**Checklist for emergency injunctions and urgent interim relief**

**To be completed by the Applicant(s) in all cases**

The Court asks that all Applicants complete this form (to the extent possible and on the basis of information currently known) and lodge it with the Court by CE-filing (for an existing case) or by email or by hand to the Court at the addresses below (in the case of matters not yet on CE-File), as far in advance of the intended hearing as possible. Applicants are also directed to the general guidance given in chapters 15 and 16 of the Chancery Guide (2022) in relation to urgent applications (and to chapter 21 in relation to applications made in insolvency and company matters), and also in Section F of the Circuit Commercial Guide (2022) and chapter 6 of the Technology and Construction Court Guide (2022).

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| **QUESTION:** | **ANSWER:** |
| Who is/are the Applicant(s)? |  |
| Who is/are the Respondent(s)? |  |
| Please provide all known contact details - including telephone numbers (landline and mobile) and addresses (email and main address) - for the parties and their legal representatives |  |
| Please summarise the nature of the relief sought (and clarify whether the same relief is sought against all respondents)  Please identify any special listing requests (e.g. anonymising of parties). See further paragraphs 15.66-15.68 of the Chancery Guide.  Where the application is for an order restraining presentation or advertisement of a winding up petition, please state whether it should be listed as ‘In re a Company’ only.  Please specify whether the Applicant seeks to have the application heard as a remote or hybrid hearing and if so on what basis? (see further the general guidance in Appendix Z to the Chancery Guide) |  |
| 1. Why is the application said to be urgent? 2. Is it intended to give notice of the application to the respondent(s) in accordance with CPR 23.4(1) or any other applicable rule or practice direction? 3. If it is not intended to give notice to the respondent(s), please identify the reasons and which paragraph of CPR 23.4(2) is relied upon. |  |
| What papers have been prepared? Please confirm that a draft order in Word format will be CE-Filed in accordance with paragraphs 16.5 -16.7 of the Chancery Guide. |  |
| Level of Judge: HCJ/CJ/DJ?  When can the judge expect the papers? |  |
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| How long should they take to read? |  |
| How much time in court is required for the application hearing (including any consequential matters)? |  |
| Is the application made in existing proceedings?  If so, what is the case number? |  |
| If yes,   1. what is the case number? 2. High Court of County Court? 3. What is the nature of the underlying claim (and, if appropriate, its value)? |  |
| If no,   1. when will the proceedings be issued? 2. High Court or County Court ? 3. What is the nature of the proposed claim (and, where appropriate, its value)? |  |
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| Court Address | Bristol Business & Property Courts  Civil and Family Justice Centre  2 Redcliff Street, Bristol, BS1 6GR  DX: 95903 Bristol 3 |
| Court Contact details | BPC Clerk: 0117 366 4860  Email: bristolspecialist@justice.gov.uk |