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Your ref: Haydar Jefferies (Deceased)
Our ref: [REDACTED]

18 December 2024

Dear Ms Topping

Haydar Jefferies (Deceased) ([REDACTED]) - Death in custody on 5 March 2023 - HMP Coldingley

Please find enclosed a copy of the Safety Strategy Policy dated December 2024, for HMP Coldingley. The updated policy encompasses the key learning outcomes following the sad death of Haydar Jefferies.

The two further queries and responses are dealt with as follows:

1. The fact that [REDACTED] says that the new referral form does not always include enough information?

As outlined on page 12 of the December 2024 Safety Strategy, the prison is rolling out mental health training for Custodial Managers and CSU Staff to assist with populating the referral form with all relevant information in respect of risk and to support custodial prison staff in identifying mental health concerns more readily. Custodial Managers can check that mental health training has been completed by accessing officer training records through the online management system. Any new staff that have successfully passed a board to work in the CSU, must have also completed the online training prior to being invited for interview.

The prison expect all existing staff in these positions to have completed the training by the end of January 2025 and that new recruits into these positions will be required to complete the training before taking up post.

The prison is committed to ensuring mental health concerns are referred to the mental health team as early as possible. This may mean on occasion that the information is slightly more limited than the mental health team would like in order to gain a comprehensive understanding of the issues, but this at least puts the mental health team in a position to make further enquiries and bring their expertise to the assessment urgently.

It is important to acknowledge that the referral form is designed by the Mental Health team. The Prison is willing to publish an amended version if the Mental Health team identify that they require the inclusion of specific information.

[REDACTED] - Head of Division
[REDACTED] - Deputy Director, Team Leader MOJ & Inquests 1



2. The jury finding that records are across multiple systems with different levels of access with no set expectation for cross referencing.

The prison is committed to ensuring information is captured and disseminated efficiently and effectively. Certain information needs to be recorded in specific areas/working logs to ensure that information is noted by the correct staff members who then filter and prioritise the information so that it is actioned meaningfully. Necessarily there are systems to filter and distil the information to key facts and issues, otherwise, there is a real risk of information overload. For example, what is useful and important for a wing officer to read in the Observation Book may be excessive detail for the senior managers to read in the daily briefing sheet.

It is also important to note the necessity of having a separate healthcare system to ensure patient confidentiality.

To drive improvement in terms of better cross referencing of information, there is now an expectation that any contact from a concerned relative or friend of a prisoner is recorded as a case note on P-Nomis and the Safety Team will be notified of the interaction. The entry is then added to the Daily Briefing Sheet and discussed at the next Safety Intervention Meeting. Where applicable, there is also an expectation that these entries are captured in other areas such as the Wing Observation Book, ACCT records and/or Mercury Intelligence Reports. These requirements have been implemented in the December 2024 Safety Strategy Policy as annexed to this letter. The importance of logging calls has been communicated to staff by weekly video links, a notice to staff and discussed at staff briefings. Any failure to comply with this requirement will be challenged and may result in disciplinary or performance management action being taken.

We do hope this clarifies the position of the prison.

If the prison can be of any further assistance, please do not hesitate to get in touch.

Yours sincerely

For the Treasury Solicitor

[Redacted]

For the Treasury Solicitor

D [Redacted]
E [Redacted]