

Administrative Court User Group Meeting

Wednesday 25th June 2025

16:30 via Teams

Approved

Present:

Chamberlain J, Monika Patel, Jyoti Gill, Lydia Watton, Mark Hamilton, Nazim Mahmood, Geraint Evans, Philip Shearer, Sarah Christou, Moshe Bordon, Katy Watts, Jed Pennington, Olu Adedeji, Natalie Stevens, Caroline Bird, Rakesh Singh, Grace Benton, Elizabeth Mackie, Jamie Beagent, Helen Baron, Dean Tolman, James Packer, Philippa Harvey, Nusrat Zar, Shu Shin Luh, Angela Warwick,

Apologies:

Mark Hamilton
Shalini Patel
Katie Meredith

Meeting started 16:30 Chamberlain J (**CJ**) thanked all for attending.

1. Minutes of last meeting/matters arising

The draft minutes of the last meeting were agreed without amendment.

2. Court Performance

CJ said that Renewal targets were not being met despite trying different remedies. The Hearing figures were better.

The targets for Receipts are at the same level but Disposals are a little lower.

There has been a marked increase in Immediates with a 50% increase on the previous two months.

CJ noted that more Immediate applications were coming from LIP's and that the Immediates target was usually met.

3. GLD - Terms of orders for stays on removal and procedure for applying to vary or discharge these orders

CJ advised that the general rule with applications in relation to charter flights is to allow the application to be made to discharge at any time up to when the flight leaves, particularly if the application was made on the basis that false information was given.

4. Embargos on Draft Judgments

CJ said that it had been mentioned previously that there were inconsistencies on embargoed judgements.

CJ advised that the precise terms are for the Judge to decide and will be reminding Judges to consider reasons for departing from the default embargo which is in Part 14 of CPR.

5. Allowing for responses to urgent applications in immigration cases - Moshe Bordon

MB wanted to raise another point on urgent applications made on the N463 form but the guidance states to use form N244.

Philip Shearer (**PS**) advised as long as the form is clear, the N244 is the standard process.

Lydia Watton (**LW**) advised that Part 16 of the guide, challenging a decision on Interim Relief, specifically states to use form N244. Immediate applications on existing claims can be made on form N463 if it needs to be considered within 7 days (Section 13.7).

CJ said he would consider this with Mr Justice Sheldon.

CJ also asked for any suggestions to change or modify the guide to be sent to Monika Patel and she will forward these to Mr Justice Sheldon.

6. Q & A

CJ asked if anyone had any difficulties in contacting the Admin Office.

James Packer (**JP**) said the focus on this issue has improved and measures taken are positive.

Jamie Beagent (**JB**) noted he had not contacted the court for a while but would speak with his colleagues.

CJ wanted to raise a matter with Jyoti Gill (**JG**) about email size limits.

She advised that the current guidance for Immediate bundles is 20mb. The Admin Court has a new system that will have scope for possibly 25mb bundles and that the guidance will be updated.

7. AOB/Next meeting

There was no AOB

CJ thanked all for attending and advised that the next CUG meeting will be a morning meeting in October and will be in person.

Meeting ended 17:00.