**Appendix 10.2: Schedule 5 notice: Requiring evidence to be given or produced**



Add personal header including:

Name, Title,

Coroner Office address

Contact email/telephone number

**NOTICE REQUIRING EVIDENCE TO BE GIVEN OR PRODUCED**

**Paragraph 1 of Schedule 5 to the Coroners and Justice Act 2009**

**In the xxxxx Coroner’s Court**

**In the matter of xxxxxxxxxxxxxx**

To:

Investigation/inquest into the death of: xxxxxxxxxxx

I hereby give notice that you are required to:

[ ]  provide the following evidence in the form of a written statement:

[ ]  provide the following documents in your custody or under your control which are relevant to the investigation or inquest:

[ ]  produce for inspection/examination/testing the following which are relevant to the investigation or inquest:

[ ]  attend to give evidence at an inquest on:

You are required to do so by: *[date]*

If you consider that you are unable to comply with the terms of this notice or consider that it would be unreasonable to require or compel you to do so, you must make representations to the coroner by: *[date]*

Any claim made above will be considered by the coroner, who may revoke or vary the notice.

If you fail to comply with the terms of this notice without reasonable excuse you may be liable to a fine not exceeding £1,000. (Paragraph 6 of Schedule 6 to the Coroners and Justice Act 2009)

It is an offence to do anything that is intended to have the effect of:

1. distorting or otherwise altering any evidence, document or other thing that is given, produced or provided for the purposes of an investigation under Part 1 of the Coroners and Justice Act 2009, or
2. preventing any evidence, document or other thing from being given, produced or provided for the purposes of such an investigation,

or to do anything that the person knows or believes is likely to have that effect.

It is also an offence for a person:

1. intentionally to suppress or conceal a document that is, and that the person knows or believes to be, a relevant document, or
2. intentionally to alter or destroy such a document.

A person guilty of such offences is liable on summary conviction to a fine not exceeding level 3 on the standard scale, or to imprisonment for a term not exceeding 51 weeks, or to both. (Paragraph 7 of Schedule 6 to the Coroners and Justice Act 2009)

Date:

Signature: Senior Coroner for XXXXXXXXX