED	Yes	Yes		Deerlands
	Health and Safety Awareness	16/8/2023	14/9/2023	14/9/2023	00:03:12	90	PASSED	Yes	Yes		Deerlands
	Infection Prevention and Control Level 2 CSTF aligned	16/8/2023	14/9/2023	14/9/2023	00:02:34	100	PASSED	Yes	Yes		Deerlands
	Moving and Handling of People Awareness	16/8/2023	14/9/2023	14/9/2023	00:03:44	80	PASSED	Yes	Yes		Deerlands
	Communication and Record Keeping	16/8/2023	14/9/2023	14/9/2023	00:01:39	90	PASSED	Yes	Yes		Deerlands
	Emergency First Aid Awareness	16/8/2023	14/9/2023	14/9/2023	00:01:56	100	PASSED	Yes	Yes		Deerlands
	Food Safety Level 2	16/8/2023	14/9/2023	14/9/2023	00:02:58	90	PASSED	Yes	Yes		Deerlands
	Health and Safety Awareness	16/8/2023	14/9/2023	14/9/2023	00:02:33	90	PASSED	Yes	Yes		Deerlands
	Infection Prevention and Control Level 2 CSTF aligned	16/8/2023	14/9/2023	14/9/2023	00:02:34	100	PASSED	Yes	Yes		Deerlands
	Manual Handling of Inanimate Objects Awareness	16/8/2023	14/9/2023	14/9/2023	00:02:40	100	PASSED	Yes	Yes		Deerlands
	Moving and Handling of People Awareness	16/8/2023	14/9/2023	14/9/2023	00:07:11	90	PASSED	Yes	Yes		Deerlands
	Equality, Diversity and Human Rights	16/8/2023	14/9/2023	14/9/2023	00:25:27	90	PASSED	Yes	Yes		Deerlands
	Mental Capacity Act and	16/8/2023	14/9/2023	14/9/2023	00:03:16	80	PASSED	Yes	Yes		Deerlands

ME USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Deprivation of Liberties Awareness										
	Safeguarding of Vulnerable Adults Awareness	16/8/2023	14/9/2023	14/9/2023	00:03:00	80	PASSED	Yes	Yes		Deerlands
	Communication and Record Keeping	16/8/2023	15/9/2023	15/9/2023	00:02:19	90	PASSED	Yes	Yes		Deerlands
	Communication and Record Keeping	16/8/2023	15/9/2023	15/9/2023	00:17:39	100	PASSED	Yes	Yes		Deerlands
	Health and Safety Awareness	16/8/2023	15/9/2023	15/9/2023	00:30:16	80	PASSED	Yes	Yes		Deerlands
	Emergency First Aid Awareness	16/8/2023	15/9/2023	15/9/2023	00:08:04	90	PASSED	Yes	Yes		Deerlands
	Moving and Handling of People Awareness	16/8/2023	15/9/2023	15/9/2023	00:02:26	80	PASSED	Yes	Yes		Deerlands
	Food Safety Level 2	16/8/2023	15/9/2023	15/9/2023	00:41:40	100	PASSED	Yes	Yes		Deerlands
	Manual Handling of Inanimate Objects Awareness	16/8/2023	15/9/2023	15/9/2023	00:09:28	100	PASSED	Yes	Yes		Deerlands
	Infection Prevention and Control Level 2 CSTF aligned	16/8/2023	15/9/2023	15/9/2023	00:02:00	100	PASSED	Yes	Yes		Deerlands
	Health and Safety Awareness	16/8/2023	15/9/2023	15/9/2023	00:07:46	100	PASSED	Yes	Yes		Deerlands
	Food Safety Level 2	16/8/2023	15/9/2023	15/9/2023	00:01:58	100	PASSED	Yes	Yes		Deerlands
	Communication and Record Keeping	16/8/2023	15/9/2023	15/9/2023	00:04:00	100	PASSED	Yes	Yes		Deerlands
	Communication and Record Keeping	16/8/2023	18/9/2023	18/9/2023	00:03:09	90	PASSED	Yes	Yes		Deerlands
	Equality, Diversity and Human Rights	16/8/2023	18/9/2023	18/9/2023	00:02:33	80	PASSED	Yes	Yes		Deerlands
	Emergency First Aid	16/8/2023	18/9/2023	18/9/2023	00:06:43	100	PASSED	Yes	Yes		Deerlands

ME USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Awareness										
	Health and Safety Awareness	16/8/2023	18/9/2023	18/9/2023	00:02:33	90	PASSED	Yes	Yes		Deerlands
	Infection Prevention and Control Level 2 CSTF aligned	16/8/2023	18/9/2023	18/9/2023	00:05:23	100	PASSED	Yes	Yes		Deerlands
	Manual Handling of Inanimate Objects Awareness	16/8/2023	18/9/2023	18/9/2023	00:08:51	100	PASSED	Yes	Yes		Deerlands
	Moving and Handling of People Awareness	16/8/2023	18/9/2023	18/9/2023	00:02:07	80	PASSED	Yes	Yes		Deerlands
	Safeguarding of Vulnerable Adults Awareness	16/8/2023	18/9/2023	18/9/2023	00:02:21	80	PASSED	Yes	Yes		Deerlands
	Infection Prevention and Control Level 2 CSTF aligned	16/8/2023	19/9/2023	19/9/2023	00:05:56	100	PASSED	Yes	Yes		Deerlands
	Mental Capacity Act and Deprivation of Liberties Awareness	16/8/2023	19/9/2023	19/9/2023	00:43:54	100	PASSED	Yes	Yes		Deerlands
	Safeguarding of Vulnerable Adults Awareness	16/8/2023	19/9/2023	19/9/2023	00:03:57	100	PASSED	Yes	Yes		Deerlands
	Equality, Diversity and Human Rights	16/8/2023	2/8/2021	19/9/2023	00:02:29	80	PASSED	Yes	Yes		Deerlands
	Communication and Record Keeping	16/8/2023	19/9/2023	19/9/2023	00:07:25	90	PASSED	Yes	Yes		Deerlands
	Emergency First Aid Awareness	16/8/2023	19/9/2023	19/9/2023	00:10:53	100	PASSED	Yes	Yes		Deerlands
	Manual Handling of Inanimate Objects Awareness	16/8/2023	19/9/2023	19/9/2023	00:15:08	100	PASSED	Yes	Yes		Deerlands
	Emergency First Aid Awareness	16/8/2023	19/9/2023	19/9/2023	00:10:02	100	PASSED	Yes	Yes		Deerlands

E USER COURSE NA ID	ME COURS ASSIGN DATE	ED START	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
Managing Challer Behaviour Positiv Behaviour Suppo	e	3 19/9/2023	19/9/2023	00:26:59	90	PASSED	Yes	Yes		Deerlands
Food Safety Leve	2 16/8/2023	19/9/2023	19/9/2023	00:03:34	100	PASSED	Yes	Yes		Deerlands
Health and Safety Awareness	16/8/2023	19/9/2023	19/9/2023	00:04:40	90	PASSED	Yes	Yes		Deerlands
Infection Preventi Control Level 2 Co aligned		3 19/9/2023	19/9/2023	00:03:16	100	PASSED	Yes	Yes		Deerlands
Manual Handling Inanimate Objects Awareness		3 19/9/2023	19/9/2023	00:02:59	100	PASSED	Yes	Yes		Deerlands
Moving and Hand People Awarenes		3 19/9/2023	19/9/2023	00:03:37	80	PASSED	Yes	Yes		Deerlands
Equality, Diversity Human Rights	and 16/8/2023	15/9/2023	19/9/2023	00:04:20	80	PASSED	Yes	Yes		Deerlands
Food Safety Leve	2 16/8/2023	19/9/2023	19/9/2023	00:21:00	100	PASSED	Yes	Yes		Deerlands
Moving and Hand People Awarenes		19/9/2023	19/9/2023	00:24:28	80	PASSED	Yes	Yes		Deerlands
Health and Safety Awareness	16/8/2023	19/9/2023	19/9/2023	00:09:14	100	PASSED	Yes	Yes		Deerlands
Infection Preventi Control Level 2 Ca aligned		3 19/9/2023	19/9/2023	00:06:58	100	PASSED	Yes	Yes		Deerlands
Communication a Record Keeping	nd 16/8/2023	3 23/9/2023	23/9/2023	00:01:39	90	PASSED	Yes	Yes		Deerlands
Emergency First A	Aid 16/8/2023	3 23/9/2023	23/9/2023	00:27:28	90	PASSED	Yes	Yes		Deerlands
Manual Handling Inanimate Objects Awareness		3 23/9/2023	23/9/2023	00:02:41	100	PASSED	Yes	Yes		Deerlands
Communication a	nd 16/8/2023	3 23/9/2023	23/9/2023	00:04:30	90	PASSED	Yes	Yes		Deerlands

SER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Record Keeping										
		Emergency First Aid Awareness	16/8/2023	23/9/2023	23/9/2023	00:02:11	100	PASSED	Yes	Yes		Deerlands
		Food Safety Level 2	16/8/2023	23/9/2023	23/9/2023	00:02:13	100	PASSED	Yes	Yes		Deerlands
		Health and Safety Awareness	16/8/2023	23/9/2023	23/9/2023	00:01:53	90	PASSED	Yes	Yes		Deerlands
		Communication and Record Keeping	16/8/2023	23/9/2023	23/9/2023	00:01:28	100	PASSED	Yes	Yes		Deerlands
		Emergency First Aid Awareness	16/8/2023	23/9/2023	23/9/2023	00:02:08	100	PASSED	Yes	Yes		Deerlands
		Infection Prevention and Control Level 2 CSTF aligned	16/8/2023	23/9/2023	23/9/2023	00:03:59	100	PASSED	Yes	Yes		Deerlands
		Manual Handling of Inanimate Objects Awareness	16/8/2023	23/9/2023	23/9/2023	00:05:44	100	PASSED	Yes	Yes		Deerlands
		Managing Challenging Behaviour Positive Behaviour Support	16/8/2023	24/9/2023	24/9/2023	00:02:06	80	PASSED	Yes	Yes		Deerlands
		Communication and Record Keeping	16/8/2023	24/9/2023	24/9/2023	00:01:15	90	PASSED	Yes	Yes		Deerlands
		Food Safety Level 2	16/8/2023	24/9/2023	24/9/2023	00:01:29	100	PASSED	Yes	Yes		Deerlands
		Health and Safety Awareness	16/8/2023	24/9/2023	24/9/2023	00:02:06	90	PASSED	Yes	Yes		Deerlands
		Infection Prevention and Control Level 2 CSTF aligned	16/8/2023	24/9/2023	24/9/2023	00:01:24	100	PASSED	Yes	Yes		Deerlands
		Manual Handling of Inanimate Objects Awareness	16/8/2023	24/9/2023	24/9/2023	00:05:43	100	PASSED	Yes	Yes		Deerlands
		Mental Capacity Act and Deprivation of Liberties	16/8/2023	24/9/2023	24/9/2023	00:04:19	90	PASSED	Yes	Yes		Deerlands

JSER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Awareness										
		Moving and Handling of People Awareness	16/8/2023	24/9/2023	24/9/2023	00:03:43	80	PASSED	Yes	Yes		Deerlands
		Safeguarding of Vulnerable Adults Awareness	16/8/2023	24/9/2023	24/9/2023	00:02:34	80	PASSED	Yes	Yes		Deerlands
		Communication and Record Keeping	16/8/2023	24/9/2023	24/9/2023	00:01:32	100	PASSED	Yes	Yes		Deerlands
		Mental Capacity Act and Deprivation of Liberties Awareness	16/8/2023	24/9/2023	24/9/2023	00:01:26	90	PASSED	Yes	Yes		Deerlands
		Communication and Record Keeping	16/8/2023	24/9/2023	24/9/2023	00:01:29	100	PASSED	Yes	Yes		Deerlands
		Emergency First Aid Awareness	16/8/2023	24/9/2023	24/9/2023	00:01:17	100	PASSED	Yes	Yes		Deerlands
		Mental Capacity Act and Deprivation of Liberties Awareness	16/8/2023	24/9/2023	24/9/2023	00:03:36	100	PASSED	Yes	Yes		Deerlands
		Moving and Handling of People Awareness	16/8/2023	24/9/2023	24/9/2023	00:02:14	80	PASSED	Yes	Yes		Deerlands
		Communication and Record Keeping	16/8/2023	24/9/2023	24/9/2023	00:03:07	100	PASSED	Yes	Yes		Deerlands
		Equality, Diversity and Human Rights	16/8/2023	2/8/2021	24/9/2023	00:02:20	80	PASSED	Yes	Yes		Deerlands
		Emergency First Aid Awareness	16/8/2023	24/9/2023	24/9/2023	00:01:15	100	PASSED	Yes	Yes		Deerlands
		Health and Safety Awareness	16/8/2023	24/9/2023	24/9/2023	00:03:22	90	PASSED	Yes	Yes		Deerlands
		Infection Prevention and Control Level 2 CSTF aligned	16/8/2023	24/9/2023	24/9/2023	00:01:52	100	PASSED	Yes	Yes		Deerlands
		COSHH Awareness	16/8/2023	24/9/2023	24/9/2023	00:02:13	80	PASSED	Yes	Yes		Deerlands
		Communication and	16/8/2023	24/9/2023	24/9/2023	00:01:26	100	PASSED	Yes	Yes		Deerlands

E USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Record Keeping										
	Equality, Diversity and Human Rights	16/8/2023	4/8/2021	24/9/2023	00:02:18	90	PASSED	Yes	Yes		Deerlands
	Emergency First Aid Awareness	16/8/2023	24/9/2023	24/9/2023	00:05:20	100	PASSED	Yes	Yes		Deerlands
	Food Safety Level 2	16/8/2023	24/9/2023	24/9/2023	00:03:28	100	PASSED	Yes	Yes		Deerlands
	Manual Handling of Inanimate Objects Awareness	16/8/2023	24/9/2023	24/9/2023	00:38:23	100	PASSED	Yes	Yes		Deerlands
	Moving and Handling of People Awareness	16/8/2023	24/9/2023	24/9/2023	00:01:41	100	PASSED	Yes	Yes		Deerlands
	Safeguarding of Vulnerable Adults Awareness	16/8/2023	24/9/2023	24/9/2023	00:02:27	80	PASSED	Yes	Yes		Deerlands
	Communication and Record Keeping	16/8/2023	24/9/2023	24/9/2023	00:01:29	100	PASSED	Yes	Yes		Deerlands
	Emergency First Aid Awareness	16/8/2023	24/9/2023	24/9/2023	00:01:18	100	PASSED	Yes	Yes		Deerlands
	Health and Safety Awareness	16/8/2023	24/9/2023	24/9/2023	00:01:50	90	PASSED	Yes	Yes		Deerlands
	Infection Prevention and Control Level 2 CSTF aligned	16/8/2023	24/9/2023	24/9/2023	00:01:46	100	PASSED	Yes	Yes		Deerlands
	Manual Handling of Inanimate Objects Awareness	16/8/2023	24/9/2023	24/9/2023	00:01:28	100	PASSED	Yes	Yes		Deerlands
	Moving and Handling of People Awareness	16/8/2023	24/9/2023	24/9/2023	00:02:06	100	PASSED	Yes	Yes		Deerlands
	Communication and Record Keeping	16/8/2023	24/9/2023	24/9/2023	00:01:34	100	PASSED	Yes	Yes		Deerlands
	Equality, Diversity and Human Rights	16/8/2023	4/8/2021	24/9/2023	00:02:30	100	PASSED	Yes	Yes		Deerlands
	Emergency First Aid	16/8/2023	24/9/2023	24/9/2023	00:04:08	100	PASSED	Yes	Yes		Deerlands
									•		

USER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Awareness										
		Food Safety Level 2	16/8/2023	24/9/2023	24/9/2023	00:01:37	100	PASSED	Yes	Yes		Deerlands
		Health and Safety Awareness	16/8/2023	24/9/2023	24/9/2023	00:01:55	100	PASSED	Yes	Yes		Deerlands
		Infection Prevention and Control Level 2 CSTF aligned	16/8/2023	24/9/2023	24/9/2023	00:02:33	100	PASSED	Yes	Yes		Deerlands
		Manual Handling of Inanimate Objects Awareness	16/8/2023	24/9/2023	24/9/2023	00:05:31	88.88	PASSED	Yes	Yes		Deerlands
		Moving and Handling of People Awareness	16/8/2023	24/9/2023	24/9/2023	00:09:19	100	PASSED	Yes	Yes		Deerlands
		Equality, Diversity and Human Rights	16/8/2023	24/9/2023	24/9/2023	00:03:59	80	PASSED	Yes	Yes		Deerlands
		Infection Prevention and Control Level 2 CSTF aligned	16/8/2023	24/9/2023	24/9/2023	00:17:47	100	PASSED	Yes	Yes		Deerlands
		Moving and Handling of People Awareness	16/8/2023	24/9/2023	24/9/2023	00:04:03	100	PASSED	Yes	Yes		Deerlands
		Manual Handling of Inanimate Objects Awareness	16/8/2023	24/9/2023	24/9/2023	00:01:27	100	PASSED	Yes	Yes		Deerlands
		Communication and Record Keeping	16/8/2023	24/9/2023	24/9/2023	00:01:14	100	PASSED	Yes	Yes		Deerlands
		Emergency First Aid Awareness	16/8/2023	24/9/2023	24/9/2023	00:01:25	100	PASSED	Yes	Yes		Deerlands
		Food Safety Level 2	16/8/2023	24/9/2023	24/9/2023	00:01:21	100	PASSED	Yes	Yes		Deerlands
		Health and Safety Awareness	16/8/2023	25/9/2023	25/9/2023	00:05:24	90	PASSED	Yes	Yes		Deerlands
		Infection Prevention and Control Level 2 CSTF aligned	16/8/2023	25/9/2023	25/9/2023	00:06:12	100	PASSED	Yes	Yes		Deerlands

R NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Manual Handling of Inanimate Objects Awareness	16/8/2023	25/9/2023	25/9/2023	00:44:30	100	PASSED	Yes	Yes		Deerlands
		Communication and Record Keeping	16/8/2023	27/9/2023	27/9/2023	00:01:11	90	PASSED	Yes	Yes		Deerlands
		Equality, Diversity and Human Rights	16/8/2023	27/9/2023	27/9/2023	00:01:22	80	PASSED	Yes	Yes		Deerlands
		Emergency First Aid Awareness	16/8/2023	27/9/2023	27/9/2023	00:02:09	100	PASSED	Yes	Yes		Deerlands
		Manual Handling of Inanimate Objects Awareness	16/8/2023	27/9/2023	27/9/2023	00:02:06	88.88	PASSED	Yes	Yes		Deerlands
		Communication and Record Keeping	16/8/2023	27/9/2023	27/9/2023	00:01:15	100	PASSED	Yes	Yes		Deerlands
		Equality, Diversity and Human Rights	16/8/2023	27/9/2023	27/9/2023	00:02:46	90	PASSED	Yes	Yes		Deerlands
		Emergency First Aid Awareness	16/8/2023	27/9/2023	27/9/2023	00:06:37	100	PASSED	Yes	Yes		Deerlands
		Moving and Handling of People Awareness	16/8/2023	9/9/2023	24/1/2024	00:02:05	80	PASSED	Yes	Yes		Deerlands
		Equality, Diversity and Human Rights	16/8/2023	15/9/2023	25/1/2024	00:03:13	100	PASSED	Yes	Yes		Deerlands
		Standard 1 – Understand Your Role	14/9/2023	18/9/2023	18/9/2023	00:17:46	83.33	PASSED	Yes	Yes		Deerlands
		Standard 2 – Your Personal Development	14/9/2023	18/9/2023	18/9/2023	00:18:02	83.33	PASSED	Yes	Yes		Deerlands
		Standard 3 – Duty of Care	14/9/2023	18/9/2023	18/9/2023	00:17:44	83.33	PASSED	Yes	Yes		Deerlands
		Standard 4 – Equality and Diversity	14/9/2023	18/9/2023	18/9/2023	00:05:00	83.33	PASSED	Yes	Yes		Deerlands
		Standard 5 – Work in a Person Centred Way	14/9/2023	27/9/2023	27/9/2023	00:15:32	83.33	PASSED	Yes	Yes		Deerlands
		Standard 6 – Communication	14/9/2023	27/9/2023	27/9/2023	00:11:14	100	PASSED	Yes	Yes		Deerlands

JSER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Standard 7 - Privacy and Dignity	14/9/2023	27/9/2023	27/9/2023	00:11:52	100	PASSED	Yes	Yes		Deerlands
		Standard 8 – Fluid and Nutrition	14/9/2023	27/9/2023	27/9/2023	00:16:49	100	PASSED	Yes	Yes		Deerlands
		Standard 9 – Awareness of Mental Health, Dementia and Learning Disability	14/9/2023	27/9/2023	29/9/2023	00:14:09	83.33	PASSED	Yes	Yes		Deerlands
		Standard 10&11 – Safeguarding Adults and Children	14/9/2023	29/9/2023	29/9/2023	00:13:29	83.33	PASSED	Yes	Yes		Deerlands
		Standard 12 – Basic Life Support	14/9/2023	29/9/2023	29/9/2023	00:12:07	100	PASSED	Yes	Yes		Deerlands
		Standard 13 – Health and Safety	14/9/2023	29/9/2023	10/10/2023	00:06:11	100	PASSED	Yes	Yes		Deerlands
		Standard 14 – Handling Information	14/9/2023	10/10/2023	17/10/2023	00:12:35	83.33	PASSED	Yes	Yes		Deerlands
		Standard 15 – Infection Prevention Control	14/9/2023	20/10/2023	20/10/2023	00:02:15	100	PASSED	Yes	Yes		Deerlands
		Care Certificate	14/9/2023	20/10/2023	20/10/2023	03:49:00	91.11	PASSED	Yes	Yes		Deerlands
		Allergen Awareness	14/9/2023	20/10/2023	20/10/2023	00:44:26	81.81	PASSED	Yes	Yes		Deerlands
		Autistic Spectrum Disorder (ASD) Awareness	14/9/2023	20/10/2023	29/1/2024	00:45:33	80	PASSED	Yes	Yes		Deerlands
		Mental Capacity Act and Deprivation of Liberties Awareness	14/9/2023	29/1/2024	2/2/2024	00:12:06	90	PASSED	Yes	Yes		Deerlands
		COSHH Awareness	14/9/2023	2/2/2024	5/2/2024	00:13:29	90	PASSED	Yes	Yes		Deerlands
		Moving and Handling of People Awareness	14/9/2023	5/2/2024	5/2/2024	00:43:37	90	PASSED	Yes	Yes		Deerlands
		Manual Handling of	14/9/2023	5/2/2024	5/2/2024	00:35:08	100	PASSED	Yes	Yes		Deerlands

SER NAME (JSER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Inanimate Objects Awareness										
		Disability Awareness	14/9/2023	5/2/2024	5/2/2024	00:03:20	80	PASSED	Yes	Yes		Deerlands
		Falls Prevention	14/9/2023	5/2/2024	5/2/2024	00:13:53	100	PASSED	Yes	Yes		Deerlands
		Food Safety Level 2	14/9/2023	5/2/2024	5/2/2024	00:16:41	80	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	14/9/2023	5/2/2024	5/2/2024	00:36:08	90	PASSED	Yes	Yes		Deerlands
		Equality, Diversity and Human Rights	14/9/2023	18/9/2023	18/9/2023	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Health and Safety Awareness	14/9/2023	10/10/2023	10/10/2023	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Infection Prevention and Control Level 2 CSTF aligned	14/9/2023	20/10/2023	20/10/2023	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Person Centred Care	14/9/2023	27/9/2023	27/9/2023	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Safeguarding of Vulnerable Adults Awareness	14/9/2023	29/9/2023	29/9/2023	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Communication and Record Keeping	14/9/2023	27/9/2023	27/9/2023	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Dementia Care	14/9/2023	29/9/2023	29/9/2023	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	14/9/2023	27/9/2023	27/9/2023	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	14/9/2023	27/9/2023	27/9/2023	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Emergency First Aid Awareness	14/9/2023	29/9/2023	29/9/2023	00:54:44	100	PASSED	Yes	Yes		Deerlands
		GDPR Awareness	14/9/2023	5/2/2024	10/4/2024	00:22:17	90	PASSED	Yes	Yes		Deerlands

USER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Learning Disability Awareness	14/9/2023	10/4/2024	10/4/2024	00:37:13	100	PASSED	Yes	Yes		Deerlands
		Managing Challenging Behaviour Positive Behaviour Support	14/9/2023	10/4/2024	10/4/2024	00:16:56	80	PASSED	Yes	Yes		Deerlands
		Oral Health	14/9/2023	10/4/2024	10/4/2024	00:14:40	100	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	14/9/2023	10/4/2024	10/4/2024	00:33:52	81.81	PASSED	Yes	Yes		Deerlands
		Safeguarding of Vulnerable Adults Awareness	25/9/2023	24/1/2024	24/1/2024	00:01:22	100	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	29/9/2023	30/7/2021	27/10/2023	00:10:26	100	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	29/9/2023	2/8/2021	24/1/2024	00:04:42	100	PASSED	Yes	Yes		Deerlands
		Disability Awareness	29/9/2023	2/8/2021	24/1/2024	00:03:47	100	PASSED	Yes	Yes		Deerlands
		GDPR Awareness	29/9/2023	4/8/2021	24/1/2024	00:05:58	100	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	29/9/2023	4/8/2021	24/1/2024	00:04:27	100	PASSED	Yes	Yes		Deerlands
		Disability Awareness	29/9/2023	4/8/2021	24/1/2024	00:03:48	100	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	29/9/2023	4/8/2021	24/1/2024	00:05:18	100	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	29/9/2023	5/8/2021	25/1/2024	00:01:31	100	PASSED	Yes	Yes		Deerlands
		Disability Awareness	29/9/2023	5/8/2021	25/1/2024	00:03:24	100	PASSED	Yes	Yes		Deerlands
		Equality, Diversity and Human Rights	29/9/2023	5/8/2021	25/1/2024	00:01:54	100	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	29/9/2023	5/8/2021	25/1/2024	00:05:51	100	PASSED	Yes	Yes		Deerlands

AME USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Palliative and End of Life Care	29/9/2023	29/7/2021	24/1/2024	00:05:08	100	PASSED	Yes	Yes		Deerlands
	Palliative and End of Life Care	29/9/2023	6/10/2021	24/1/2024	00:07:39	100	PASSED	Yes	Yes		Deerlands
	Learning Disability Awareness	29/9/2023	9/3/2023	25/1/2024	00:02:41	100	PASSED	Yes	Yes		Deerlands
	Safeguarding of Vulnerable Adults Awareness	29/9/2023	26/10/2023	26/10/2023	00:01:42	80	PASSED	Yes	Yes		Deerlands
	Safeguarding of Vulnerable Adults Awareness	29/9/2023	27/10/2023	27/10/2023	00:03:19	100	PASSED	Yes	Yes		Deerlands
	Disability Awareness	29/9/2023	30/7/2021	27/10/2023	00:01:49	100	PASSED	Yes	Yes		Deerlands
	Disability Awareness	29/9/2023	2/8/2021	27/10/2023	00:02:06	100	PASSED	Yes	Yes		Deerlands
	Moving and Handling of People Awareness	29/9/2023	27/10/2023	27/10/2023	00:03:12	80	PASSED	Yes	Yes		Deerlands
	COSHH Awareness	29/9/2023	12/10/2023	24/1/2024	00:06:42	80	PASSED	Yes	Yes		Deerlands
	Safeguarding of Vulnerable Adults Awareness	29/9/2023	24/1/2024	24/1/2024	00:03:13	80	PASSED	Yes	Yes		Deerlands
	COSHH Awareness	29/9/2023	24/1/2024	24/1/2024	00:05:10	90	PASSED	Yes	Yes		Deerlands
	COSHH Awareness	29/9/2023	24/1/2024	24/1/2024	00:01:14	100	PASSED	Yes	Yes		Deerlands
	Falls Prevention	29/9/2023	24/1/2024	24/1/2024	00:01:58	100	PASSED	Yes	Yes		Deerlands
	Fire Safety CSTF Aligned	29/9/2023	24/1/2024	24/1/2024	00:01:52	90	PASSED	Yes	Yes		Deerlands
	COSHH Awareness	29/9/2023	24/1/2024	24/1/2024	00:01:33	90	PASSED	Yes	Yes		Deerlands
	Manual Handling of	29/9/2023	24/1/2024	24/1/2024	00:02:27	100	PASSED	Yes	Yes		Deerlands

R NAME US II		COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Inanimate Objects Awareness										
	Falls Prevention	29/9/2023	24/1/2024	24/1/2024	00:01:32	100	PASSED	Yes	Yes		Deerlands
	Allergen Awareness	29/9/2023	24/1/2024	24/1/2024	00:03:00	72.72	PASSED	Yes	Yes		Deerlands
	Safeguarding of Vulnerable Adults Awareness	29/9/2023	24/1/2024	24/1/2024	00:01:21	90	PASSED	Yes	Yes		Deerlands
	Managing Challenging Behaviour Positive Behaviour Support	29/9/2023	24/1/2024	24/1/2024	00:02:41	90	PASSED	Yes	Yes		Deerlands
	Safeguarding of Vulnerable Adults Awareness	29/9/2023	24/1/2024	7/2/2024	00:01:13	100	PASSED	Yes	Yes		Deerlands
	COSHH Awareness	29/9/2023	24/1/2024	24/1/2024	00:01:15	100	PASSED	Yes	Yes		Deerlands
	Safeguarding of Vulnerable Adults Awareness	29/9/2023	24/1/2024	24/1/2024	00:01:11	90	PASSED	Yes	Yes		Deerlands
	Safeguarding of Vulnerable Adults Awareness	29/9/2023	24/1/2024	24/1/2024	00:02:49	100	PASSED	Yes	Yes		Deerlands
	Fire Safety CSTF Aligned	1 29/9/2023	24/1/2024	24/1/2024	00:01:48	100	PASSED	Yes	Yes		Deerlands
	Emergency First Aid Awareness	29/9/2023	24/1/2024	24/1/2024	00:01:13	100	PASSED	Yes	Yes		Deerlands
	Safeguarding of Vulnerable Adults Awareness	29/9/2023	24/1/2024	7/2/2024	00:02:14	100	PASSED	Yes	Yes		Deerlands
	COSHH Awareness	29/9/2023	24/1/2024	7/2/2024	00:02:04	100	PASSED	Yes	Yes		Deerlands
	COSHH Awareness	29/9/2023	24/1/2024	24/1/2024	00:04:03	100	PASSED	Yes	Yes		Deerlands

USER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Fire Safety CSTF Aligned	29/9/2023	25/1/2024	25/1/2024	00:33:28	100	PASSED	Yes	Yes		Deerlands
		Person Centred Care	29/9/2023	25/1/2024	25/1/2024	00:08:40	80	PASSED	Yes	Yes		Deerlands
		Moving and Handling of People Awareness	29/9/2023	25/1/2024	25/1/2024	00:01:11	100	PASSED	Yes	Yes		Deerlands
		GDPR Awareness	29/9/2023	25/1/2024	25/1/2024	00:01:14	90	PASSED	Yes	Yes		Deerlands
		Safeguarding of Vulnerable Adults Awareness	29/9/2023	25/1/2024	7/2/2024	00:03:05	100	PASSED	Yes	Yes		Deerlands
		COSHH Awareness	29/9/2023	25/1/2024	25/1/2024	00:01:23	100	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	29/9/2023	25/1/2024	25/1/2024	00:03:59	100	PASSED	Yes	Yes		Deerlands
		Dementia Care	29/9/2023	25/1/2024	25/1/2024	00:07:08	90	PASSED	Yes	Yes		Deerlands
		Safeguarding of Vulnerable Adults Awareness	29/9/2023	25/1/2024	25/1/2024	00:02:57	100	PASSED	Yes	Yes		Deerlands
		COSHH Awareness	29/9/2023	25/1/2024	25/1/2024	00:06:26	100	PASSED	Yes	Yes		Deerlands
		Falls Prevention	29/9/2023	25/1/2024	25/1/2024	00:03:29	100	PASSED	Yes	Yes		Deerlands
		Manual Handling of Inanimate Objects Awareness	29/9/2023	25/1/2024	25/1/2024	00:02:58	100	PASSED	Yes	Yes		Deerlands
		Safeguarding of Vulnerable Adults Awareness	29/9/2023	25/1/2024	25/1/2024	00:01:12	100	PASSED	Yes	Yes		Deerlands
		COSHH Awareness	29/9/2023	25/1/2024	25/1/2024	00:01:15	100	PASSED	Yes	Yes		Deerlands
		GDPR Awareness	29/9/2023	25/1/2024	25/1/2024	00:03:01	90	PASSED	Yes	Yes		Deerlands

E USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	COSHH Awareness	29/9/2023	25/1/2024	25/1/2024	00:01:07	100	PASSED	Yes	Yes		Deerlands
	Mental Capacity Act and Deprivation of Liberties Awareness	29/9/2023	25/1/2024	25/1/2024	00:02:39	90	PASSED	Yes	Yes		Deerlands
	GDPR Awareness	29/9/2023	25/1/2024	25/1/2024	00:02:07	100	PASSED	Yes	Yes		Deerlands
	COSHH Awareness	29/9/2023	24/1/2024	7/2/2024	00:03:25	100	PASSED	Yes	Yes		Deerlands
	Manual Handling of Inanimate Objects Awareness	29/9/2023	24/1/2024	7/2/2024	00:03:24	100	PASSED	Yes	Yes		Deerlands
	Managing Challenging Behaviour Positive Behaviour Support	29/9/2023	24/1/2024	12/2/2024	00:04:44	90	PASSED	Yes	Yes		Deerlands
	Safeguarding of Vulnerable Adults Awareness	29/9/2023	24/1/2024	12/2/2024	00:05:09	100	PASSED	Yes	Yes		Deerlands
	Medication Advanced Including Administration	26/10/2023	26/10/2023	26/10/2023	00:04:56	80	PASSED	Yes	Yes		Deerlands
	Medication Advanced Including Administration	26/10/2023	27/10/2023	27/10/2023	00:09:42	100	PASSED	Yes	Yes		Deerlands
	Medication Advanced Including Administration	26/10/2023	24/1/2024	24/1/2024	00:07:54	80	PASSED	Yes	Yes		Deerlands
	Medication Advanced Including Administration	26/10/2023	24/1/2024	24/1/2024	00:01:50	100	PASSED	Yes	Yes		Deerlands
	Medication Advanced Including Administration	26/10/2023	25/1/2024	25/1/2024	00:02:48	90	PASSED	Yes	Yes		Deerlands
	Allergen Awareness	24/11/2023	30/1/2024	30/1/2024	00:18:32	72.72	PASSED	Yes	Yes		Deerlands
	COSHH Awareness	24/11/2023	30/1/2024	30/1/2024	00:14:39	90	PASSED	Yes	Yes		Deerlands
	Food Safety Level 2	24/11/2023	30/1/2024	30/1/2024	00:04:05	100	PASSED	Yes	Yes		Deerlands

SER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Standard 1 – Understand Your Role	24/11/2023	30/1/2024	8/4/2024	00:04:25	83.33	PASSED	Yes	Yes		Deerlands
		Standard 2 – Your Personal Development	24/11/2023	12/3/2024	12/3/2024	00:10:55	83.33	PASSED	Yes	Yes		Deerlands
		Autistic Spectrum Disorder (ASD) Awareness	24/11/2023	30/1/2024	12/3/2024	00:08:48	100	PASSED	Yes	Yes		Deerlands
		HACCP Awareness	24/11/2023	30/1/2024	12/3/2024	00:07:23	90	PASSED	Yes	Yes		Deerlands
		Disability Awareness	24/11/2023	12/3/2024	12/3/2024	00:03:41	100	PASSED	Yes	Yes		Deerlands
		Falls Prevention	24/11/2023	12/3/2024	12/3/2024	00:07:38	100	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	24/11/2023	12/3/2024	12/3/2024	00:16:47	100	PASSED	Yes	Yes		Deerlands
		Food Safety Level 3	24/11/2023	12/3/2024	12/4/2024	00:17:40	90	PASSED	Yes	Yes		Deerlands
		Standard 15 – Infection Prevention Control	24/11/2023	12/4/2024	12/4/2024	00:03:45	83.33	PASSED	Yes	Yes		Deerlands
		Standard 14 – Handling Information	24/11/2023	12/4/2024	12/4/2024	00:02:54	83.33	PASSED	Yes	Yes		Deerlands
		Standard 13 – Health and Safety	24/11/2023	12/4/2024	12/4/2024	00:06:26	100	PASSED	Yes	Yes		Deerlands
		Standard 12 – Basic Life Support	24/11/2023	12/4/2024	12/4/2024	00:04:01	100	PASSED	Yes	Yes		Deerlands
		Standard 10&11 – Safeguarding Adults and Children	24/11/2023	12/4/2024	12/4/2024	00:09:19	100	PASSED	Yes	Yes		Deerlands
		Standard 9 – Awareness of Mental Health, Dementia and Learning Disability	24/11/2023	12/4/2024	12/4/2024	00:08:43	100	PASSED	Yes	Yes		Deerlands
		Standard 8 – Fluid and Nutrition	24/11/2023	12/4/2024	12/4/2024	00:04:31	83.33	PASSED	Yes	Yes		Deerlands

AME USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Standard 7 – Privacy and Dignity	24/11/2023	12/4/2024	12/4/2024	00:05:03	83.33	PASSED	Yes	Yes		Deerlands
	Standard 6 – Communication	24/11/2023	12/4/2024	12/4/2024	00:03:52	100	PASSED	Yes	Yes		Deerlands
	Standard 5 – Work in a Person Centred Way	24/11/2023	12/4/2024	12/4/2024	00:03:59	83.33	PASSED	Yes	Yes		Deerlands
	Standard 4 – Equality and Diversity	24/11/2023	12/4/2024	12/4/2024	00:07:50	83.33	PASSED	Yes	Yes		Deerlands
	Standard 3 – Duty of Care	24/11/2023	12/4/2024	12/4/2024	00:04:03	83.33	PASSED	Yes	Yes		Deerlands
	Care Certificate	24/11/2023	12/4/2024	12/4/2024	02:12:00	90	PASSED	Yes	Yes		Deerlands
	Communication and Record Keeping	24/11/2023	12/4/2024	12/4/2024	00:05:20	90	PASSED	Yes	Yes		Deerlands
	Palliative and End of Life Care	24/11/2023	8/4/2024	18/4/2024	00:10:25	100	PASSED	Yes	Yes		Deerlands
	Oral Health	24/11/2023	18/4/2024	18/4/2024	00:04:30	100	PASSED	Yes	Yes		Deerlands
	GDPR Awareness	24/11/2023	29/4/2024	29/4/2024	00:07:06	100	PASSED	Yes	Yes		Deerlands
	Learning Disability Awareness	24/11/2023	29/4/2024	29/4/2024	00:06:07	90	PASSED	Yes	Yes		Deerlands
	Managing Challenging Behaviour Positive Behaviour Support	24/11/2023	29/4/2024	29/4/2024	00:06:02	80	PASSED	Yes	Yes		Deerlands
	Manual Handling of Inanimate Objects Awareness	24/11/2023	29/4/2024	29/4/2024	00:06:20	88.88	PASSED	Yes	Yes		Deerlands
	Mental Capacity Act and Deprivation of Liberties Awareness	24/11/2023	29/4/2024	29/4/2024	00:09:09	90	PASSED	Yes	Yes		Deerlands
	Moving and Handling of People Awareness	24/11/2023	29/4/2024	29/4/2024	00:09:48	80	PASSED	Yes	Yes		Deerlands
	Allergen Awareness	6/12/2023	2/1/2024	2/1/2024	00:26:21	90.9	PASSED	Yes	Yes		Deerlands

ie User Id	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Autistic Spectrum Disorder (ASD) Awareness	6/12/2023	2/1/2024	2/1/2024	00:07:09	90	PASSED	Yes	Yes		Deerlands
	COSHH Awareness	6/12/2023	2/1/2024	2/1/2024	00:14:10	80	PASSED	Yes	Yes		Deerlands
	Disability Awareness	6/12/2023	2/1/2024	2/1/2024	00:05:27	80	PASSED	Yes	Yes		Deerlands
	Falls Prevention	6/12/2023	2/1/2024	2/1/2024	00:03:19	100	PASSED	Yes	Yes		Deerlands
	Food Safety Level 2	6/12/2023	2/1/2024	2/1/2024	00:16:07	100	PASSED	Yes	Yes		Deerlands
	Fire Safety CSTF Aligned	6/12/2023	4/1/2024	4/1/2024	00:02:37	90	PASSED	Yes	Yes		Deerlands
	GDPR Awareness	6/12/2023	4/1/2024	4/1/2024	00:17:16	80	PASSED	Yes	Yes		Deerlands
	Learning Disability Awareness	6/12/2023	4/1/2024	4/1/2024	00:06:10	80	PASSED	Yes	Yes		Deerlands
	Palliative and End of Life Care	6/12/2023	4/1/2024	4/1/2024	00:04:47	90.9	PASSED	Yes	Yes		Deerlands
	Manual Handling of Inanimate Objects Awareness	6/12/2023	4/1/2024	4/1/2024	00:04:01	88.88	PASSED	Yes	Yes		Deerlands
	Oral Health	6/12/2023	4/1/2024	4/1/2024	00:06:26	90	PASSED	Yes	Yes		Deerlands
	Moving and Handling of People Awareness	6/12/2023	4/1/2024	4/1/2024	00:10:24	90	PASSED	Yes	Yes		Deerlands
	Mental Capacity Act and Deprivation of Liberties Awareness	6/12/2023	4/1/2024	4/1/2024	00:03:47	90	PASSED	Yes	Yes		Deerlands
	Managing Challenging Behaviour Positive Behaviour Support	6/12/2023	4/1/2024	4/1/2024	00:04:13	100	PASSED	Yes	Yes		Deerlands
	Standard 1 –	6/12/2023	4/1/2024	4/1/2024	00:10:27	83.33	PASSED	Yes	Yes		Deerlands

SER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Understand Your Role								-		
		Standard 4 – Equality and Diversity	6/12/2023	4/1/2024	4/1/2024	00:16:44	83.33	PASSED	Yes	Yes		Deerlands
		Standard 2 – Your Personal Development	6/12/2023	4/1/2024	27/1/2024	00:15:12	100	PASSED	Yes	Yes		Deerlands
		Standard 3 – Duty of Care	6/12/2023	4/1/2024	27/1/2024	00:15:14	83.33	PASSED	Yes	Yes		Deerlands
		Standard 5 – Work in a Person Centred Way	6/12/2023	27/1/2024	27/1/2024	00:59:42	83.33	PASSED	Yes	Yes		Deerlands
		Standard 6 – Communication	6/12/2023	27/1/2024	27/1/2024	00:15:27	100	PASSED	Yes	Yes		Deerlands
		Standard 7 - Privacy and Dignity	6/12/2023	27/1/2024	27/1/2024	00:16:54	83.33	PASSED	Yes	Yes		Deerlands
		Standard 8 – Fluid and Nutrition	6/12/2023	27/1/2024	27/1/2024	00:06:44	100	PASSED	Yes	Yes		Deerlands
		Standard 9 – Awareness of Mental Health, Dementia and Learning Disability	6/12/2023	27/1/2024	27/1/2024	00:04:05	83.33	PASSED	Yes	Yes		Deerlands
		Standard 10&11 – Safeguarding Adults and Children	6/12/2023	27/1/2024	27/1/2024	00:54:23	83.33	PASSED	Yes	Yes		Deerlands
		Standard 12 – Basic Life Support	6/12/2023	27/1/2024	27/1/2024	00:43:14	100	PASSED	Yes	Yes		Deerlands
		Standard 13 – Health and Safety	6/12/2023	27/1/2024	27/1/2024	00:04:40	83.33	PASSED	Yes	Yes		Deerlands
		Standard 14 – Handling Information	6/12/2023	27/1/2024	27/1/2024	00:38:45	83.33	PASSED	Yes	Yes		Deerlands
		Standard 15 – Infection Prevention Control	6/12/2023	27/1/2024	27/1/2024	00:03:15	83.33	PASSED	Yes	Yes		Deerlands
		Care Certificate	6/12/2023	27/1/2024	27/1/2024	05:58:00	88.89	PASSED	Yes	Yes		Deerlands
		Equality, Diversity and Human Rights	6/12/2023	4/1/2024	4/1/2024	00:54:44	100	PASSED	Yes	Yes		Deerlands

R NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Health and Safety Awareness	6/12/2023	27/1/2024	27/1/2024	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Infection Prevention and Control Level 2 CSTF aligned	6/12/2023	27/1/2024	27/1/2024	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Person Centred Care	6/12/2023	27/1/2024	27/1/2024	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Safeguarding of Vulnerable Adults Awareness	6/12/2023	27/1/2024	27/1/2024	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Communication and Record Keeping	6/12/2023	4/1/2024	27/1/2024	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Dementia Care	6/12/2023	27/1/2024	27/1/2024	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	6/12/2023	27/1/2024	27/1/2024	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	6/12/2023	27/1/2024	27/1/2024	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Emergency First Aid Awareness	6/12/2023	27/1/2024	27/1/2024	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Legionella Awareness	12/1/2024	24/1/2024	24/1/2024	00:04:47	80	PASSED	Yes	Yes		Deerlands
		Emergency First Aid Awareness	12/1/2024	24/1/2024	24/1/2024	00:01:34	100	PASSED	Yes	Yes		Deerlands
		Moving and Handling of People Awareness	12/1/2024	24/1/2024	24/1/2024	00:01:09	100	PASSED	Yes	Yes		Deerlands
		COSHH Awareness	12/1/2024	24/1/2024	24/1/2024	00:01:29	90	PASSED	Yes	Yes		Deerlands
		Dementia Care	12/1/2024	24/1/2024	24/1/2024	00:04:58	80	PASSED	Yes	Yes		Deerlands
		Moving and Handling of People Awareness	12/1/2024	24/1/2024	24/1/2024	00:01:24	100	PASSED	Yes	Yes		Deerlands
		Safeguarding of Vulnerable Adults	12/1/2024	24/1/2024	24/1/2024	00:03:51	90	PASSED	Yes	Yes		Deerlands

AME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Awareness										
		COSHH Awareness	12/1/2024	24/1/2024	24/1/2024	00:02:48	90	PASSED	Yes	Yes		Deerlands
		Display Screen Equipment Awareness	12/1/2024	24/1/2024	24/1/2024	00:04:34	80	PASSED	Yes	Yes		Deerlands
		Safeguarding of Vulnerable Adults Awareness	12/1/2024	24/1/2024	24/1/2024	00:01:10	90	PASSED	Yes	Yes		Deerlands
		COSHH Awareness	12/1/2024	24/1/2024	24/1/2024	00:01:08	100	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	12/1/2024	24/1/2024	24/1/2024	00:01:12	90	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	12/1/2024	24/1/2024	24/1/2024	00:01:10	90	PASSED	Yes	Yes		Deerlands
		COSHH Awareness	12/1/2024	24/1/2024	24/1/2024	00:01:14	100	PASSED	Yes	Yes		Deerlands
		Emergency First Aid Awareness	12/1/2024	24/1/2024	24/1/2024	00:01:24	100	PASSED	Yes	Yes		Deerlands
		Manual Handling of Inanimate Objects Awareness	12/1/2024	24/1/2024	24/1/2024	00:03:03	88.88	PASSED	Yes	Yes		Deerlands
		Safeguarding of Vulnerable Adults Awareness	12/1/2024	24/1/2024	24/1/2024	00:02:13	90	PASSED	Yes	Yes		Deerlands
		COSHH Awareness	12/1/2024	24/1/2024	24/1/2024	00:01:12	100	PASSED	Yes	Yes		Deerlands
		Legionella Awareness	12/1/2024	24/1/2024	24/1/2024	00:01:28	80	PASSED	Yes	Yes		Deerlands
		COSHH Awareness	12/1/2024	24/1/2024	24/1/2024	00:03:03	90	PASSED	Yes	Yes		Deerlands
		COSHH Awareness	12/1/2024	25/1/2024	25/1/2024	00:01:36	100	PASSED	Yes	Yes		Deerlands
		Safeguarding of Vulnerable Adults	12/1/2024	25/1/2024	25/1/2024	00:02:58	100	PASSED	Yes	Yes		Deerlands

SER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Awareness										
	Fire Safety CSTF Aligned	12/1/2024	25/1/2024	25/1/2024	00:01:34	100	PASSED	Yes	Yes		Deerlands
	Managing Challenging Behaviour Positive Behaviour Support	12/1/2024	25/1/2024	25/1/2024	00:03:03	90	PASSED	Yes	Yes		Deerlands
	Safeguarding of Vulnerable Adults Awareness	12/1/2024	25/1/2024	25/1/2024	00:02:57	100	PASSED	Yes	Yes		Deerlands
	Manual Handling of Inanimate Objects Awareness	12/1/2024	25/1/2024	25/1/2024	00:01:48	100	PASSED	Yes	Yes		Deerlands
	COSHH Awareness	12/1/2024	25/1/2024	25/1/2024	00:03:01	100	PASSED	Yes	Yes		Deerlands
	Display Screen Equipment Awareness	12/1/2024	31/1/2024	31/1/2024	00:18:38	90	PASSED	Yes	Yes		Deerlands
	Legionella Awareness	12/1/2024	31/1/2024	31/1/2024	00:08:48	100	PASSED	Yes	Yes		Deerlands
	Managing Challenging Behaviour Positive Behaviour Support	12/1/2024	4/6/2024	4/6/2024	00:11:43	90	PASSED	Yes	Yes		Deerlands
	COSHH Awareness	12/1/2024	4/6/2024	5/6/2024	00:58:03	80	PASSED	Yes	Yes		Deerlands
	Fire Safety CSTF Aligned	12/1/2024	5/6/2024	5/6/2024	00:25:26	90	PASSED	Yes	Yes		Deerlands
	Manual Handling of Inanimate Objects Awareness	12/1/2024	5/6/2024	5/6/2024	00:10:45	100	PASSED	Yes	Yes		Deerlands
	Moving and Handling of People Awareness	12/1/2024	5/6/2024	5/6/2024	00:30:37	80	PASSED	Yes	Yes		Deerlands
	COSHH Awareness	26/1/2024	10/2/2024	10/2/2024	00:27:58	80	PASSED	Yes	Yes		Deerlands
	Fire Safety CSTF Aligned	26/1/2024	10/2/2024	10/2/2024	00:23:07	90	PASSED	Yes	Yes		Deerlands

USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Falls Prevention	26/1/2024	11/2/2024	11/2/2024	00:15:18	100	PASSED	Yes	Yes		Deerlands
	GDPR Awareness	26/1/2024	11/2/2024	11/2/2024	00:21:16	90	PASSED	Yes	Yes		Deerlands
	Moving and Handling of People Awareness	26/1/2024	12/2/2024	12/2/2024	00:22:26	80	PASSED	Yes	Yes		Deerlands
	Manual Handling of Inanimate Objects Awareness	26/1/2024	12/2/2024	12/2/2024	00:02:32	100	PASSED	Yes	Yes		Deerlands
	Mental Capacity Act and Deprivation of Liberties Awareness	26/1/2024	13/2/2024	13/2/2024	00:30:30	100	PASSED	Yes	Yes		Deerlands
	Allergen Awareness	26/1/2024	13/2/2024	13/2/2024	00:20:08	100	PASSED	Yes	Yes		Deerlands
	Managing Challenging Behaviour Positive Behaviour Support	26/1/2024	14/2/2024	14/2/2024	00:12:21	100	PASSED	Yes	Yes		Deerlands
	Disability Awareness	26/1/2024	14/2/2024	14/2/2024	00:49:10	100	PASSED	Yes	Yes		Deerlands
	Palliative and End of Life Care	26/1/2024	15/2/2024	15/2/2024	00:20:14	90.9	PASSED	Yes	Yes		Deerlands
	Oral Health	26/1/2024	15/2/2024	15/2/2024	00:10:46	100	PASSED	Yes	Yes		Deerlands
	Coronavirus Awareness and Infection Control	26/1/2024	16/2/2024	16/2/2024	00:16:11	83.33	PASSED	Yes	Yes		Deerlands
	Standard 1 – Understand Your Role	26/1/2024	16/2/2024	16/2/2024	00:08:16	100	PASSED	Yes	Yes		Deerlands
	Standard 2 – Your Personal Development	26/1/2024	16/2/2024	16/2/2024	00:09:27	83.33	PASSED	Yes	Yes		Deerlands
	Standard 3 – Duty of Care	26/1/2024	16/2/2024	16/2/2024	00:06:34	100	PASSED	Yes	Yes		Deerlands
	Standard 4 – Equality and Diversity	26/1/2024	17/2/2024	17/2/2024	00:12:02	83.33	PASSED	Yes	Yes		Deerlands
	Standard 5 – Work in a	26/1/2024	17/2/2024	17/2/2024	00:11:23	83.33	PASSED	Yes	Yes		Deerlands

USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Person Centred Way										
	Standard 6 – Communication	26/1/2024	17/2/2024	17/2/2024	00:05:11	100	PASSED	Yes	Yes		Deerlands
	Standard 7 – Privacy and Dignity	26/1/2024	17/2/2024	17/2/2024	00:06:09	83.33	PASSED	Yes	Yes		Deerlands
	Standard 8 – Fluid and Nutrition	26/1/2024	17/2/2024	17/2/2024	00:12:16	83.33	PASSED	Yes	Yes		Deerlands
	Standard 9 – Awareness of Mental Health, Dementia and Learning Disability	26/1/2024	17/2/2024	17/2/2024	00:12:48	83.33	PASSED	Yes	Yes		Deerlands
	Standard 10&11 – Safeguarding Adults and Children	26/1/2024	17/2/2024	17/2/2024	00:16:29	83.33	PASSED	Yes	Yes		Deerlands
	Standard 12 – Basic Life Support	26/1/2024	17/2/2024	17/2/2024	00:10:35	100	PASSED	Yes	Yes		Deerlands
	Standard 13 - Health and Safety	26/1/2024	17/2/2024	17/2/2024	00:11:21	100	PASSED	Yes	Yes		Deerlands
	Standard 14 – Handling Information	26/1/2024	17/2/2024	17/2/2024	00:04:40	100	PASSED	Yes	Yes		Deerlands
	Standard 15 – Infection Prevention Control	26/1/2024	17/2/2024	17/2/2024	00:09:45	100	PASSED	Yes	Yes		Deerlands
	Care Certificate	26/1/2024	17/2/2024	17/2/2024	03:11:00	92.22	PASSED	Yes	Yes		Deerlands
	Food Safety Level 2	26/1/2024	11/2/2024	26/2/2024	00:04:50	100	PASSED	Yes	Yes		Deerlands
	Standard 1 – Understand Your Role	30/1/2024	30/1/2024	30/1/2024	00:15:12	83.33	PASSED	Yes	Yes		Grange Crescent
	Standard 2 – Your Personal Development	30/1/2024	30/1/2024	30/1/2024	00:32:22	83.33	PASSED	Yes	Yes		Grange Crescent
	Standard 3 – Duty of Care	30/1/2024	30/1/2024	30/1/2024	00:25:55	100	PASSED	Yes	Yes		Grange Crescent
	Standard 4 – Equality and Diversity	30/1/2024	30/1/2024	30/1/2024	00:20:58	100	PASSED	Yes	Yes		Grange Crescent

USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Standard 1 – Understand Your Role	30/1/2024	30/1/2024	30/1/2024	00:13:42	100	PASSED	Yes	Yes		Deerlands
	Standard 5 – Work in a Person Centred Way	30/1/2024	30/1/2024	30/1/2024	00:35:50	83.33	PASSED	Yes	Yes		Grange Crescent
	Standard 2 – Your Personal Development	30/1/2024	30/1/2024	30/1/2024	00:02:53	83.33	PASSED	Yes	Yes		Deerlands
	Standard 3 – Duty of Care	30/1/2024	30/1/2024	30/1/2024	00:18:27	100	PASSED	Yes	Yes		Deerlands
	Standard 6 – Communication	30/1/2024	30/1/2024	30/1/2024	00:06:55	100	PASSED	Yes	Yes		Grange Crescent
	Standard 4 – Equality and Diversity	30/1/2024	30/1/2024	30/1/2024	00:10:02	83.33	PASSED	Yes	Yes		Deerlands
	Standard 7 – Privacy and Dignity	30/1/2024	30/1/2024	30/1/2024	00:08:13	83.33	PASSED	Yes	Yes		Grange Crescent
	Standard 5 – Work in a Person Centred Way	30/1/2024	30/1/2024	30/1/2024	00:07:54	83.33	PASSED	Yes	Yes		Deerlands
	Standard 8 – Fluid and Nutrition	30/1/2024	30/1/2024	30/1/2024	00:18:41	100	PASSED	Yes	Yes		Grange Crescent
	Standard 6 – Communication	30/1/2024	30/1/2024	30/1/2024	00:07:20	100	PASSED	Yes	Yes		Deerlands
	Standard 7 – Privacy and Dignity	30/1/2024	30/1/2024	30/1/2024	00:08:03	83.33	PASSED	Yes	Yes		Deerlands
	Standard 9 – Awareness of Mental Health, Dementia and Learning Disability	30/1/2024	30/1/2024	30/1/2024	00:17:26	83.33	PASSED	Yes	Yes		Grange Crescent
	Standard 8 – Fluid and Nutrition	30/1/2024	30/1/2024	30/1/2024	00:06:32	83.33	PASSED	Yes	Yes		Deerlands
	Standard 9 – Awareness of Mental Health, Dementia and Learning Disability	30/1/2024	30/1/2024	30/1/2024	00:09:19	83.33	PASSED	Yes	Yes		Deerlands
	Standard 10&11 – Safeguarding Adults and	30/1/2024	30/1/2024	30/1/2024	00:18:19	83.33	PASSED	Yes	Yes		Grange Crescent

NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Children										
		Standard 10&11 – Safeguarding Adults and Children	30/1/2024	30/1/2024	30/1/2024	00:12:37	100	PASSED	Yes	Yes		Deerlands
		Standard 12 – Basic Life Support	30/1/2024	30/1/2024	30/1/2024	00:07:34	100	PASSED	Yes	Yes		Deerlands
		Standard 12 – Basic Life Support	30/1/2024	30/1/2024	30/1/2024	00:07:47	83.33	PASSED	Yes	Yes		Grange Crescent
		Standard 13 – Health and Safety	30/1/2024	30/1/2024	30/1/2024	00:08:29	83.33	PASSED	Yes	Yes		Grange Crescent
		Standard 14 – Handling Information	30/1/2024	30/1/2024	30/1/2024	00:05:55	83.33	PASSED	Yes	Yes		Grange Crescent
		Standard 15 – Infection Prevention Control	30/1/2024	30/1/2024	30/1/2024	00:07:49	100	PASSED	Yes	Yes		Grange Crescent
		Standard 13 – Health and Safety	30/1/2024	30/1/2024	30/1/2024	00:08:25	100	PASSED	Yes	Yes		Deerlands
		Care Certificate	30/1/2024	30/1/2024	30/1/2024	04:41:00	90	PASSED	Yes	Yes		Grange Crescent
		Standard 14 – Handling Information	30/1/2024	30/1/2024	30/1/2024	00:04:11	83.33	PASSED	Yes	Yes		Deerlands
		Standard 15 – Infection Prevention Control	30/1/2024	30/1/2024	30/1/2024	00:05:20	100	PASSED	Yes	Yes		Deerlands
		Care Certificate	30/1/2024	30/1/2024	30/1/2024	02:56:00	92.22	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	30/1/2024	30/1/2024	30/1/2024	00:02:39	100	PASSED	Yes	Yes		Deerlands
		COSHH Awareness	30/1/2024	30/1/2024	30/1/2024	00:05:53	80	PASSED	Yes	Yes		Deerlands
		Food Safety Level 2	30/1/2024	30/1/2024	30/1/2024	00:22:10	100	PASSED	Yes	Yes		Deerlands
		Falls Prevention	30/1/2024	30/1/2024	30/1/2024	00:05:19	100	PASSED	Yes	Yes		Deerlands
		GDPR Awareness	30/1/2024	31/1/2024	31/1/2024	00:08:30	80	PASSED	Yes	Yes		Deerlands

R NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Moving and Handling of People Awareness	30/1/2024	31/1/2024	31/1/2024	00:10:26	80	PASSED	Yes	Yes		Deerlands
		Manual Handling of Inanimate Objects Awareness	30/1/2024	31/1/2024	31/1/2024	00:29:14	88.88	PASSED	Yes	Yes		Deerlands
		Mental Capacity Act and Deprivation of Liberties Awareness	30/1/2024	31/1/2024	31/1/2024	00:16:54	90	PASSED	Yes	Yes		Deerlands
		Allergen Awareness	30/1/2024	31/1/2024	31/1/2024	00:20:04	81.81	PASSED	Yes	Yes		Deerlands
		Managing Challenging Behaviour Positive Behaviour Support	30/1/2024	31/1/2024	31/1/2024	00:12:04	90	PASSED	Yes	Yes		Deerlands
		Disability Awareness	30/1/2024	31/1/2024	31/1/2024	00:03:54	100	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	30/1/2024	31/1/2024	31/1/2024	00:19:14	90.9	PASSED	Yes	Yes		Deerlands
		Oral Health	30/1/2024	31/1/2024	31/1/2024	00:10:18	90	PASSED	Yes	Yes		Deerlands
		Coronavirus Awareness and Infection Control	30/1/2024	31/1/2024	31/1/2024	00:07:20	91.66	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	30/1/2024	6/2/2024	6/2/2024	00:10:00	80	PASSED	Yes	Yes		Grange Crescent
		COSHH Awareness	30/1/2024	6/2/2024	6/2/2024	00:26:33	80	PASSED	Yes	Yes		Grange Crescent
		Food Safety Level 2	30/1/2024	6/2/2024	6/2/2024	00:17:29	80	PASSED	Yes	Yes		Grange Crescent
		Falls Prevention	30/1/2024	6/2/2024	6/2/2024	00:13:56	100	PASSED	Yes	Yes		Grange Crescent
		GDPR Awareness	30/1/2024	6/2/2024	6/2/2024	00:20:28	80	PASSED	Yes	Yes		Grange Crescent
		Moving and Handling of People Awareness	30/1/2024	6/2/2024	6/2/2024	00:17:46	80	PASSED	Yes	Yes		Grange Crescent

NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Manual Handling of Inanimate Objects Awareness	30/1/2024	6/2/2024	6/2/2024	00:06:02	100	PASSED	Yes	Yes		Grange Crescent
		Mental Capacity Act and Deprivation of Liberties Awareness	30/1/2024	6/2/2024	6/2/2024	00:09:02	90	PASSED	Yes	Yes		Grange Crescent
		Allergen Awareness	30/1/2024	6/2/2024	6/2/2024	00:11:08	81.81	PASSED	Yes	Yes		Grange Crescent
		Managing Challenging Behaviour Positive Behaviour Support	30/1/2024	6/2/2024	6/2/2024	00:05:53	90	PASSED	Yes	Yes		Grange Crescent
		Disability Awareness	30/1/2024	6/2/2024	6/2/2024	00:02:52	100	PASSED	Yes	Yes		Grange Crescent
		Palliative and End of Life Care	30/1/2024	6/2/2024	6/2/2024	00:22:09	90.9	PASSED	Yes	Yes		Grange Crescent
		Oral Health	30/1/2024	6/2/2024	6/2/2024	00:09:24	100	PASSED	Yes	Yes		Grange Crescent
		Coronavirus Awareness and Infection Control	30/1/2024	6/2/2024	6/2/2024	00:12:29	83.33	PASSED	Yes	Yes		Grange Crescent
		Equality, Diversity and Human Rights	30/1/2024	30/1/2024	30/1/2024	00:54:44	100	PASSED	Yes	Yes		Grange Crescent
		Equality, Diversity and Human Rights	30/1/2024	30/1/2024	30/1/2024	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Health and Safety Awareness	30/1/2024	30/1/2024	30/1/2024	00:54:44	100	PASSED	Yes	Yes		Grange Crescent
		Health and Safety Awareness	30/1/2024	30/1/2024	30/1/2024	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Infection Prevention and Control Level 2 CSTF aligned	30/1/2024	30/1/2024	30/1/2024	00:54:44	100	PASSED	Yes	Yes		Grange Crescent
		Infection Prevention and Control Level 2 CSTF aligned	30/1/2024	30/1/2024	30/1/2024	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Person Centred Care	30/1/2024	30/1/2024	30/1/2024	00:54:44	100	PASSED	Yes	Yes		Grange

ΛE	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
												Crescent
		Person Centred Care	30/1/2024	30/1/2024	30/1/2024	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Safeguarding of Vulnerable Adults Awareness	30/1/2024	30/1/2024	30/1/2024	00:54:44	100	PASSED	Yes	Yes		Grange Crescent
		Safeguarding of Vulnerable Adults Awareness	30/1/2024	30/1/2024	30/1/2024	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Communication and Record Keeping	30/1/2024	30/1/2024	30/1/2024	00:54:44	100	PASSED	Yes	Yes		Grange Crescent
		Communication and Record Keeping	30/1/2024	30/1/2024	30/1/2024	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Dementia Care	30/1/2024	30/1/2024	30/1/2024	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	30/1/2024	30/1/2024	30/1/2024	00:54:44	100	PASSED	Yes	Yes		Grange Crescent
		Diet and Nutrition	30/1/2024	30/1/2024	30/1/2024	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	30/1/2024	30/1/2024	30/1/2024	00:54:44	100	PASSED	Yes	Yes		Grange Crescent
		Dignity, Privacy and Respect	30/1/2024	30/1/2024	30/1/2024	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Emergency First Aid Awareness	30/1/2024	30/1/2024	30/1/2024	00:54:44	100	PASSED	Yes	Yes		Grange Crescent
		Emergency First Aid Awareness	30/1/2024	30/1/2024	30/1/2024	00:54:44	100	PASSED	Yes	Yes		Deerlands
		Dementia Care	30/1/2024	30/1/2024	28/2/2024	00:02:49	100	PASSED	Yes	Yes		Grange Crescent
		Dignity, Privacy and Respect	13/2/2024	30/7/2021	13/2/2024	00:04:41	100	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	13/2/2024	30/7/2021	13/2/2024	00:02:20	100	PASSED	Yes	Yes		Deerlands

E USEI ID	R COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Palliative and End of Life Care	13/2/2024	30/7/2021	13/2/2024	00:04:28	100	PASSED	Yes	Yes		Deerlands
	Disability Awareness	13/2/2024	30/7/2021	13/2/2024	00:05:04	100	PASSED	Yes	Yes		Deerlands
	Disability Awareness	13/2/2024	4/8/2021	13/2/2024	00:05:16	100	PASSED	Yes	Yes		Deerlands
	Palliative and End of Life Care	13/2/2024	4/8/2021	13/2/2024	00:04:12	100	PASSED	Yes	Yes		Deerlands
	Dignity, Privacy and Respect	13/2/2024	4/8/2021	13/2/2024	00:02:17	100	PASSED	Yes	Yes		Deerlands
	Falls Prevention	13/2/2024	13/2/2024	13/2/2024	00:04:13	90	PASSED	Yes	Yes		Deerlands
	Person Centred Care	13/2/2024	13/2/2024	13/2/2024	00:34:27	100	PASSED	Yes	Yes		Deerlands
	Falls Prevention	13/2/2024	13/2/2024	13/2/2024	00:14:41	100	PASSED	Yes	Yes		Deerlands
	Sheffcare Induction	13/2/2024	16/2/2024	16/2/2024	00:06:26	90	PASSED	Yes	Yes		Deerlands
	Autistic Spectrum Disorder (ASD) Awareness	13/2/2024	13/2/2024	28/2/2024	00:12:55	90	PASSED	Yes	Yes		Grange Crescent
	Coronavirus Awareness and Infection Control	20/2/2024	9/3/2024	9/3/2024	00:03:51	91.66	PASSED	Yes	Yes		Deerlands
	COSHH Awareness	20/2/2024	9/3/2024	7/8/2024	00:09:35	90	PASSED	Yes	Yes		Deerlands
	Learning Disability Awareness	28/2/2024	29/2/2024	29/2/2024	00:48:54	80	PASSED	Yes	Yes		Deerlands
	Emergency First Aid Awareness	28/2/2024	5/3/2024	5/3/2024	00:25:11	90	PASSED	Yes	Yes		Deerlands
	Learning Disability Awareness	28/2/2024	22/3/2024	22/3/2024	00:06:19	90	PASSED	Yes	Yes		Grange Crescent
	Learning Disability Awareness	28/2/2024	23/4/2024	23/4/2024	00:05:05	90	PASSED	Yes	Yes		Deerlands

USER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Fire Safety CSTF Aligned	8/3/2024				0	PASSED	Yes	Yes		Deerlands
		Legionella Awareness	9/3/2024	4/5/2024	4/5/2024	00:04:50	80	PASSED	Yes	Yes		Deerlands
		COSHH Awareness	10/3/2024	22/3/2024	22/3/2024	00:03:53	80	PASSED	Yes	Yes		Deerlands
		Food Safety Level 3	10/3/2024	12/7/2024	8/8/2024	00:02:51	80	PASSED	Yes	Yes		Deerlands
		Safeguarding of Vulnerable Adults Awareness	12/3/2024	26/3/2024	26/3/2024	00:10:44	80	PASSED	Yes	Yes		Deerlands
		Person Centred Care	12/3/2024	31/5/2024	31/5/2024	00:28:22	80	PASSED	Yes	Yes		Deerlands
		Safeguarding of Vulnerable Adults Awareness	12/3/2024	5/6/2024	5/6/2024	00:30:36	90	PASSED	Yes	Yes		Deerlands
		Emergency First Aid Awareness	12/3/2024	5/6/2024	5/6/2024	00:14:15	80	PASSED	Yes	Yes		Deerlands
		Emergency First Aid Awareness	12/3/2024	8/8/2024	8/8/2024	00:04:47	100	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	12/3/2024	8/8/2024	8/8/2024	00:01:33	90	PASSED	Yes	Yes		Deerlands
		Managing Challenging Behaviour Positive Behaviour Support	18/3/2024	2/4/2024	2/4/2024	00:13:35	90	PASSED	Yes	Yes		Deerlands
		Safeguarding of Vulnerable Adults Awareness	18/3/2024	2/4/2024	2/4/2024	00:02:47	100	PASSED	Yes	Yes		Deerlands
		Duty of Candour	19/3/2024	20/3/2024	20/3/2024	00:04:16	100	PASSED	Yes	Yes		Deerlands
		Stress Awareness	19/3/2024	20/3/2024	20/3/2024	00:02:55	100	PASSED	Yes	Yes		Deerlands
		Duty of Candour	19/3/2024	26/3/2024	26/3/2024	00:05:38	90	PASSED	Yes	Yes		Deerlands

ER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Duty of Candour	19/3/2024	9/4/2024	9/4/2024	00:02:56	90	PASSED	Yes	Yes		Deerlands
		Legionella Awareness	19/3/2024	9/4/2024	9/4/2024	00:03:14	100	PASSED	Yes	Yes		Deerlands
		Stress Awareness	19/3/2024	9/4/2024	9/4/2024	00:47:58	90	PASSED	Yes	Yes		Deerlands
		Duty of Candour	19/3/2024	4/5/2024	4/5/2024	00:06:40	80	PASSED	Yes	Yes		Deerlands
		Stress Awareness	19/3/2024	4/5/2024	4/5/2024	00:03:49	80	PASSED	Yes	Yes		Deerlands
		Duty of Candour	19/3/2024	10/5/2024	10/5/2024	00:23:12	90	PASSED	Yes	Yes		Deerlands
		Stress Awareness	19/3/2024	10/5/2024	10/5/2024	00:14:26	90	PASSED	Yes	Yes		Deerlands
		Information Governance and Data Security	20/3/2024	9/4/2024	9/4/2024	00:23:54	100	PASSED	Yes	Yes		Deerlands
		Pressure Sore Awareness	22/4/2024	23/4/2024	23/4/2024	00:54:40	80	PASSED	Yes	Yes		Deerlands
		Display Screen Equipment Awareness	22/4/2024	23/4/2024	23/4/2024	00:04:59	80	PASSED	Yes	Yes		Deerlands
		Falls Prevention	22/4/2024	23/4/2024	23/4/2024	00:24:57	100	PASSED	Yes	Yes		Deerlands
		Dysphagia Care	22/4/2024	23/4/2024	23/4/2024	00:34:48	100	PASSED	Yes	Yes		Deerlands
		Pressure Sore Awareness	22/4/2024	23/4/2024	23/4/2024	00:53:58	80	PASSED	Yes	Yes		Deerlands
		Falls Prevention	22/4/2024	23/4/2024	29/5/2024	00:04:54	100	PASSED	Yes	Yes		Deerlands
		Time Management Awareness	22/4/2024	23/4/2024	23/4/2024	00:20:22	100	PASSED	Yes	Yes		Deerlands
		Falls Prevention	22/4/2024	23/4/2024	23/4/2024	00:11:21	100	PASSED	Yes	Yes		Deerlands
		Managing People	22/4/2024	23/4/2024	23/4/2024	00:40:42	100	PASSED	Yes	Yes		Deerlands

E USE ID	R COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Awareness										
	Dysphagia Care	22/4/2024	23/4/2024	23/4/2024	00:37:38	90	PASSED	Yes	Yes		Deerlands
	Pressure Sore Awareness	22/4/2024	23/4/2024	23/4/2024	00:27:38	90	PASSED	Yes	Yes		Deerlands
	Pressure Care and Moisture Lesion Awareness	22/4/2024	23/4/2024	23/4/2024	00:34:30	90	PASSED	Yes	Yes		Deerlands
	Pressure Sore Awareness	22/4/2024	23/4/2024	23/4/2024	00:32:15	80	PASSED	Yes	Yes		Deerlands
	Dysphagia Care	22/4/2024	23/4/2024	23/4/2024	00:07:34	90	PASSED	Yes	Yes		Deerlands
	Dysphagia Care	22/4/2024	23/4/2024	23/4/2024	00:02:56	90	PASSED	Yes	Yes		Deerlands
	Bed Rails and Risk Management Awareness	22/4/2024	23/4/2024	23/4/2024	00:03:52	100	PASSED	Yes	Yes		Deerlands
	Bed Rails and Risk Management Awareness	22/4/2024	23/4/2024	23/4/2024	00:50:43	80	PASSED	Yes	Yes		Deerlands
	Bed Rails and Risk Management Awareness	22/4/2024	23/4/2024	23/4/2024	00:14:04	100	PASSED	Yes	Yes		Deerlands
	Pressure Sore Awareness	22/4/2024	23/4/2024	23/4/2024	00:11:45	80	PASSED	Yes	Yes		Deerlands
	Dysphagia Care	22/4/2024	23/4/2024	23/4/2024	00:08:02	90	PASSED	Yes	Yes		Deerlands
	Dementia Care	22/4/2024	29/4/2024	29/4/2024	00:04:00	90	PASSED	Yes	Yes		Deerlands
	Health and Safety Awareness	22/4/2024	29/4/2024	29/4/2024	00:05:21	80	PASSED	Yes	Yes		Deerlands
	Display Screen Equipment Awareness	22/4/2024	4/5/2024	4/5/2024	00:07:46	90	PASSED	Yes	Yes		Deerlands
	Pressure Sore Awareness	22/4/2024	4/5/2024	4/5/2024	00:20:06	80	PASSED	Yes	Yes		Deerlands
	Pressure Sore	22/4/2024	5/5/2024	5/5/2024	00:19:56	90	PASSED	Yes	Yes		Deerlands

US	R NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
			Awareness							(120,110)	_		
			Dysphagia Care	22/4/2024	7/5/2024	7/5/2024	00:17:53	100	PASSED	Yes	Yes		Deerlands
			Bed Rails and Risk Management Awareness	22/4/2024	9/5/2024	9/5/2024	00:09:43	100	PASSED	Yes	Yes		Deerlands
			Bed Rails and Risk Management Awareness	22/4/2024	10/5/2024	10/5/2024	00:13:24	90	PASSED	Yes	Yes		Deerlands
			Display Screen Equipment Awareness	22/4/2024	10/5/2024	10/5/2024	00:15:50	90	PASSED	Yes	Yes		Deerlands
			Display Screen Equipment Awareness	22/4/2024	10/5/2024	10/5/2024	00:29:10	90	PASSED	Yes	Yes		Deerlands
			Pressure Sore Awareness	22/4/2024	10/5/2024	10/5/2024	00:27:58	90	PASSED	Yes	Yes		Deerlands
			Conflict Resolution	22/4/2024	10/5/2024	10/5/2024	00:22:53	100	PASSED	Yes	Yes		Deerlands
			Managing People Awareness	22/4/2024	10/5/2024	10/5/2024	00:39:25	90	PASSED	Yes	Yes		Deerlands
			Managing People Awareness	22/4/2024	10/5/2024	10/5/2024	00:05:10	90	PASSED	Yes	Yes		Deerlands
			Bed Rails and Risk Management Awareness	22/4/2024	10/5/2024	10/5/2024	00:06:24	100	PASSED	Yes	Yes		Deerlands
			Dysphagia Care	22/4/2024	10/5/2024	10/5/2024	00:32:55	80	PASSED	Yes	Yes		Deerlands
			Pressure Care and Moisture Lesion Awareness	22/4/2024	10/5/2024	11/5/2024	00:06:21	80	PASSED	Yes	Yes		Deerlands
			Pressure Sore Awareness	22/4/2024	16/5/2024	16/5/2024	00:05:15	90	PASSED	Yes	Yes		Deerlands
			Dysphagia Care	22/4/2024	16/5/2024	16/5/2024	00:26:10	90	PASSED	Yes	Yes		Deerlands
			Bed Rails and Risk Management Awareness	22/4/2024	16/5/2024	16/5/2024	00:06:25	100	PASSED	Yes	Yes		Deerlands
			Bed Rails and Risk	22/4/2024	23/4/2024	16/5/2024	00:04:42	80	PASSED	Yes	Yes		Deerlands

Ē	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Management Awareness										
		Pressure Sore Awareness	22/4/2024	16/5/2024	16/5/2024	00:33:08	80	PASSED	Yes	Yes		Deerlands
		Dysphagia Care	22/4/2024	16/5/2024	16/5/2024	00:35:38	80	PASSED	Yes	Yes		Deerlands
		Bed Rails and Risk Management Awareness	22/4/2024	16/5/2024	16/5/2024	00:07:42	90	PASSED	Yes	Yes		Deerlands
		Pressure Sore Awareness	22/4/2024	17/5/2024	20/5/2024	00:32:07	80	PASSED	Yes	Yes		Deerlands
		Dysphagia Care	22/4/2024	20/5/2024	20/5/2024	00:05:11	90	PASSED	Yes	Yes		Deerlands
		Bed Rails and Risk Management Awareness	22/4/2024	21/5/2024	21/5/2024	00:08:22	90	PASSED	Yes	Yes		Deerlands
		Pressure Sore Awareness	22/4/2024	27/5/2024	27/5/2024	00:38:02	90	PASSED	Yes	Yes		Deerlands
		Dysphagia Care	22/4/2024	27/5/2024	27/5/2024	00:45:26	90	PASSED	Yes	Yes		Deerlands
		Bed Rails and Risk Management Awareness	22/4/2024	27/5/2024	27/5/2024	00:17:29	100	PASSED	Yes	Yes		Deerlands
		Pressure Sore Awareness	22/4/2024	27/5/2024	27/5/2024	00:11:25	80	PASSED	Yes	Yes		Deerlands
		Dysphagia Care	22/4/2024	27/5/2024	27/5/2024	00:06:00	90	PASSED	Yes	Yes		Deerlands
		Bed Rails and Risk Management Awareness	22/4/2024	27/5/2024	27/5/2024	00:02:53	100	PASSED	Yes	Yes		Deerlands
		Pressure Sore Awareness	22/4/2024	28/5/2024	28/5/2024	00:09:05	100	PASSED	Yes	Yes		Deerlands
		Dysphagia Care	22/4/2024	28/5/2024	28/5/2024	00:06:06	80	PASSED	Yes	Yes		Deerlands
		Bed Rails and Risk Management Awareness	22/4/2024	28/5/2024	28/5/2024	00:03:51	100	PASSED	Yes	Yes		Deerlands
		Pressure Sore Awareness	22/4/2024	28/5/2024	28/5/2024	00:23:14	80	PASSED	Yes	Yes		Deerlands

ER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Dysphagia Care	22/4/2024	28/5/2024	28/5/2024	00:20:44	80	PASSED	Yes	Yes		Deerlands
		Bed Rails and Risk Management Awareness	22/4/2024	28/5/2024	28/5/2024	00:05:48	90	PASSED	Yes	Yes		Deerlands
		Pressure Sore Awareness	22/4/2024	28/5/2024	28/5/2024	00:04:46	80	PASSED	Yes	Yes		Deerlands
		Dysphagia Care	22/4/2024	28/5/2024	28/5/2024	00:19:18	90	PASSED	Yes	Yes		Deerlands
		Bed Rails and Risk Management Awareness	22/4/2024	28/5/2024	28/5/2024	00:09:05	80	PASSED	Yes	Yes		Deerlands
		Pressure Sore Awareness	22/4/2024	29/5/2024	29/5/2024	00:11:05	80	PASSED	Yes	Yes		Deerlands
		Dysphagia Care	22/4/2024	29/5/2024	29/5/2024	00:03:16	80	PASSED	Yes	Yes		Deerlands
		Bed Rails and Risk Management Awareness	22/4/2024	29/5/2024	29/5/2024	00:02:37	90	PASSED	Yes	Yes		Deerlands
		Bed Rails and Risk Management Awareness	22/4/2024	29/5/2024	29/5/2024	00:03:21	100	PASSED	Yes	Yes		Deerlands
		Dysphagia Care	22/4/2024	29/5/2024	29/5/2024	00:02:30	90	PASSED	Yes	Yes		Deerlands
		Pressure Sore Awareness	22/4/2024	29/5/2024	29/5/2024	00:06:40	90	PASSED	Yes	Yes		Deerlands
		Bed Rails and Risk Management Awareness	22/4/2024	30/5/2024	30/5/2024	00:21:36	90	PASSED	Yes	Yes		Deerlands
		Dysphagia Care	22/4/2024	30/5/2024	30/5/2024	00:04:51	90	PASSED	Yes	Yes		Deerlands
		Pressure Sore Awareness	22/4/2024	30/5/2024	30/5/2024	00:56:42	90	PASSED	Yes	Yes		Deerlands
		Pressure Sore Awareness	22/4/2024	3/6/2024	3/6/2024	00:46:02	80	PASSED	Yes	Yes		Deerlands
		Dysphagia Care	22/4/2024	3/6/2024	3/6/2024	00:29:37	100	PASSED	Yes	Yes		Deerlands
		Bed Rails and Risk	22/4/2024	3/6/2024	3/6/2024	00:04:41	100	PASSED	Yes	Yes		Deerlands

AME USI		COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Management Awareness	3									
	Pressure Sore Awareness	22/4/2024	5/6/2024	5/6/2024	00:21:45	80	PASSED	Yes	Yes		Deerlands
	Dysphagia Care	22/4/2024	5/6/2024	5/6/2024	01:52:35	90	PASSED	Yes	Yes		Deerlands
	Bed Rails and Risk Management Awareness	22/4/2024	5/6/2024	5/6/2024	00:05:39	80	PASSED	Yes	Yes		Deerlands
	Pressure Sore Awareness	22/4/2024	11/6/2024	11/6/2024	00:02:38	90	PASSED	Yes	Yes		Deerlands
	Dysphagia Care	22/4/2024	11/6/2024	11/6/2024	00:01:55	90	PASSED	Yes	Yes		Deerlands
	Bed Rails and Risk Management Awareness	22/4/2024	11/6/2024	11/6/2024	00:02:42	80	PASSED	Yes	Yes		Deerlands
	Falls Prevention	22/4/2024	13/6/2024	13/6/2024	00:37:00	100	PASSED	Yes	Yes		Deerlands
	Bed Rails and Risk Management Awareness	22/4/2024	13/6/2024	13/6/2024	00:02:30	100	PASSED	Yes	Yes		Deerlands
	Pressure Sore Awareness	22/4/2024	13/6/2024	13/6/2024	00:02:05	90	PASSED	Yes	Yes		Deerlands
	Dysphagia Care	22/4/2024	13/6/2024	13/6/2024	00:02:26	90	PASSED	Yes	Yes		Deerlands
	Pressure Sore Awareness	22/4/2024	18/6/2024	18/6/2024	00:02:29	80	PASSED	Yes	Yes		Deerlands
	Dysphagia Care	22/4/2024	18/6/2024	18/6/2024	00:01:21	80	PASSED	Yes	Yes		Deerlands
	Bed Rails and Risk Management Awareness	22/4/2024	18/6/2024	18/6/2024	00:01:12	90	PASSED	Yes	Yes		Deerlands
	Falls Prevention	22/4/2024	31/5/2024	12/7/2024	00:03:07	100	PASSED	Yes	Yes		Deerlands
	Complaints Handling Awareness	22/4/2024	12/7/2024	12/7/2024	00:30:30	80	PASSED	Yes	Yes		Deerlands
	Legionella Awareness	22/4/2024	12/7/2024	12/7/2024	00:29:21	80	PASSED	Yes	Yes		Deerlands

USER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Information Governance Awareness Caldicott Principles	22/4/2024	12/7/2024	12/7/2024	00:39:59	90	PASSED	Yes	Yes		Deerlands
		Bullying and Harassment Awareness	22/4/2024	12/7/2024	12/7/2024	00:27:08	80	PASSED	Yes	Yes		Deerlands
		Interview Skills	22/4/2024	12/7/2024	12/7/2024	00:20:01	100	PASSED	Yes	Yes		Deerlands
		Staff Appraisal Skills	22/4/2024	12/7/2024	12/7/2024	00:13:32	100	PASSED	Yes	Yes		Deerlands
		Time Management Awareness	22/4/2024	15/7/2024	15/7/2024	00:17:54	90	PASSED	Yes	Yes		Deerlands
		Duty of Candour	22/4/2024	15/7/2024	15/7/2024	00:30:21	100	PASSED	Yes	Yes		Deerlands
		Pressure Sore Awareness	22/4/2024	15/7/2024	15/7/2024	00:02:59	100	PASSED	Yes	Yes		Deerlands
		Dysphagia Care	22/4/2024	15/7/2024	15/7/2024	00:01:31	80	PASSED	Yes	Yes		Deerlands
		Bed Rails and Risk Management Awareness	22/4/2024	15/7/2024	15/7/2024	00:01:48	100	PASSED	Yes	Yes		Deerlands
		Stress Awareness	22/4/2024	15/7/2024	15/7/2024	00:10:22	80	PASSED	Yes	Yes		Deerlands
		Managing People Awareness	22/4/2024	15/7/2024	15/7/2024	00:59:39	90	PASSED	Yes	Yes		Deerlands
		Pressure Care and Moisture Lesion Awareness	22/4/2024	15/7/2024	15/7/2024	00:13:35	80	PASSED	Yes	Yes		Deerlands
		Pressure Sore Awareness	22/4/2024	15/7/2024	15/7/2024	00:04:02	100	PASSED	Yes	Yes		Deerlands
		Dysphagia Care	22/4/2024	15/7/2024	15/7/2024	00:02:32	80	PASSED	Yes	Yes		Deerlands
		Bed Rails and Risk Management Awareness	22/4/2024	15/7/2024	15/7/2024	00:02:47	80	PASSED	Yes	Yes		Deerlands
		Bed Rails and Risk Management Awareness	22/4/2024	15/7/2024	15/7/2024	00:05:28	80	PASSED	Yes	Yes		Deerlands

ie usi Ic		SE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Falls Preve	ention	22/4/2024	15/7/2024	15/7/2024	01:18:27	100	PASSED	Yes	Yes		Deerlands
	Pressure S Awareness		22/4/2024	15/7/2024	15/7/2024	00:05:57	80	PASSED	Yes	Yes		Deerlands
	Dysphagia	Care	22/4/2024	16/7/2024	16/7/2024	00:03:14	80	PASSED	Yes	Yes		Deerlands
	Information Awareness Principles	n Governance s Caldicott	22/4/2024	19/7/2024	19/7/2024	00:28:36	100	PASSED	Yes	Yes		Deerlands
	Pressure C Moisture Lo Awareness	esion	22/4/2024	10/5/2024	25/7/2024	00:07:49	80	PASSED	Yes	Yes		Deerlands
	Dysphagia	Care	22/4/2024	25/7/2024	25/7/2024	00:19:52	90	PASSED	Yes	Yes		Deerlands
	Bed Rails a Manageme	and Risk ent Awareness	22/4/2024	25/7/2024	25/7/2024	00:56:55	90	PASSED	Yes	Yes		Deerlands
	Falls Preve	ention	22/4/2024	25/7/2024	25/7/2024	00:03:22	90	PASSED	Yes	Yes		Deerlands
	Health and Awareness	•	22/4/2024	28/7/2024	28/7/2024	00:03:19	80	PASSED	Yes	Yes		Deerlands
	Dementia (Care	22/4/2024	28/7/2024	28/7/2024	00:04:16	90	PASSED	Yes	Yes		Deerlands
	Equality, Di Human Rig	iversity and ghts	22/4/2024	28/7/2024	28/7/2024	00:05:15	90	PASSED	Yes	Yes		Deerlands
	Emergency Awareness		22/4/2024	28/7/2024	28/7/2024	00:02:30	100	PASSED	Yes	Yes		Deerlands
	Infection P Control Lev aligned	Prevention and vel 2 CSTF	22/4/2024	28/7/2024	28/7/2024	00:01:27	100	PASSED	Yes	Yes		Deerlands
	Safeguardi Vulnerable Awareness	Adults	22/4/2024	28/7/2024	28/7/2024	00:38:23	80	PASSED	Yes	Yes		Deerlands
	Person Cer	ntred Care	22/4/2024	28/7/2024	28/7/2024	00:36:40	80	PASSED	Yes	Yes		Deerlands

AME USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Pressure Sore Awareness	22/4/2024	7/8/2024	7/8/2024	00:23:21	90	PASSED	Yes	Yes		Deerlands
	Dysphagia Care	22/4/2024	7/8/2024	7/8/2024	00:03:34	80	PASSED	Yes	Yes		Deerlands
	Bed Rails and Risk Management Awareness	22/4/2024	7/8/2024	7/8/2024	00:03:19	80	PASSED	Yes	Yes		Deerlands
	Pressure Sore Awareness	22/4/2024	8/8/2024	8/8/2024	00:34:00	80	PASSED	Yes	Yes		Deerlands
	Bed Rails and Risk Management Awareness	22/4/2024	8/8/2024	8/8/2024	00:07:01	100	PASSED	Yes	Yes		Deerlands
	Falls Prevention	22/4/2024	8/8/2024	8/8/2024	00:02:59	100	PASSED	Yes	Yes		Deerlands
	Pressure Sore Awareness	22/4/2024	8/8/2024	8/8/2024	00:03:18	80	PASSED	Yes	Yes		Deerlands
	Dysphagia Care	22/4/2024	8/8/2024	8/8/2024	00:03:20	80	PASSED	Yes	Yes		Deerlands
	Bed Rails and Risk Management Awareness	22/4/2024	8/8/2024	8/8/2024	00:02:13	100	PASSED	Yes	Yes		Deerlands
	Pressure Sore Awareness	22/4/2024	8/8/2024	8/8/2024	00:03:34	90	PASSED	Yes	Yes		Deerlands
	Dysphagia Care	22/4/2024	8/8/2024	8/8/2024	00:01:44	80	PASSED	Yes	Yes		Deerlands
	Bed Rails and Risk Management Awareness	22/4/2024	8/8/2024	8/8/2024	00:01:28	100	PASSED	Yes	Yes		Deerlands
	Dysphagia Care	22/4/2024	8/8/2024	8/8/2024	00:04:46	90	PASSED	Yes	Yes		Deerlands
	Pressure Sore Awareness	22/4/2024	8/8/2024	8/8/2024	00:03:41	90	PASSED	Yes	Yes		Deerlands
	Dysphagia Care	22/4/2024	8/8/2024	8/8/2024	00:02:53	80	PASSED	Yes	Yes		Deerlands
	Bed Rails and Risk Management Awareness	22/4/2024	8/8/2024	8/8/2024	00:02:35	90	PASSED	Yes	Yes		Deerlands
	Falls Prevention	22/4/2024	8/8/2024	8/8/2024	00:01:03	100	PASSED	Yes	Yes		Deerlands

USER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Bed Rails and Risk	23/4/2024	23/4/2024	23/4/2024	00:12:44	100	PASSED	Yes	Yes		Deerlands
		Management Awareness										
		Dysphagia Care	23/4/2024	23/4/2024	23/4/2024	00:14:31	90	PASSED	Yes	Yes		Deerlands
		Pressure Care and Moisture Lesion Awareness	23/4/2024	23/4/2024	23/4/2024	00:40:16	90	PASSED	Yes	Yes		Deerlands
		Pressure Sore Awareness	23/4/2024	23/4/2024	23/4/2024	00:09:22	90	PASSED	Yes	Yes		Deerlands
		Conflict Resolution	23/4/2024	23/4/2024	23/4/2024	00:12:55	100	PASSED	Yes	Yes		Deerlands
		Bullying and Harassment Awareness	23/4/2024	24/4/2024	24/4/2024	00:13:43	90	PASSED	Yes	Yes		Deerlands
		Interview Skills	23/4/2024	24/4/2024	24/4/2024	00:05:11	90	PASSED	Yes	Yes		Deerlands
		Managing People Awareness	23/4/2024	24/4/2024	24/4/2024	02:10:19	90	PASSED	Yes	Yes		Deerlands
		Stress Awareness	23/4/2024	24/4/2024	24/4/2024	00:01:44	90	PASSED	Yes	Yes		Deerlands
		Time Management Awareness	23/4/2024	24/4/2024	24/4/2024	00:15:01	100	PASSED	Yes	Yes		Deerlands
		Information Governance Awareness Caldicott Principles	23/4/2024	23/4/2024	29/4/2024	00:25:10	90	PASSED	Yes	Yes		Deerlands
		Staff Appraisal Skills	23/4/2024	24/4/2024	29/4/2024	00:28:04	100	PASSED	Yes	Yes		Deerlands
		Standard 1 – Understand Your Role	1/5/2024	2/5/2024	2/5/2024	00:11:19	83.33	PASSED	Yes	Yes		Deerlands
		Standard 2 – Your Personal Development	1/5/2024	2/5/2024	2/5/2024	00:07:46	83.33	PASSED	Yes	Yes		Deerlands
		Standard 3 – Duty of Care	1/5/2024	2/5/2024	2/5/2024	00:06:55	83.33	PASSED	Yes	Yes		Deerlands

NAME USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Standard 4 – Equality and Diversity	1/5/2024	2/5/2024	2/5/2024	00:11:53	100	PASSED	Yes	Yes		Deerlands
	Standard 5 – Work in a Person Centred Way	1/5/2024	2/5/2024	2/5/2024	00:06:12	83.33	PASSED	Yes	Yes		Deerlands
	Standard 6 – Communication	1/5/2024	2/5/2024	2/5/2024	00:03:38	100	PASSED	Yes	Yes		Deerlands
	Standard 7 - Privacy and Dignity	1/5/2024	2/5/2024	2/5/2024	00:09:07	83.33	PASSED	Yes	Yes		Deerlands
	Standard 8 – Fluid and Nutrition	1/5/2024	2/5/2024	2/5/2024	00:05:01	100	PASSED	Yes	Yes		Deerlands
	Standard 9 – Awareness of Mental Health, Dementia and Learning Disability	1/5/2024	2/5/2024	2/5/2024	00:05:26	83.33	PASSED	Yes	Yes		Deerlands
	Standard 10&11 – Safeguarding Adults and Children	1/5/2024	2/5/2024	2/5/2024	00:08:37	100	PASSED	Yes	Yes		Deerlands
	Standard 12 – Basic Life Support	1/5/2024	2/5/2024	2/5/2024	00:05:23	83.33	PASSED	Yes	Yes		Deerlands
	Standard 13 – Health and Safety	1/5/2024	2/5/2024	2/5/2024	00:09:42	83.33	PASSED	Yes	Yes		Deerlands
	Standard 14 – Handling Information	1/5/2024	2/5/2024	2/5/2024	00:04:10	83.33	PASSED	Yes	Yes		Deerlands
	Standard 15 – Infection Prevention Control	1/5/2024	2/5/2024	2/5/2024	00:03:46	83.33	PASSED	Yes	Yes		Deerlands
	Care Certificate	1/5/2024	2/5/2024	2/5/2024	02:32:00	88.89	PASSED	Yes	Yes		Deerlands
	Sheffcare Induction	1/5/2024	4/5/2024	4/5/2024	00:19:11	80	PASSED	Yes	Yes		Deerlands
	Fire Safety CSTF Aligned	1/5/2024	4/5/2024	4/5/2024	00:06:51	80	PASSED	Yes	Yes		Deerlands
	COSHH Awareness	1/5/2024	4/5/2024	4/5/2024	00:06:03	90	PASSED	Yes	Yes		Deerlands
	Food Safety Level 2	1/5/2024	4/5/2024	4/5/2024	00:13:19	100	PASSED	Yes	Yes		Deerlands

E USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Health and Safety	1/5/2024	10/5/2024	11/5/2024	00:05:02	80	PASSED	Yes	Yes		Deerlands
	Awareness Dementia Care	1/5/2024	11/5/2024	11/5/2024	00:13:51	90	PASSED	Yes	Yes		Deerlands
	Equality, Diversity and Human Rights	1/5/2024	11/5/2024	11/5/2024	00:26:36	90	PASSED	Yes	Yes		Deerlands
	Falls Prevention	1/5/2024	11/5/2024	11/5/2024	00:11:31	100	PASSED	Yes	Yes		Deerlands
	GDPR Awareness	1/5/2024	11/5/2024	11/5/2024	00:14:00	90	PASSED	Yes	Yes		Deerlands
	Emergency First Aid Awareness	1/5/2024	11/5/2024	11/5/2024	00:06:09	100	PASSED	Yes	Yes		Deerlands
	Infection Prevention and Control Level 2 CSTF aligned	1/5/2024	11/5/2024	11/5/2024	00:10:58	100	PASSED	Yes	Yes		Deerlands
	Safeguarding of Vulnerable Adults Awareness	1/5/2024	11/5/2024	11/5/2024	00:04:44	80	PASSED	Yes	Yes		Deerlands
	Mental Capacity Act and Deprivation of Liberties Awareness	1/5/2024	11/5/2024	11/5/2024	00:08:14	90	PASSED	Yes	Yes		Deerlands
	Allergen Awareness	1/5/2024	11/5/2024	11/5/2024	00:07:59	81.81	PASSED	Yes	Yes		Deerlands
	Managing Challenging Behaviour Positive Behaviour Support	1/5/2024	11/5/2024	11/5/2024	00:05:13	90	PASSED	Yes	Yes		Deerlands
	Person Centred Care	1/5/2024	11/5/2024	11/5/2024	00:12:31	80	PASSED	Yes	Yes		Deerlands
	Autistic Spectrum Disorder (ASD) Awareness	1/5/2024	11/5/2024	11/5/2024	00:05:16	90	PASSED	Yes	Yes		Deerlands
	Bed Rails and Risk Management Awareness	1/5/2024	11/5/2024	11/5/2024	00:03:53	80	PASSED	Yes	Yes		Deerlands

E USE ID		COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Dysphagia Care	1/5/2024	11/5/2024	12/5/2024	00:17:28	90	PASSED	Yes	Yes		Deerlands
	Moving and Handling of People Awareness	1/5/2024	12/5/2024	12/5/2024	00:13:37	90	PASSED	Yes	Yes		Deerlands
	Manual Handling of Inanimate Objects Awareness	1/5/2024	12/5/2024	12/5/2024	00:03:44	88.88	PASSED	Yes	Yes		Deerlands
	Oral Health	1/5/2024	12/5/2024	12/5/2024	00:04:18	90	PASSED	Yes	Yes		Deerlands
	Diet and Nutrition	1/5/2024	12/5/2024	12/5/2024	00:04:03	100	PASSED	Yes	Yes		Deerlands
	Dignity, Privacy and Respect	1/5/2024	12/5/2024	12/5/2024	00:01:42	90	PASSED	Yes	Yes		Deerlands
	Disability Awareness	1/5/2024	12/5/2024	12/5/2024	00:02:59	90	PASSED	Yes	Yes		Deerlands
	Pressure Sore Awareness	1/5/2024	12/5/2024	12/5/2024	00:07:18	80	PASSED	Yes	Yes		Deerlands
	Learning Disability Awareness	1/5/2024	12/5/2024	12/5/2024	00:02:56	100	PASSED	Yes	Yes		Deerlands
	Communication and Record Keeping	1/5/2024	12/5/2024	12/5/2024	00:03:55	80	PASSED	Yes	Yes		Deerlands
	Palliative and End of Life Care	1/5/2024	12/5/2024	12/5/2024	00:04:25	90.9	PASSED	Yes	Yes		Deerlands
	Person Centred Care	7/5/2024	15/7/2024	15/7/2024	00:07:18	90	PASSED	Yes	Yes		Deerlands
	Dementia Care	12/5/2024	14/5/2024	14/5/2024	00:06:46	80	PASSED	Yes	Yes		Deerlands
	Dementia Care	12/5/2024	16/5/2024	16/5/2024	00:09:38	100	PASSED	Yes	Yes		Deerlands
	Dementia Care	12/5/2024	15/7/2024	15/7/2024	00:26:52	90	PASSED	Yes	Yes		Deerlands
	Dementia Care	12/5/2024	19/7/2024	19/7/2024	00:29:05	80	PASSED	Yes	Yes		Deerlands

USER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Dementia Care	12/5/2024	25/7/2024	25/7/2024	00:07:37	90	PASSED	Yes	Yes		Deerlands
		Dementia Care	12/5/2024	25/7/2024	25/7/2024	00:03:19	80	PASSED	Yes	Yes		Deerlands
		Dementia Care	17/5/2024	26/7/2024	26/7/2024	00:03:47	100	PASSED	Yes	Yes		Deerlands
		Dementia Care	18/5/2024	18/6/2024	18/6/2024	00:01:48	80	PASSED	Yes	Yes		Deerlands
		Dementia Care	19/5/2024	3/6/2024	3/6/2024	00:01:54	80	PASSED	Yes	Yes		Deerlands
		Dementia Care	20/5/2024	12/7/2024	12/7/2024	00:25:00	90	PASSED	Yes	Yes		Deerlands
		Dementia Care	20/5/2024	16/7/2024	8/8/2024	00:02:27	90	PASSED	Yes	Yes		Deerlands
		Dementia Care	28/5/2024	8/8/2024	8/8/2024	00:54:16	80	PASSED	Yes	Yes		Deerlands
		Dementia Care	31/5/2024	11/6/2024	11/6/2024	00:03:02	90	PASSED	Yes	Yes		Deerlands
		Dementia Care	31/5/2024	8/8/2024	8/8/2024	00:01:01	90	PASSED	Yes	Yes		Deerlands
		Dementia Care	11/6/2024	15/7/2024	15/7/2024	00:01:30	90	PASSED	Yes	Yes		Deerlands
		Dementia Care	11/6/2024	26/7/2024	26/7/2024	00:01:43	90	PASSED	Yes	Yes		Deerlands
		Dementia Care	11/6/2024	7/8/2024	7/8/2024	00:04:50	80	PASSED	Yes	Yes		Deerlands
		Dementia Care	11/6/2024	8/8/2024	8/8/2024	00:01:25	100	PASSED	Yes	Yes		Deerlands
		Dementia Care	11/6/2024	8/8/2024	8/8/2024	00:02:12	80	PASSED	Yes	Yes		Deerlands
		Dementia Care	14/6/2024	8/8/2024	8/8/2024	00:03:52	80	PASSED	Yes	Yes		Deerlands
		Managing Challenging	16/6/2024	18/6/2024	18/6/2024	00:04:00	80	PASSED	Yes	Yes		Deerlands

ER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Behaviour Positive Behaviour Support										
		Moving and Handling of People Awareness	16/6/2024	18/6/2024	18/6/2024	00:01:26	90	PASSED	Yes	Yes		Deerlands
		Manual Handling of Inanimate Objects Awareness	16/6/2024	18/6/2024	18/6/2024	00:01:28	88.88	PASSED	Yes	Yes		Deerlands
		Dementia Care	16/6/2024	15/7/2024	15/7/2024	00:03:33	90	PASSED	Yes	Yes		Deerlands
		Manual Handling of Inanimate Objects Awareness	16/6/2024	26/7/2024	26/7/2024	00:02:26	100	PASSED	Yes	Yes		Deerlands
		Managing Challenging Behaviour Positive Behaviour Support	16/6/2024	26/7/2024	26/7/2024	00:02:38	90	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	16/6/2024	26/7/2024	26/7/2024	00:02:48	90	PASSED	Yes	Yes		Deerlands
		Managing Challenging Behaviour Positive Behaviour Support	16/6/2024	8/8/2024	8/8/2024	00:01:54	90	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	16/6/2024	8/8/2024	8/8/2024	00:01:23	90	PASSED	Yes	Yes		Deerlands
		Managing Challenging Behaviour Positive Behaviour Support	17/6/2024	18/6/2024	18/6/2024	00:01:01	80	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	17/6/2024	18/6/2024	18/6/2024	00:01:27	100	PASSED	Yes	Yes		Deerlands
		Managing Challenging Behaviour Positive Behaviour Support	17/6/2024	18/6/2024	18/6/2024	00:01:33	90	PASSED	Yes	Yes		Deerlands
		Moving and Handling of People Awareness	17/6/2024	15/7/2024	15/7/2024	00:02:08	80	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	17/6/2024	15/7/2024	15/7/2024	00:01:55	90	PASSED	Yes	Yes		Deerlands

SER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Manual Handling of Inanimate Objects Awareness	17/6/2024	15/7/2024	15/7/2024	00:02:38	88.88	PASSED	Yes	Yes		Deerlands
	Fire Safety CSTF Aligned	17/6/2024	15/7/2024	15/7/2024	00:03:20	100	PASSED	Yes	Yes		Deerlands
	Managing Challenging Behaviour Positive Behaviour Support	17/6/2024	15/7/2024	15/7/2024	00:01:30	90	PASSED	Yes	Yes		Deerlands
	Managing Challenging Behaviour Positive Behaviour Support	17/6/2024	15/7/2024	15/7/2024	00:37:47	90	PASSED	Yes	Yes		Deerlands
	Fire Safety CSTF Aligned	17/6/2024	15/7/2024	15/7/2024	00:15:05	100	PASSED	Yes	Yes		Deerlands
	Moving and Handling of People Awareness	17/6/2024	15/7/2024	15/7/2024	00:01:42	80	PASSED	Yes	Yes		Deerlands
	Managing Challenging Behaviour Positive Behaviour Support	17/6/2024	15/7/2024	15/7/2024	00:01:31	90	PASSED	Yes	Yes		Deerlands
	Fire Safety CSTF Aligned	17/6/2024	15/7/2024	15/7/2024	00:02:31	100	PASSED	Yes	Yes		Deerlands
	Managing Challenging Behaviour Positive Behaviour Support	17/6/2024	16/7/2024	16/7/2024	00:22:59	100	PASSED	Yes	Yes		Deerlands
	Fire Safety CSTF Aligned	17/6/2024	16/7/2024	16/7/2024	00:41:37	90	PASSED	Yes	Yes		Deerlands
	Fire Safety CSTF Aligned	17/6/2024	19/7/2024	19/7/2024	00:03:42	100	PASSED	Yes	Yes		Deerlands
	Managing Challenging Behaviour Positive Behaviour Support	17/6/2024	22/7/2024	23/7/2024	00:09:32	100	PASSED	Yes	Yes		Deerlands
	Managing Challenging Behaviour Positive Behaviour Support	17/6/2024	7/8/2024	7/8/2024	00:04:56	80	PASSED	Yes	Yes		Deerlands
	Manual Handling of	17/6/2024	7/8/2024	7/8/2024	00:03:25	100	PASSED	Yes	Yes		Deerlands

SER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Inanimate Objects Awareness										
		Moving and Handling of People Awareness	17/6/2024	8/8/2024	8/8/2024	00:02:24	90	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	17/6/2024	8/8/2024	8/8/2024	00:01:59	80	PASSED	Yes	Yes		Deerlands
		Managing Challenging Behaviour Positive Behaviour Support	17/6/2024	8/8/2024	8/8/2024	00:02:06	90	PASSED	Yes	Yes		Deerlands
		Safeguarding of Vulnerable Adults Awareness	17/6/2024	8/8/2024	8/8/2024	00:02:08	80	PASSED	Yes	Yes		Deerlands
		Managing Challenging Behaviour Positive Behaviour Support	17/6/2024	8/8/2024	8/8/2024	00:01:36	90	PASSED	Yes	Yes		Deerlands
		Safeguarding of Vulnerable Adults Awareness	17/6/2024	8/8/2024	8/8/2024	00:05:44	80	PASSED	Yes	Yes		Deerlands
		Emergency First Aid Awareness	17/6/2024	8/8/2024	8/8/2024	00:01:56	100	PASSED	Yes	Yes		Deerlands
		Managing Challenging Behaviour Positive Behaviour Support	17/6/2024	8/8/2024	8/8/2024	00:01:07	90	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	17/6/2024	8/8/2024	8/8/2024	00:05:23	90	PASSED	Yes	Yes		Deerlands
		COSHH Awareness	17/6/2024	8/8/2024	8/8/2024	00:01:20	100	PASSED	Yes	Yes		Deerlands
		Moving and Handling of People Awareness	17/6/2024	8/8/2024	8/8/2024	00:03:06	100	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	17/6/2024	8/8/2024	8/8/2024	00:05:21	90	PASSED	Yes	Yes		Deerlands
		Sheffcare Induction	20/6/2024	4/7/2024	4/7/2024	00:04:36	100	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	20/6/2024	4/7/2024	4/7/2024	00:05:13	80	PASSED	Yes	Yes		Deerlands

SER D	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
O	COSHH Awareness	20/6/2024	4/7/2024	4/7/2024	00:14:34	80	PASSED	Yes	Yes		Deerlands
F	Food Safety Level 2	20/6/2024	4/7/2024	4/7/2024	00:18:49	90	PASSED	Yes	Yes		Deerlands
	Health and Safety Awareness	20/6/2024	4/7/2024	4/7/2024	00:15:39	80	PASSED	Yes	Yes		Deerlands
	Dementia Care	20/6/2024	4/7/2024	4/7/2024	00:13:04	90	PASSED	Yes	Yes		Deerlands
	Equality, Diversity and Human Rights	20/6/2024	4/7/2024	4/7/2024	00:13:23	80	PASSED	Yes	Yes		Deerlands
F	Falls Prevention	20/6/2024	4/7/2024	4/7/2024	00:05:45	100	PASSED	Yes	Yes		Deerlands
(GDPR Awareness	20/6/2024	4/7/2024	4/7/2024	00:05:30	80	PASSED	Yes	Yes		Deerlands
	nfection Prevention and Control Level 2 CSTF aligned	20/6/2024	4/7/2024	4/7/2024	00:07:57	80	PASSED	Yes	Yes		Deerlands
	Moving and Handling of People Awareness	20/6/2024	4/7/2024	4/7/2024	00:09:47	100	PASSED	Yes	Yes		Deerlands
\	Safeguarding of Vulnerable Adults Awareness	20/6/2024	4/7/2024	4/7/2024	00:11:40	90	PASSED	Yes	Yes		Deerlands
1	Manual Handling of nanimate Objects Awareness	20/6/2024	4/7/2024	4/7/2024	00:04:16	88.88	PASSED	Yes	Yes		Deerlands
	Mental Capacity Act and Deprivation of Liberties Awareness	20/6/2024	4/7/2024	4/7/2024	00:11:20	90	PASSED	Yes	Yes		Deerlands
A	Allergen Awareness	20/6/2024	4/7/2024	4/7/2024	00:05:57	81.81	PASSED	Yes	Yes		Deerlands
E	Managing Challenging Behaviour Positive Behaviour Support	20/6/2024	4/7/2024	4/7/2024	00:04:58	90	PASSED	Yes	Yes		Deerlands

SER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Person Centred Care	20/6/2024	4/7/2024	4/7/2024	00:05:39	80	PASSED	Yes	Yes		Deerlands
	Standard 1 – Understand Your Role	20/6/2024	4/7/2024	4/7/2024	00:06:07	83.33	PASSED	Yes	Yes		Deerlands
	Standard 2 – Your Personal Development	20/6/2024	4/7/2024	4/7/2024	00:06:36	83.33	PASSED	Yes	Yes		Deerlands
	Standard 3 – Duty of Care	20/6/2024	4/7/2024	4/7/2024	00:03:24	83.33	PASSED	Yes	Yes		Deerlands
	Standard 4 – Equality and Diversity	20/6/2024	4/7/2024	4/7/2024	00:03:02	83.33	PASSED	Yes	Yes		Deerlands
	Standard 5 – Work in a Person Centred Way	20/6/2024	4/7/2024	4/7/2024	00:04:20	83.33	PASSED	Yes	Yes		Deerlands
	Standard 6 – Communication	20/6/2024	4/7/2024	4/7/2024	00:02:41	100	PASSED	Yes	Yes		Deerlands
	Standard 7 – Privacy and Dignity	20/6/2024	4/7/2024	4/7/2024	00:02:37	83.33	PASSED	Yes	Yes		Deerlands
	Standard 8 – Fluid and Nutrition	20/6/2024	4/7/2024	4/7/2024	00:05:24	83.33	PASSED	Yes	Yes		Deerlands
	Standard 9 – Awareness of Mental Health, Dementia and Learning Disability	20/6/2024	4/7/2024	4/7/2024	00:07:22	100	PASSED	Yes	Yes		Deerlands
	Standard 10&11 – Safeguarding Adults and Children	20/6/2024	4/7/2024	4/7/2024	00:03:02	100	PASSED	Yes	Yes		Deerlands
	Standard 12 – Basic Life Support	20/6/2024	4/7/2024	4/7/2024	00:03:08	100	PASSED	Yes	Yes		Deerlands
	Standard 13 – Health and Safety	20/6/2024	4/7/2024	4/7/2024	00:04:39	100	PASSED	Yes	Yes		Deerlands
	Standard 14 – Handling Information	20/6/2024	4/7/2024	4/7/2024	00:02:53	83.33	PASSED	Yes	Yes		Deerlands
	Standard 15 – Infection Prevention Control	20/6/2024	4/7/2024	4/7/2024	00:02:36	100	PASSED	Yes	Yes		Deerlands
	Care Certificate	20/6/2024	4/7/2024	4/7/2024	01:52:00	91.11	PASSED	Yes	Yes		Deerlands

USER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Autistic Spectrum Disorder (ASD) Awareness	20/6/2024	4/7/2024	4/7/2024	00:05:17	80	PASSED	Yes	Yes	н	Deerlands
		Diet and Nutrition	20/6/2024	4/7/2024	4/7/2024	00:04:56	90	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	20/6/2024	4/7/2024	4/7/2024	00:03:59	90	PASSED	Yes	Yes		Deerlands
		Disability Awareness	20/6/2024	4/7/2024	4/7/2024	00:03:01	90	PASSED	Yes	Yes		Deerlands
		Bed Rails and Risk Management Awareness	20/6/2024	4/7/2024	4/7/2024	00:03:38	100	PASSED	Yes	Yes		Deerlands
		Dysphagia Care	20/6/2024	4/7/2024	4/7/2024	00:07:51	80	PASSED	Yes	Yes		Deerlands
		Communication and Record Keeping	20/6/2024	4/7/2024	4/7/2024	00:07:35	80	PASSED	Yes	Yes		Deerlands
		Learning Disability Awareness	20/6/2024	4/7/2024	4/7/2024	00:06:25	100	PASSED	Yes	Yes		Deerlands
		Pressure Sore Awareness	20/6/2024	4/7/2024	4/7/2024	00:10:32	90	PASSED	Yes	Yes		Deerlands
		Oral Health	20/6/2024	4/7/2024	4/7/2024	00:04:56	90	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	20/6/2024	4/7/2024	4/7/2024	00:10:55	81.81	PASSED	Yes	Yes		Deerlands
		Emergency First Aid Awareness	20/6/2024	4/7/2024	4/7/2024	00:06:46	90	PASSED	Yes	Yes		Deerlands
		Moving and Handling of People Awareness	20/6/2024	16/7/2024	16/7/2024	00:04:52	80	PASSED	Yes	Yes		Deerlands
		Managing Challenging Behaviour Positive Behaviour Support	20/6/2024	25/7/2024	25/7/2024	00:08:13	100	PASSED	Yes	Yes		Deerlands
		Moving and Handling of People Awareness	20/6/2024	25/7/2024	25/7/2024	00:14:52	80	PASSED	Yes	Yes		Deerlands

ER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		COSHH Awareness	20/6/2024	25/7/2024	25/7/2024	00:23:34	90	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	20/6/2024	25/7/2024	25/7/2024	00:16:53	90	PASSED	Yes	Yes		Deerlands
		Safeguarding of Vulnerable Adults Awareness	20/6/2024	25/7/2024	25/7/2024	00:05:26	90	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	20/6/2024	7/8/2024	7/8/2024	00:04:46	100	PASSED	Yes	Yes		Deerlands
		Managing Challenging Behaviour Positive Behaviour Support	20/6/2024	8/8/2024	8/8/2024	00:04:29	100	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	20/6/2024	8/8/2024	8/8/2024	00:04:39	90	PASSED	Yes	Yes		Deerlands
		Managing Challenging Behaviour Positive Behaviour Support	20/6/2024	8/8/2024	8/8/2024	00:01:21	90	PASSED	Yes	Yes		Deerlands
		Safeguarding of Vulnerable Adults Awareness	20/6/2024	8/8/2024	8/8/2024	00:01:09	80	PASSED	Yes	Yes		Deerlands
		Manual Handling of Inanimate Objects Awareness	20/6/2024	8/8/2024	8/8/2024	00:01:32	88.88	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	20/6/2024	16/7/2024	8/8/2024	00:01:56	90	PASSED	Yes	Yes		Deerlands
		Managing Challenging Behaviour Positive Behaviour Support	20/6/2024	8/8/2024	8/8/2024	00:01:21	90	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	23/6/2024	15/7/2024	15/7/2024	00:04:45	90	PASSED	Yes	Yes		Deerlands
		Disability Awareness	23/6/2024	15/7/2024	15/7/2024	00:01:51	80	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	23/6/2024	15/7/2024	15/7/2024	00:01:48	90	PASSED	Yes	Yes		Deerlands

R NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Disability Awareness	23/6/2024	15/7/2024	15/7/2024	00:39:59	90	PASSED	Yes	Yes		Deerlands
		Disability Awareness	23/6/2024	16/7/2024	16/7/2024	00:02:16	100	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	23/6/2024	16/7/2024	16/7/2024	00:13:32	80	PASSED	Yes	Yes		Deerlands
		GDPR Awareness	23/6/2024	19/7/2024	19/7/2024	00:18:52	100	PASSED	Yes	Yes		Deerlands
		Allergen Awareness	23/6/2024	8/8/2024	8/8/2024	00:19:27	81.81	PASSED	Yes	Yes		Deerlands
		GDPR Awareness	23/6/2024	8/8/2024	8/8/2024	00:18:39	100	PASSED	Yes	Yes		Deerlands
		Disability Awareness	23/6/2024	8/8/2024	8/8/2024	00:01:13	100	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	24/6/2024	23/7/2024	23/7/2024	00:22:11	90	PASSED	Yes	Yes		Deerlands
		Equality, Diversity and Human Rights	24/6/2024	23/7/2024	23/7/2024	00:38:19	90	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	24/6/2024	8/8/2024	8/8/2024	00:01:07	90	PASSED	Yes	Yes		Deerlands
		Disability Awareness	24/6/2024	8/8/2024	8/8/2024	00:05:20	100	PASSED	Yes	Yes		Deerlands
		Equality, Diversity and Human Rights	24/6/2024	8/8/2024	8/8/2024	00:01:20	80	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	25/6/2024	8/8/2024	8/8/2024	00:02:01	90	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	26/6/2024	16/7/2024	16/7/2024	00:09:00	100	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	26/6/2024	8/8/2024	8/8/2024	00:04:15	100	PASSED	Yes	Yes		Deerlands
		Disability Awareness	26/6/2024	8/8/2024	8/8/2024	00:07:29	90	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life	26/6/2024	8/8/2024	8/8/2024	00:04:15	90.9	PASSED	Yes	Yes		Deerlands

ME U	JSER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Care										
		Fire Safety CSTF Aligned	27/6/2024	28/6/2024	28/6/2024	00:28:45	90	PASSED	Yes	Yes		Deerlands
		COSHH Awareness	27/6/2024	28/6/2024	28/6/2024	00:17:35	90	PASSED	Yes	Yes		Deerlands
		Food Safety Level 2	27/6/2024	28/6/2024	28/6/2024	00:42:08	100	PASSED	Yes	Yes		Deerlands
		Health and Safety Awareness	27/6/2024	28/6/2024	28/6/2024	01:11:15	100	PASSED	Yes	Yes		Deerlands
		Dementia Care	27/6/2024	29/6/2024	29/6/2024	00:25:52	80	PASSED	Yes	Yes		Deerlands
		Equality, Diversity and Human Rights	27/6/2024	29/6/2024	29/6/2024	00:30:58	90	PASSED	Yes	Yes		Deerlands
		Falls Prevention	27/6/2024	29/6/2024	29/6/2024	00:15:23	100	PASSED	Yes	Yes		Deerlands
		GDPR Awareness	27/6/2024	1/7/2024	1/7/2024	00:24:19	80	PASSED	Yes	Yes		Deerlands
		Emergency First Aid Awareness	27/6/2024	1/7/2024	1/7/2024	00:33:46	90	PASSED	Yes	Yes		Deerlands
		Infection Prevention and Control Level 2 CSTF aligned	27/6/2024	1/7/2024	1/7/2024	00:21:29	100	PASSED	Yes	Yes		Deerlands
		Moving and Handling of People Awareness	27/6/2024	12/7/2024	12/7/2024	00:19:09	80	PASSED	Yes	Yes		Deerlands
		Safeguarding of Vulnerable Adults Awareness	27/6/2024	12/7/2024	12/7/2024	00:21:24	100	PASSED	Yes	Yes		Deerlands
		Manual Handling of Inanimate Objects Awareness	27/6/2024	12/7/2024	12/7/2024	00:29:21	88.88	PASSED	Yes	Yes		Deerlands
		Mental Capacity Act and Deprivation of Liberties Awareness	27/6/2024	12/7/2024	12/7/2024	00:32:54	90	PASSED	Yes	Yes		Deerlands
		Allergen Awareness	27/6/2024	15/7/2024	15/7/2024	00:26:49	90.9	PASSED	Yes	Yes		Deerlands

AME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Managing Challenging Behaviour Positive Behaviour Support	27/6/2024	15/7/2024	15/7/2024	00:19:12	100	PASSED	Yes	Yes		Deerlands
		Autistic Spectrum Disorder (ASD) Awareness	27/6/2024	15/7/2024	15/7/2024	00:24:15	90	PASSED	Yes	Yes		Deerlands
		Diet and Nutrition	27/6/2024	15/7/2024	15/7/2024	00:16:10	80	PASSED	Yes	Yes		Deerlands
		Person Centred Care	27/6/2024	15/7/2024	15/7/2024	00:05:01	100	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	27/6/2024	22/7/2024	22/7/2024	00:17:02	100	PASSED	Yes	Yes		Deerlands
		Disability Awareness	27/6/2024	22/7/2024	22/7/2024	00:03:17	80	PASSED	Yes	Yes		Deerlands
		Communication and Record Keeping	27/6/2024	22/7/2024	22/7/2024	00:20:10	90	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	27/6/2024	26/7/2024	26/7/2024	00:36:26	81.81	PASSED	Yes	Yes		Deerlands
		Learning Disability Awareness	27/6/2024	26/7/2024	26/7/2024	00:23:20	80	PASSED	Yes	Yes		Deerlands
		Pressure Sore Awareness	27/6/2024	26/7/2024	26/7/2024	00:30:54	80	PASSED	Yes	Yes		Deerlands
		Oral Health	27/6/2024	27/7/2024	27/7/2024	00:14:13	100	PASSED	Yes	Yes		Deerlands
		Dysphagia Care	27/6/2024	29/7/2024	29/7/2024	00:36:48	90	PASSED	Yes	Yes		Deerlands
		Bed Rails and Risk Management Awareness	27/6/2024	29/7/2024	29/7/2024	00:10:02	90	PASSED	Yes	Yes		Deerlands
		Sheffcare Induction	27/6/2024	29/7/2024	29/7/2024	00:23:56	90	PASSED	Yes	Yes		Deerlands
		Standard 1 – Understand Your Role	27/6/2024	29/7/2024	29/7/2024	00:27:13	83.33	PASSED	Yes	Yes		Deerlands

IAME USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
	Standard 2 – Your Personal Development	27/6/2024	29/7/2024	29/7/2024	00:16:21	83.33	PASSED	Yes	Yes		Deerlands
	Standard 3 – Duty of Care	27/6/2024	29/7/2024	29/7/2024	00:15:52	83.33	PASSED	Yes	Yes		Deerlands
	Standard 4 – Equality and Diversity	27/6/2024	29/7/2024	29/7/2024	00:24:02	83.33	PASSED	Yes	Yes		Deerlands
	Standard 5 – Work in a Person Centred Way	27/6/2024	30/7/2024	30/7/2024	00:18:09	83.33	PASSED	Yes	Yes		Deerlands
	Standard 6 – Communication	27/6/2024	30/7/2024	30/7/2024	00:09:48	100	PASSED	Yes	Yes		Deerlands
	Standard 7 – Privacy and Dignity	27/6/2024	30/7/2024	30/7/2024	00:09:04	100	PASSED	Yes	Yes		Deerlands
	Standard 8 – Fluid and Nutrition	27/6/2024	31/7/2024	31/7/2024	00:20:18	83.33	PASSED	Yes	Yes		Deerlands
	Standard 9 – Awareness of Mental Health, Dementia and Learning Disability	27/6/2024	31/7/2024	31/7/2024	00:30:44	100	PASSED	Yes	Yes		Deerlands
	Standard 10&11 – Safeguarding Adults and Children	27/6/2024	2/8/2024	2/8/2024	00:40:34	83.33	PASSED	Yes	Yes		Deerlands
	Standard 12 – Basic Life Support	27/6/2024	2/8/2024	2/8/2024	00:14:32	100	PASSED	Yes	Yes		Deerlands
	Standard 13 – Health and Safety	27/6/2024	2/8/2024	2/8/2024	00:27:43	83.33	PASSED	Yes	Yes		Deerlands
	Standard 14 – Handling Information	27/6/2024	3/8/2024	3/8/2024	00:05:19	83.33	PASSED	Yes	Yes		Deerlands
	Standard 15 – Infection Prevention Control	27/6/2024	3/8/2024	3/8/2024	00:27:30	100	PASSED	Yes	Yes		Deerlands
	Care Certificate	27/6/2024	3/8/2024	3/8/2024	05:41:00	90	PASSED	Yes	Yes		Deerlands
	Disability Awareness	30/6/2024	23/7/2024	23/7/2024	00:36:13	90	PASSED	Yes	Yes		Deerlands
	Palliative and End of Life	1/7/2024	15/7/2024	15/7/2024	00:07:29	90.9	PASSED	Yes	Yes		Deerlands

R NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Care										
		Disability Awareness	1/7/2024	16/7/2024	16/7/2024	00:02:51	100	PASSED	Yes	Yes		Deerlands
		Disability Awareness	1/7/2024	7/8/2024	7/8/2024	00:02:39	80	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	1/7/2024	7/8/2024	7/8/2024	00:03:29	100	PASSED	Yes	Yes		Deerlands
		Fire Safety CSTF Aligned	3/7/2024	15/7/2024	15/7/2024	00:01:29	100	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	9/7/2024	26/7/2024	26/7/2024	00:02:51	80	PASSED	Yes	Yes		Deerlands
		Pressure Sore Awareness	26/7/2024	26/7/2024	26/7/2024	00:32:33	90	PASSED	Yes	Yes		Deerlands
		Dysphagia Care	26/7/2024	26/7/2024	26/7/2024	00:02:16	80	PASSED	Yes	Yes		Deerlands
		Bed Rails and Risk Management Awareness	26/7/2024	26/7/2024	26/7/2024	00:02:26	90	PASSED	Yes	Yes		Deerlands
		Display Screen Equipment Awareness	26/7/2024	26/7/2024	26/7/2024	00:22:08	90	PASSED	Yes	Yes		Deerlands
		Falls Prevention	26/7/2024	26/7/2024	26/7/2024	00:03:29	100	PASSED	Yes	Yes		Deerlands
		Pressure Care and Moisture Lesion Awareness	26/7/2024	26/7/2024	26/7/2024	00:04:03	80	PASSED	Yes	Yes		Deerlands
		Bed Rails and Risk Management Awareness	26/7/2024	2/8/2024	2/8/2024	00:04:16	100	PASSED	Yes	Yes		Deerlands
		Dysphagia Care	26/7/2024	2/8/2024	2/8/2024	00:09:43	90	PASSED	Yes	Yes		Deerlands
		Pressure Sore Awareness	26/7/2024	2/8/2024	2/8/2024	00:10:29	80	PASSED	Yes	Yes		Deerlands
		Autistic Spectrum Disorder (ASD) Awareness	26/7/2024	2/8/2024	2/8/2024	00:07:58	90	PASSED	Yes	Yes		Deerlands

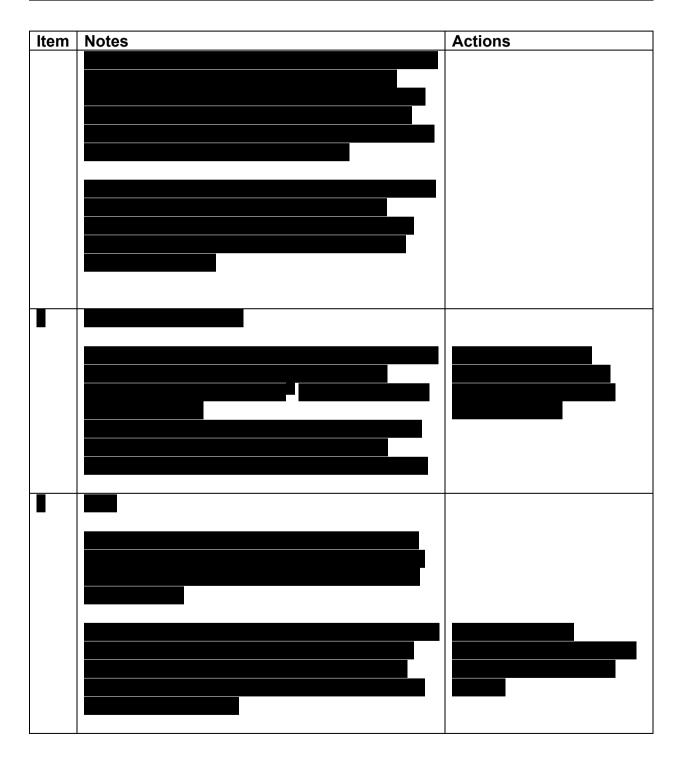
USER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Learning Disability Awareness	26/7/2024	2/8/2024	2/8/2024	00:04:47	90	PASSED	Yes	Yes		Deerlands
		Disability Awareness	31/7/2024	8/8/2024	8/8/2024	00:01:37	90	PASSED	Yes	Yes		Deerlands
		Disability Awareness	31/7/2024	8/8/2024	8/8/2024	00:02:38	100	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	31/7/2024	8/8/2024	8/8/2024	00:02:14	90.9	PASSED	Yes	Yes		Deerlands
		Falls Prevention	31/7/2024	8/8/2024	8/8/2024	00:08:53	100	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	31/7/2024	8/8/2024	8/8/2024	00:02:20	80	PASSED	Yes	Yes		Deerlands
		Disability Awareness	31/7/2024	8/8/2024	8/8/2024	00:05:22	100	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	31/7/2024	8/8/2024	8/8/2024	00:01:13	90.9	PASSED	Yes	Yes		Deerlands
		Falls Prevention	31/7/2024	8/8/2024	8/8/2024	00:01:34	100	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	31/7/2024	8/8/2024	8/8/2024	00:01:33	100	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	3/8/2024	7/8/2024	7/8/2024	00:05:44	90.9	PASSED	Yes	Yes		Deerlands
		Disability Awareness	3/8/2024	8/8/2024	8/8/2024	00:01:34	90	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	3/8/2024	8/8/2024	8/8/2024	00:02:40	81.81	PASSED	Yes	Yes		Deerlands
		Falls Prevention	3/8/2024	8/8/2024	8/8/2024	00:01:45	100	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	3/8/2024	8/8/2024	8/8/2024	00:01:48	80	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	3/8/2024	8/8/2024	8/8/2024	00:01:25	90.9	PASSED	Yes	Yes		Deerlands
		Falls Prevention	3/8/2024	8/8/2024	8/8/2024	00:01:01	100	PASSED	Yes	Yes		Deerlands

USER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Dignity, Privacy and	3/8/2024	8/8/2024	8/8/2024	00:01:18	90	PASSED	Yes	Yes		Deerlands
		Respect	0,0,2021	0, 0, 202 1	0, 0, 202 1	00.01.10	J 0	1710020	100	100		Decilaria
		Disability Awareness	3/8/2024	8/8/2024	8/8/2024	00:01:20	90	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	3/8/2024	8/8/2024	8/8/2024	00:01:31	81.81	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	3/8/2024	8/8/2024	8/8/2024	00:01:32	90	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	5/8/2024	7/8/2024	7/8/2024	00:04:37	90.9	PASSED	Yes	Yes		Deerlands
		Falls Prevention	5/8/2024	7/8/2024	7/8/2024	00:04:23	100	PASSED	Yes	Yes		Deerlands
		Disability Awareness	5/8/2024	7/8/2024	7/8/2024	00:03:41	100	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	5/8/2024	7/8/2024	7/8/2024	00:46:24	100	PASSED	Yes	Yes		Deerlands
		Disability Awareness	5/8/2024	7/8/2024	7/8/2024	00:05:02	80	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	5/8/2024	7/8/2024	7/8/2024	00:04:23	100	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	5/8/2024	7/8/2024	7/8/2024	00:03:02	90.9	PASSED	Yes	Yes		Deerlands
		Falls Prevention	5/8/2024	8/8/2024	8/8/2024	00:11:18	100	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	5/8/2024	8/8/2024	8/8/2024	00:14:36	100	PASSED	Yes	Yes		Deerlands
		Falls Prevention	5/8/2024	8/8/2024	8/8/2024	00:02:33	100	PASSED	Yes	Yes		Deerlands
		Disability Awareness	5/8/2024	8/8/2024	8/8/2024	00:01:30	90	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	5/8/2024	8/8/2024	8/8/2024	00:01:12	90.9	PASSED	Yes	Yes		Deerlands

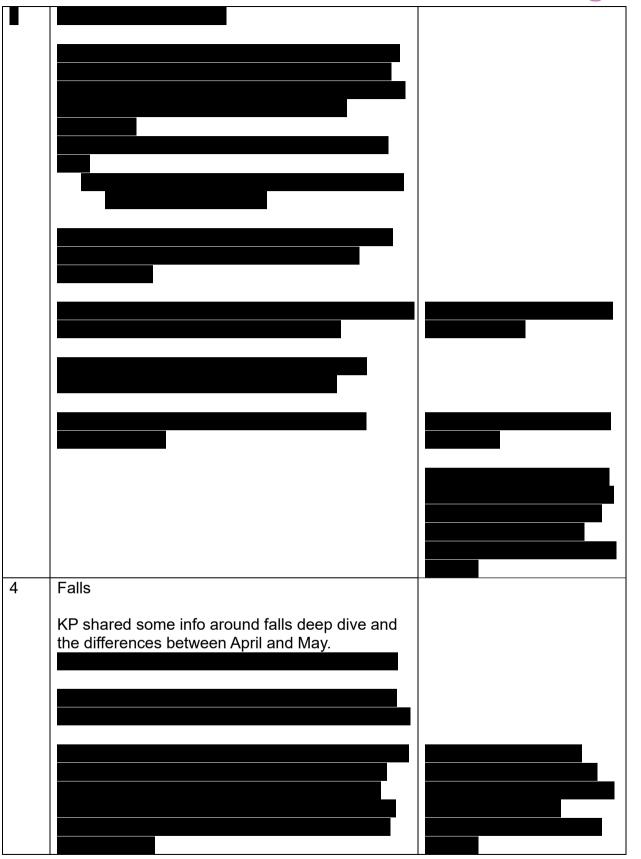
USER NAME	USER ID	COURSE NAME	COURSE ASSIGNED DATE	COURSE START DATE	COURSE COMPLETION DATE	COURSE ACCESS TIME (HH:MM:SS)	SCORE	COURSE STATUS	HAS COURSE BEEN PASSED (YES/NO)	HAS COURSE BEEN STARTED (YES/NO)	MANAGER NAME	SITE NAME
		Dignity, Privacy and Respect	5/8/2024	8/8/2024	8/8/2024	00:02:06	100	PASSED	Yes	Yes		Deerlands
		Equality, Diversity and Human Rights	5/8/2024	8/8/2024	8/8/2024	00:02:16	90	PASSED	Yes	Yes		Deerlands
		Dignity, Privacy and Respect	5/8/2024	8/8/2024	8/8/2024	00:01:28	100	PASSED	Yes	Yes		Deerlands
		Disability Awareness	5/8/2024	8/8/2024	8/8/2024	00:05:25	100	PASSED	Yes	Yes		Deerlands
		Palliative and End of Life Care	5/8/2024	8/8/2024	8/8/2024	00:05:24	90.9	PASSED	Yes	Yes		Deerlands



Deputy Good Practice Group, 2 nd July 2024 @ 1000 @ Housteads									
Present	Marla Dillop (MD) Jennie Galbraith (JG) Kelly Parker (KP)								
Apologies	Jemma Ullyat (JU) Sharron Gray (SG)								



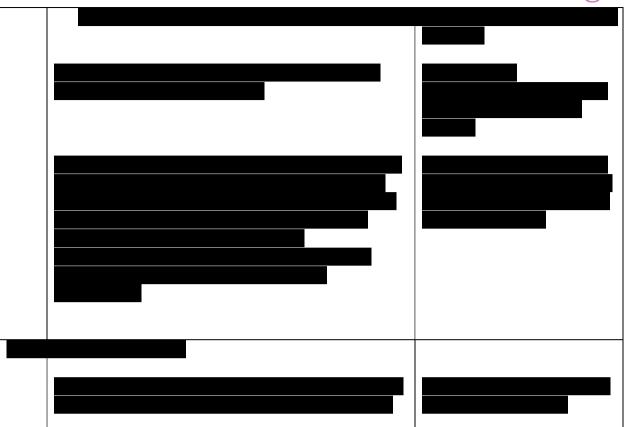






	KP asked how staff are recording bruises/redness in these situations as body maps don't seem to be used well. Both MD and JG stated that staff were getting better at taking photos however some are doing it well where they do the photo in the residents account which means you can see who the photo is for immediately, but others are doing them generically in the system, so you just have a photo and no idea who it belongs to. Body maps would need to be done on a computer rather than the handheld owing to sizing of the screens.	KP – Updated guidance around falls, photos and body maps to be circulated by 12.7.24
5	New Residents KP asked what assessments/care plans should be completed just prior or as soon as a new resident moves into the homes. Following discussion MD/JG agreed that these were the vital parts that should be done straight away; - Falls - Choking - Mobility - Continence - Capacity - Diet - Personal Hygiene - PEEPs	KP – Ensure this is discussed at CC's forum on 16.7.24 and at the Managers Meeting on 24.7.24 to agree list and timescales then create and circulate by 26.7.24





Lesson Learned: 013
Sheffcare

21.06.24

Dear all,

Background: Resident coroner case learnings

Extract of the findings:

During a coroner case hearings for 3 homes in June 2024 the following recommendations to prevent or reduce further occurrences were identified.

- a) Falls risk assessment to be completed on admission
- b) Ambulance call out timeframes to be chased to prevent time lapse
- c) Seeking medical attention for residents at the time of the accident or if any injuries are noted for residents

What you as a Leader need to do next: Please ensure the following is implemented, as appropriate, at your site:

- 1. Share lessons learnt of the incident in all Sheffcare homes to raise the awareness of these incidents
- 2. Admissions policy reviewed to specify falls risk assessment prior or on admission to be completed
- 3. Seeking medical attention focus for accidents and injuries to be completed
- 4. Following up on ambulance timeframe calls to ensure these do not lapse to be completed
- 5. Create an accident log for known accidents and log the follow up ambulance times
- 6. For any future coroner cases, at the point of receiving confirmation that the case is going to coroner court the Executive team are to be informed, the report is to be complied and sent to Director of Quality and Care before submitting to the coroner this will allow for executive and board oversight.

Assurance:

Discussion in huddles of seeking medical attention and following up on ambulance call outs.

If anyone identifies additional learnings based on feedback of this matter, this is to be reported to Head of Quality and Improvement.

Any questions, please do let me know.

Thank you for your continuing efforts to keep the people we support safe and happy.

Kind regards,

Louise





An Aspirant Foundation Trust

Do you have concerns about a resident?

NHS 111:

Call 111 when you need medical help and advice fast but it's not a 999 emergency. NHS 111 is available 24 hours a day, seven days a week, 365 days a year and is free to call from landlines and mobile phones.

NHS 111 calls are answered by highly-trained call handlers, supported by experienced clinicians, who will assess your needs and determine the most appropriate course of action.

GPs can:

- offer advice
- treat urgent medical needs
- treat specific clinical conditions eg patients with increasing confusion and urinary tract infections (UTIs)
- help manage long-term conditions and monitor ongoing medical conditions.

District nurses can:

- offer advice
- support patients with catheter and peg problems
- provide wound care management
- support end-of-life patients with symptom control and pain management.

End-of-life care is provided by either district nurses or specialist palliative care nurses and they can provide:

- palliative care advice
- · symptom management
- · support with syringe drivers
- pain management advice.

Medicines Management:

Contact your local pharmacist if you run out of medication or need advice on specific drugs.

Calling 999:

You should only call 999 for an ambulance in a medical emergency when it is obvious that you or another person is in a life-threatening condition. Examples include; unconsciousness, difficulty breathing, severe chest pains or suspected heart attack, heavy blood loss, serious accident, head injury and broken bones.

Falls Prevention Group 23.01.24

HS training room

10am-12noon

Attendees: Diane, Asha, Tracey, Louise

Apologises: Louise, Helen, John

Agenda Items:

Purpose of meeting is to review falls across all Sheffcare homes. Consider preventative measures and learning from all services.

Review of falls from data across all homes was reviewed based on PCS data. What does the data tell us about falls was discussed and agreed that;

- PCS data for falls: variable usage, recording of accidents is currently in progress and the levels of reporting responsibilities.
- Process for reporting and potential risks-for not reporting in a timely way
- Definitions of falls-needs further clarity for accident reporting.
- PCS-accident reporting to be in-place

Falls data:

DE linked to Covid outbreak increase of falls- not sure in what way but there does seem to be a connection, also seen at SW.

Action: Louise will enquire with falls prevention lead if there is any coalition noticed nationally.

Waiting for response, contact made.

Research from 2003 reviewed which identifies blood pressure changes leads to more falls around meal times, falls more likely at night, this is a known fact.

Capacity versus mobility-challenges over how residents can be supported safely e.g. not 1:1 support, restraints not appropriate, pacing risks.

Action: increased awareness and documentation.

April managers meeting to discuss

Strategies explored: infections management, sensor mats, restrictions, staffing-document all strategies. Huddle discussions on falls is a common feature-to revisit for consistency.

Action: Diane to review PCS for falls checklist to ensure this does cover all known risks.

Completed on system

Safeguarding risks: impact on residents due to risks of falls

High risk of falls assessment: but not had a fall, however, based on medication, frailty, 'cared for in line of sight', high risk of falls and meeting needs-how can this be mitigated. DST nursing care needs is difficult based on high risks of falls. Paperwork and PCS system don't then 'marry up'.

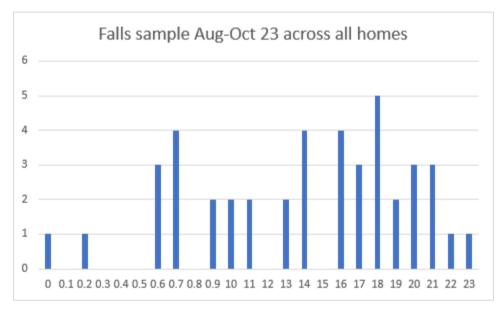
PCS-falls assessment how can this be reviewed.

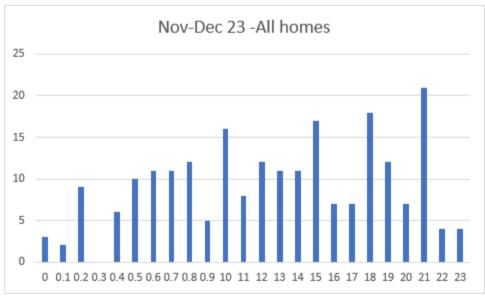
Action: Diane to look at falls risk assessment. National falls data-Louise to review/collect. Completed

Louise made contact with another provider over benchmarking falls, waiting response

Recording of unwitnessed 'falls' how this is documented/reported on and falls data reviewed.

Data for trends and patterns variables discussed.





The review findings led to a discussion around:

Initiatives from homes: what works well

- H+S: flooring, environment
- GP weekly visits, vitamins (calcium) prescribed for mobile residents
- Nutrition/hydration: regular assessments are undertaken
- Resources and equipment review
- Footwear: nonslip socks-impact on principles of care-review practice/alternatives for residents dignity i.e. dress/socks
- Research: OT, NICE guidelines, Physio exercises are available for services to consider.
- Training e-learning is provided.
- Strengthening exercises-external groups provide limited opportunities for activities. Low level exercises/activities to consider in homes. All homes have community wellbeing budget x 1 session per week.
- Equipment: JD is the point of contact for procuring equipment. One home reported that sensor mats are ordered from Amazon. Sara Stedy equipment is becoming a more frequent requirement in the homes.

Action: To review impact of falls on strengthening exercises-is there a connection between this. This needs to be analysed by each home for sharing good practice, areas for improvement.

Action: Non-slip socks to be reviewed by all homes based on the appropriateness to ensure that this is the safest option and considers dignity for residents.

Next meeting

26.03.24

HS 10am-12 noon

Meeting Notes 26.03.24

Present: Diane, Helen, Asha, Louise B

Apologies: Louise C

All actions updated

Focus on meeting agenda was related to referrals who are deemed high risk of falls, we reviewed 2 referrals and how the information from S2A referrals can be vague with no redress course to ascertain further information.

Due to the lack of information this could lead to risk aversions around accepting residents who are deemed to be high risk of falling. Wide discussion around this was undertaken.

Action: agenda for managers meeting in April for wider discussion and focus of falls prevention group

Next meeting

15.05.24 1-2.30pm HS training room

Meeting notes

HS 1.30pm-2.30pm

Meeting Notes 15.05.24

Present: Diane, Asha, Louise C, Louise B, Kelly P

Apologies: Helen

Discussed overview of current referrals and balance of admitting residents with high falls risks.

Threshold for reporting 3 falls or above-to be determined to ensure this is in line with requirements

Policy reviewed jointly-LB to update

Equipment-high costs, sensory mats/usefulness, most up to date technology, bed rails and crash mats, environment: flooring/lighting all in place, non-slip socks promoted in hospitals due to promoting falls preventions which research supports, footwear discussed and the importance of checking to ensure these are in good order

PCS-using for falls reporting, icon for falls button and recognising floor, falls data reviewed to demonstrate what this can be used to support

Medication-side effects recent cases at VW which required withdrawal plan

DECAF campaign-all looking into signing up to this to ensure choice is offered

Actions:

- LB to update policy and feedback to group
- PCS sessions KP will arrange to support from the data
- DECAF campaign to feedback on developments

24th July 2024 after managers meeting

24.07.24 Meeting Notes

Present: Louise C, Diane, Asha, Helen, Kelly, Louise B

Actions reviewed

DECAF campaign in place across all the homes, decrease noticed to have in place will need to have in place for a minimum of 3 months to be able to consider the impact of DECAF drinks. If resident's do not want DECAF drinks this is to be respected.

Agenda:

Falls deep dive approach-KP went through approach we are applying to learn from PCS records.

Guidance of photos issued

Body map's to be completed can't be completed on handset, desktop only

PCS data reviewed for DE/GR/SP/VW

Falls risk assessments discussed that everyone regardless of no falls history requires a falls assessment.

Falls sensor equipment-LED movement sensor via call bell data alarm-this is in place at CO-to review for other homes

Call bell data reviewed and cross referenced against PCS falls data -Louise B to ask Joe if he can do a guick guide to the call bell data-confirmed

React 2 falls-Asha overview used to support small group discussions-using guidance and uses react 2 falls guide to talk about why people fall and apply to the home and how this impacts 'back to basics' approach.

Storage of walking frames due to space-can impact on falls by people not having equipment to hand.

Activities and movement/exercise to strengthen muscles and tone to reduce falls. Staff are contributing during the small group work, which is developing their knowledge and learning, positive feedback. www.reactto.co.uk

Pre-set huddle structure on key messages: hydration, falls, MCA, choking etc-to agree on set format

Falls prevention week 2024: 23rd-27th Sept 2024.



1.0 Standard Operating Procedures

It is the standard operating procedure of Sheffcare to implement specific procedures for the care of residents in the event of an accident or fall. This procedure outlines the immediate action that staff must take to ensure that immediate first aid is provided and if medical attention is required.

2.0 Responsibilities:

The Registered Manager is responsible for implementing this protocol and ensuring all staff adhere to it as directed.

Shift Lead is responsible, in the absence of the Registered Manager, for the operation of this protocol and for managing risk(s) associated with the accident / fall.

All Staff are responsible for following this protocol in the event of a resident falling.

3.0 Background Information:

If a resident is found to have fallen, they must receive immediate attention to ensure any injury, or risk of subsequent injuries are promptly identified and treated. Technology in the form of sensors, floor/bed/chair alarms must be used for all residents identified at risk of falls, so staff are alerted promptly and have opportunity to prevent a fall or, in the event of a fall occurring, will attend immediately to assess and escalate for treatment.

4.0 Procedure:

Introduction

This procedure outlines the actions to be taken following an accident or fall.

The resident may not be able to verbally communicate due to their injuries, shock or underlying physical / cognitive health, such as dementia or speech impairment. It is therefore essential that the resident is observed closely for a period of at least 24 hours following an accident or fall. All observations are to be recorded on Person Centered Software (PCS) including photos of any injuries received at the time or injuries that develop later.

After this time continued monitoring should take place for a further 72 hours and any changes in presentation referring to the circumstances of the accident for consideration.



An initial assessment of the residents condition is to be undertaken by a trained First Aider.

- Initial observation:
 - Establish vital signs, observing conscious state and whether person is breathing
 - o Observe for bleeding; skin tears, bruising
 - Observe position consider position of head / neck and whether support is required
- Full examination of the body:
 - Observe for pain verbal expression, as well as groans, also non-verbal signs, such as facial expressions; grimacing, or protecting a painful area or limb.
 - o Observe for contortion of limbs, shortening, swelling, reddening. Feel over head for any lumps and to establish painful areas.
 - o Feel over body for lumps and to establish painful areas.
- Movement of limbs:
 - Ask the person to move their limbs, one at a time. Observe for restriction of movement and expressions of pain.
- Monitor vital signs:
 - If head, back or neck involvement, or a fractured limb is suspected the person should not be moved and emergency services must be contacted for immediate assistance.
 - For head injuries, complete 15-minute neuro observations for a minimum of 2-3 hours

Actions to be taken where there is no apparent injury:

Having ascertained that the resident has no obvious or immediate signs of injury or pain, the resident is assisted to bed or chair using appropriate moving and handling equipment, as stated in their care plan. Only if the person is fully mobile and able to stand themselves from the floor, should this be attempted. In all other situations an appropriate hoist must be used.

NB: If the fall is unwitnessed or it is suspected the resident may have banged their head, neck or back, seek medical advice.

NB. If the resident is prescribed anti-coagulant therapy or stroke prevention medications, such as aspirin or clopidogrel; or is diagnosed or receiving medication for osteoporosis, medical advice must be sought and recorded, even if there are no apparent injuries at the time of the fall or accident.

Observe for:

- a) Change in skin colour
- b) Reduced / loss of appetite/fluid intake/output
- c) Change to colour of urine



- d) Sweating
- e) Change in respiration rate
- f) Evidence of pain i.e. guarding or reluctance to use a limb
- g) Increased confusion
- h) Change in normal behaviour pattern i.e. quieter, or more agitated / aggressive than usual
- i) Facial expressions i.e. grimacing or wincing
- j) Reluctance to move or be moved
- k) Abnormal rotation or shortening of a limb

Any changes in the above observations could indicate injury, internal bleeding, or shock. Where changes are observed, the shift leader must request a visit from the person's GP or contact out of hours (111) or emergency services (999), depending on the degree of severity. If the GP is unable to make a same-day visit, emergency services should be contacted for the individual to attend the accident and emergency department.

Observations should be maintained hourly for a period of 4-6 hours and if stable, thereafter at 2-4 hourly intervals for a minimum of 24 hours, including during the night. Any instability or concerns when recording observations should be escalated as above and consideration given to amend frequency and duration of observations recorded.

Observations should be recorded on PCS and the accident form.

Actions to be taken where an injury is apparent or suspected:

When the resident is conscious:

- a) Determine the site of the injury by verbal enquiry and gentle physical examination.
- b) If there is evidence of/or suspected bone injury, make the resident as comfortable as possible, aiming to secure and not move the injured limb.
- c) Record observations and continue monitoring neuro-observations every 15 minutes if there is a risk of head injury.
- d) Remain with the resident.
- e) A member of staff should telephone the emergency services (999), providing details of what occurred, suspected injuries and observations recorded
- f) Complete and print relevant documentation to accompany the resident to hospital details of the accident and observations recorded. Also hospital pack from PCS, medication chart
- g) Determine if the resident should remain nil by mouth (no food or drink)
- h) Inform the next of kin of transfer to hospital ensuring they are fully informed about the individual, their condition and events leading to the accident.



- i) Complete accident form on PCS and document in handover notes identify for 24-hour follow-up by Home Manager
- i) Review Falls Risk Assessment
- k) Complete all other documentation as appropriate-refer to the PCS injury guidance to ensure all information is correct and concisely recorded
- Complete notification to CQC (home manager or delegated person) and email to Head of Quality and Improvement
- m) Complete Safeguarding referral. If an accident does not meet the threshold, document and file for the Registered Manager to determine if further investigation is warranted
- n) Complete RIDDOR (serious injury/fracture)
- o) Consider Duty of Candour

When the resident is unconscious:

- a) Before approaching the unconscious person ensure personal safety by determining that the environment is safe, e.g. free from electrical wires, spillage etc.
- b) Ensure the safety of the residents, as above.
- c) Establish the airway is clear.
- d) Establish that resident is breathing.
- e) Establish circulation if bleeding, apply pressure using a clean dressing pad and continue adding absorbent pads on top, without removing, as required.
- f) Check pulse.
- g) Loosen any restrictive clothing.
- h) Place in recovery position and extend neck to maintain airway.
- i) Remain with the resident, observing closely.
- j) Contact Emergency Services instruct a member of staff to telephone 999, whilst first aid is being conducted and to state resident is unconscious, note presentation and observations, plus suspected/known injuries. Request ETA.
- k) Complete and print relevant documentation to accompany the resident to hospital
- If the resident regains consciousness, they should still remain nil by mouth, until emergency services arrive and take advice depending on outcome of paramedic examination
- m) Inform next of kin about the accident and provide details of where their relative is to be taken.
- n) Complete accident form on PCS, referencing review by Home Manager, to complete follow-on report.
- o) Update Falls Risk Assessment.
- p) Complete all other documentation as appropriate:
- q) Complete notification to CQC (home manager or nominated person in charge) and email Head of Quality and Improvement



Standard Operating Procedure Actions Following Accident or Fall

- p) Complete Safeguarding referral. If accident does not meet the threshold, document and file for the Registered Manager to determine if further investigation is warranted
- q) Complete RIDDOR (severe injury/fracture)
- r) Consider Duty of Candour

Following all accidents/incidents:

The person in charge must ensure treatment, care and monitoring is maintained for the affected resident and all required people are notified (personal and professional, including the home manager). The accident report and all associated documentation must be completed. The taking of photos and body map completion with on going updates is essential in ensuring that injuries can be monitored effectively.

The following documents must be updated following an accident or fall:

- a) Accident Report
- b) Falls Risk Assessment
- c) Moving and Handling Risk Assessment (particularly if an accident occurs when using equipment, either with or without staff intervention, eg walking frame, hoist etc.
- d) Mobility/Falls Care Plan
- e) Daily care notes
- f) All other relevant assessments/risk assessments and care plans, e.g. medication/treatment care plan.

5.0 Observations

If the resident presents with a seen injury or there is risk, they **may** have sustained a head, back or neck injury (i.e., all unwitnessed falls), neuro observations must be recorded for the following duration:

Neuro observations: 15-minute intervals for the first hour, or until medical services arrive and intervene. After 1 hour, if observations remain stable: Reduce to recording every 30 minutes for a further 2 hours and Thereafter, hourly for four hours,

2 hourly for four hours and then

4 hourly for a minimum of 24 hours, unless observations or general monitoring raise further concern, at which point the resident must be escalated for emergency medical intervention, via 999.

Team Leader Monthly Report

MONTH	October	CORRIDORCastlegate	
AREA	DATE	ANY ISSUES TO BE	TEAM LEADER
	CHECKED	ADDRESSED/REPORTED	SIGNATURE
HEALTH AND			
SAFETY/CLEANLINESS			
Wheelchairs/Footplates	14/10/23		A.Santhouse
Commodes	14/10/23		A.Santhouse
Frames/sticks/Rolators	14/10/23		A.Santhouse
Bath hoists	14/10/23		A.Santhouse
Sluice area	14/10/23		A.Santhouse
Hospital		Hospital bed in room 38 doesn't have	
Beds/Pillow/Mattress	14/10/23	any bedsides on it.	A.Santhouse
H&S Audit complete	14/10/23		A.Santhouse
ENVIRONMENT			
Bed Making/Mattresses	14/10/23		A. Santhouse
Bedroom tidiness	14/10/23		A. Santhouse
Wardrobes & drawers	14/10/23		A. Santhouse
Dining area	14/10/23		A. Santhouse
Serving of meals	14/10/23		A.Santhouse
Lounges	14/10/23		A. Santhouse
Bathrooms	14/10/23		A. Santhouse
Toilets	14/10/23		A. Santhouse
RESIDENTS			
Meeting taken place	14/10/23		A.Santhouse
Recordings Checked	14/10/23		A.Santhouse
Hair care	14/10/23		A.Santhouse
Nail care	14/10/23		A.Santhouse
Clothing/Footwear	14/10/23		A.Santhouse
Glasses, teeth etc	14/10/23		A.Santhouse
Toiletries	14/10/23		A.Santhouse
Paperwork Checked	14/10/23		A.Santhouse
STAFF	,		
Supervisions Completed (Please list & date)	14/10/23		A.Santhouse
Team Meeting	14/10/23		A.Santhouse
Appraisals completed	14/10/23		A.Santhouse
MAR Sheets Checked	14/10/23		A.Santhouse
3			

Month: November
Corridor: Castlegate

Resident Clinical Needs:

Care Plans updated and reviewed, recordings checked, ECP checked, and when checked: Checked and updated on 26/10/23 due for update on the 23/11/23.

MUST scores recorded, action taken if required: All must scores recorded no need for any action to be taken at this time.

Weight +/- 2 KGS, To add what is being done about the weight loss/gain: EH has lost nearly 2KGS spoke with the GP and there is nothing they can do as EH refuses to have any medication.

Tissue viability i.e. pressure areas what is being done about them and what grade are they. Who has Tissue Viability equipment: RM, RW, JO, and MW all have pressure mattresses there skin integrity and pressure areas are checked daily and are in tact at this time.

Has this been checked: Skin integrity and pressure areas are checked daily.

Infections: Who's had any infections what is being done to increase hydration, cross reference with mobility/heightened risk of falls: SM, FM, have both had chest infections and have finished there course of antibiotics.

Hospital admissions: SR was admitted to hospital 7/11/23 following an unwitnessed fall.

Hair Care needs checked: Checked daily

Oral hygiene/needs checked: Checked daily

Nail care needs checked: Checked and cleaned daily

Glasses/hearing aids checked: Checked daily

Clothing/laundry checked: Checked daily

Footwear and foot care needs checked: Checked daily

Toiletries checked: Checked daily

Activities checked: Not many activities have taken place other than chatting with residents and watching tv this month.

Resident meetings taken place: Haven't had a resident meeting yet this month

Health & Safety Audits:

Wheelchairs/Footplates: Checked daily

Commodes: Checked and cleaned daily

Frames/Sticks/Rotators: Checked and cleaned daily

Bath hoists/seat belts: Checked daily before each use

Hospital beds/pillows/mattresses/bed rails: Checked daily

Sluice area/Trolleys: Checked and cleaned daily

First Aid Boxes: Checked and full with everything we need in them

H&S audit complete: Completed this month

Environmental Check:

Nurse call bell tested: nurse call monitor screen isn't working

Bedrooms tidy: Checked and cleaned daily

Wardrobes and draws tidy: Checked daily

Sensor mats/ equipment tested: No sensor mats in use

Lounges: Checked and cleaned daily

Dining rooms inc fridge/microwave/dishwasher: Checked and cleaned daily

Bathrooms & toilets: Checked and cleaned daily

Medication Check:

MAR sheets checked: Checked daily

Any gaps in MAR sheets: A few missing signatures will ask why when the medication trained member of staff for that day is back why it is blank

Topical creams chart checked: Checked daily

Any gaps in topical creams chart: A couple of gaps keep passing on that these need filling out at every handover

Weekly medication room & or trolley cleaning complete: Yes checked and has been filled out weekly

Staffing:

Team meetings conducted: Not completed yet waiting for more than 1 member of staff to be in on the same day.

1:1 meeting conducted: All supervisions up to date

Training completed: All training is up to date

Summary Report: Any action points to be documented and reported to deputy/manager

Nurse call system isn't working the monitor on Castlegate doesn't work we are having a new system put in soon.

Signed: A. Santhouse

Date: 10/11/23

Month: December
Corridor: Castlegate

Resident Clinical Needs:

Care Plans updated and reviewed, recordings checked, ECP checked, and when checked:

Checked and updated on 14/12/23 due for updating on 11/01/24

MUST scores recorded, action taken if required:

All MUST scores recorded no need for any action at this time.

Weight +/- 2 KGS, To add what is being done about the weight loss/gain:

Nones weight has changed by -/+ 2KG.

Tissue viability i.e. pressure areas what is being done about them and what grade are they. Who has Tissue Viability equipment: RM, JO, and MW have pressure mattresses there skin integrity is checked daily, MW has bandages on her legs and is being monitored by the District Nurses.

Has this been checked: All pressure areas checked daily, MW's legs checked 3 times a week by District Nurses.

Infections: Who's had any infections what is being done to increase hydration, cross reference with mobility/heightened risk of falls: RM has had a chest infection, SR has had a chest infection they both received antibiotics from the GP.

Hospital admissions: SM was admitted to hospital with pneumonia and sadly passed away.

RW wasn't admitted but was placed on end of life and sadly passed away.

Hair Care needs checked: Checked daily

Oral hygiene/needs checked: Checked daily

Nail care needs checked: Checked daily

Glasses/hearing aids checked: Checked daily

Clothing/laundry checked: Checked daily

Footwear and foot care needs checked: Checked daily

Toiletries checked: Checked daily

Activities checked: Checked daily

Resident meetings taken place: Checked daily

Health & Safety Audits:

Wheelchairs/Footplates: Checked daily

Commodes: Checked daily

Frames/Sticks/Rotators: Checked daily

Bath hoists/seat belts: Checked daily before each use

Hospital beds/pillows/mattresses/bed rails: Checked daily

Sluice area/Trolleys: Checked daily

First Aid Boxes: Checked daily

H&S audit complete: Completed 1/12/23

Environmental Check:

Nurse call bell tested: Not working on corridor currently having a new system installed

Bedrooms tidy: Checked daily

Wardrobes and draws tidy: Checked daily

Sensor mats/ equipment tested: Checked daily

Lounges: Checked daily

Dining rooms inc fridge/microwave/dishwasher: Checked daily

Team Leader Monthly QA/Nov 23

Bathrooms & toilets: Checked daily

Medication Check:

MAR sheets checked: Checked daily

Any gaps in MAR sheets: No gaps in Mar charts

Topical creams chart checked: Checked daily

Any gaps in topical creams chart: A few gaps in charts will hold huddles to remind staff this needs to be done daily

Weekly medication room & or trolley cleaning complete: Checked and completed

Staffing:

Team meetings conducted: Completed on 1/12/23

1:1 meeting conducted: All up to date

Training completed: All up to date

Summary Report: Any action points to be documented and reported to deputy/manager

Signed: A. Santhouse

Date: 30/12/23

Month: January

Corridor: Castlegate

Resident Clinical Needs:

Care Plans updated and reviewed, recordings checked, ECP checked, and when checked: All care plans up to date

MUST scores recorded, action taken if required: No action required on any MUST scores.

Weight +/- 2 KGS, To add what is being done about the weight loss/gain: No significant weight loss or gain.

Tissue viability i.e. pressure areas what is being done about them and what grade are they. Who has Tissue Viability equipment: JO, RM, MW all have pressure mattresses and hospital beds

Has this been checked All pressure areas are checked daily and are all in tact

Infections: Who's had any infections what is being done to increase hydration, cross reference with mobility/heightened risk of falls: RM has had a urine infection and this was treated by antibiotics, all residents are on a fluid chart to keep track of all fluid intake.

Hospital admissions: MW was admitted to hospital due to high pulse rate and a query infection on 5/1/24, and still remains in hospital.

Hair Care needs checked: Checked daily

Oral hygiene/needs checked: Checked daily

Nail care needs checked: Checked daily

Glasses/hearing aids checked: Checked daily

Clothing/laundry checked: Checked daily

Footwear and foot care needs checked: Checked daily

Toiletries checked: Checked daily

Activities checked: Checked daily

Resident meetings taken place: Yes taken place and filed.

Health & Safety Audits:

Wheelchairs/Footplates: Checked daily

Commodes: Checked daily

Frames/Sticks/Rotators: Checked daily

Bath hoists/seat belts: Checked daily

Hospital beds/pillows/mattresses/bed rails: Checked daily

Sluice area/Trolleys: Checked daily

First Aid Boxes: Checked daily

H&S audit complete: Yes completed and filed away

Environmental Check:

Nurse call bell tested: Waiting for a new system to be installed

Bedrooms tidy: Checked daily

Wardrobes and draws tidy: Checked daily

Sensor mats/ equipment tested: Checked daily

Lounges: Checked daily

Dining rooms inc fridge/microwave/dishwasher: Checked daily

Team Leader Monthly QA/Nov 23

Bathrooms & toilets:
Medication Check:
MAR sheets checked: Checked daily
Any gaps in MAR sheets: No gaps in MAR.
Topical creams chart checked: Checked daily
Any gaps in topical creams chart: No gaps in cream charts
Weekly medication room & or trolley cleaning complete: Cleaned weekly
Staffing:
Team meetings conducted: Completed and filed away
1:1 meeting conducted: Completed and filed away
Training completed: All training up to date
Summary Report: Any action points to be documented and reported to deputy/manager
Signed: A. Santhouse

Date: 25/1/24

Team Leader Monthly Monitoring

Month: Febuary

Corridor: Castlegate

Resident Clinical Needs:

Care Plans updated and reviewed, recordings checked, ECP checked, and when checked: All care plans up to date

MUST scores recorded, action taken if required: No action required on any MUST scores.

Weight +/- 2 KGS, To add what is being done about the weight loss/gain: No significant weight loss or gain.

Tissue viability i.e. pressure areas what is being done about them and what grade are they. Who has Tissue Viability equipment: JO, RM, both have pressure mattresses and hospital beds

Has this been checked All pressure areas are checked daily and are all in tact

Infections: Who's had any infections what is being done to increase hydration, cross reference with mobility/heightened risk of falls: RM has had a urine infection and this was treated by antibiotics, all residents are on a fluid chart to keep track of all fluid intake.

Hospital admissions: SR was admitted to hospital on 15/2/24 following an unwitnessed fall where she hit her head. She returned home on 24/2/24 and has had a course of antibiotics whilst in hospital.

Hair Care needs checked: Checked daily

Oral hygiene/needs checked: Checked daily

Nail care needs checked: Checked daily

Glasses/hearing aids checked: Checked daily

Clothing/laundry checked: Checked daily

Footwear and foot care needs checked: Checked daily

Toiletries checked: Checked daily

Activities checked: Checked daily

Resident meetings taken place: Yes taken place and filed.

Health & Safety Audits:

Wheelchairs/Footplates: Checked daily

Commodes: Checked daily

Frames/Sticks/Rotators: Checked daily

Bath hoists/seat belts: Checked daily

Hospital beds/pillows/mattresses/bed rails: Checked daily

Sluice area/Trolleys: Checked daily

First Aid Boxes: Checked daily

H&S audit complete: Yes completed and filed away

Environmental Check:

Nurse call bell tested: Waiting for a new system to be installed

Bedrooms tidy: Checked daily

Wardrobes and draws tidy: Checked daily

Sensor mats/ equipment tested: Checked daily

Lounges: Checked daily

Dining rooms inc fridge/microwave/dishwasher: Checked daily

Bathrooms & toilets:

Medication Check:

MAR sheets checked: Checked daily

Any gaps in MAR sheets: No gaps in MAR.

Topical creams chart checked: Checked daily

Any gaps in topical creams chart: No gaps in cream charts

Weekly medication room & or trolley cleaning complete: Cleaned weekly

Staffing:

Team meetings conducted: Completed and filed away

1:1 meeting conducted: Completed and filed away

Training completed: All training up to date

Summary Report: Any action points to be documented and reported to deputy/manager

We are still waiting for the new nurse call system to be up and running.

Signed: A. Santhouse

Date: 25/2/24

Month: March

Corridor: Castlegate

Resident Clinical Needs:

Care Plans updated and reviewed, recordings checked, ECP checked, and when checked: All care plans up to date

MUST scores recorded, action taken if required: No action required on any MUST scores.

Weight +/- 2 KGS, To add what is being done about the weight loss/gain: No significant weight loss or gain.

Tissue viability i.e. pressure areas what is being done about them and what grade are they. Who has Tissue Viability equipment: JO, RM, both have pressure mattresses and hospital beds

Has this been checked All pressure areas are checked daily and are all in tact

Infections: Who's had any infections what is being done to increase hydration, cross reference with mobility/heightened risk of falls: RM has had a chest infection and was treated with antibiotics.

Hospital admissions: RM was admitted to hospital on 21/3/24 he was sent in by the GP thinking he may have pneumonia.

Hair Care needs checked: Checked daily

Oral hygiene/needs checked: Checked daily

Nail care needs checked: Checked daily

Glasses/hearing aids checked: Checked daily

Clothing/laundry checked: Checked daily

Footwear and foot care needs checked: Checked daily

Toiletries checked: Checked daily

Activities checked: Checked daily

Resident meetings taken place: Yes taken place and filed.

Health & Safety Audits:

Wheelchairs/Footplates: Checked daily

Commodes: Checked daily

Frames/Sticks/Rotators: Checked daily

Bath hoists/seat belts: Checked daily

Hospital beds/pillows/mattresses/bed rails: Checked daily

Sluice area/Trolleys: Checked daily

First Aid Boxes: Checked daily

H&S audit complete: Yes completed and filed away

Environmental Check:

Nurse call bell tested: Waiting for a new system to be installed

Bedrooms tidy: Checked daily

Wardrobes and draws tidy: Checked daily

Sensor mats/ equipment tested: Checked daily

Lounges: Checked daily

Dining rooms inc fridge/microwave/dishwasher: Checked daily

Bathrooms & toilets: **Medication Check:** MAR sheets checked: Checked daily Any gaps in MAR sheets: No gaps in MAR. Topical creams chart checked: Checked daily Any gaps in topical creams chart: No gaps in cream charts Weekly medication room & or trolley cleaning complete: Cleaned weekly Staffing: Team meetings conducted: Completed and filed away 1:1 meeting conducted: Completed and filed away Training completed: All training up to date Summary Report: Any action points to be documented and reported to deputy/manager Signed: A. Santhouse

Date: 25/3/24